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30th December 2009

Our Ref: DJG/JRH/sallows
Your Ref:

Direct Contact
David Gaffney
(01502) 723308
david.gaffney@margary-miller.co.uk

Dear Stanton

RE: Wrentham Village Hall

I have now heard from the Charity Commission with regard to the Village Hall. The Commission indicate that the new arrangements can be effected by the Trustees amending the scheme by way of general meeting of the members. The attached e-mail refers. If you require any further assistance please do not hesitate to contact me.

Yours sincerely


D J Gaffney
MARGARY & MILLER

Enc.

Minutes of Extraordinary General Meeting of Wrentham Village Hall Trustees and Management Committee held in the Wrentham Village Hall on the 11th March 2010 at 7.30 pm

Present: M/s Anita Moxley Chairman

Mr D Reeves	Hon Secretary and Trustee
Mr S Sallows	Hon Treasurer and Trustee
Dr N Drane	Village Hall Trustee
Mr D Innes	Co-opted Member Village Management Committee
Mrs B Buckingham	Over Sixty Club Representative
Mrs A Day	Co-opted Committee Member and Fund Raising Organiser

1. Apologies:-

Apologies were received from Mr G Sallow Trustee (unwell)

2. Amendment of the Governing Document of Wrentham Village Hall present Trustees and Management Committee to the Sole Trusteeship of Wrentham Parish Council-- Under the powers given to them under Section 74D of the Charities Act 2006.

Trustees and Committee members present discussed the proposed following resolution.

In that having regard to the difficulties in obtaining new members to serve on the Committee of Management as provide by clause 3 of the Governing Document (whether they be elected, representative or co-opted) the Committee of Management shall henceforth consist of Wrentham Parish Council and its members for the time being and from time to time who shall have the power to co-opt or elect such persons to serve on the Committee of Management and for such length of term as shall in the sole discretion of the Parish Council be deemed advisable and whether such person are nominated by or representative of any organisation in the parish of Wrentham as provided in clause 4 of thaw Governing Document or independent of any such organisation.

A proposal to amend the Governing Document of Wrentham Village Hall as per the above statement.

Proposed by Mrs Angela Day , seconded by Mrs Barbara Buckingham was carried unanimously

There being no other further business the meeting closed at 7 58 pm

WRENTHAM VILLAGE MANAGEMENT COMMITTEE

Resolution to amend the Governing Document of Wrentham Village Hall of the present Trustees and Management Committee to the Sole Trusteeship of Wrentham Parish Council. 11th March 2010

"That under the powers given to them under Section 74D of the Charities Act 2006 and under clause 17 of the Scheme dated 28th June 1963 made by the Minister of Education (as amended by a Scheme dated 8th November 1984 and an Authority dated 14th March 1985 both made by the Charity Commission) and being the Governing document ("the Governing Document") relating to the Charity known as Wrentham Village Hall (registered Charity number 304844) the Committee of Management and Trustees of Wrentham Village Hall hereby make the following amendments to the provision of the Governing Document:-

(1) That having regard to the difficulties experienced in obtaining new members to serve on the Committee of Management as provided by Clause 3 of the Governing Document (whether they be elected, representative or co-optative) the Committee of Management shall henceforth consist of Wrentham Parish Council and its members for the time being and from time to time who shall have power to co-opt or elect such other persons to serve on the Committee of Management and for such length of time as shall in the sole discretion of the Parish Council be deemed advisable and whether such other persons are nominated by or be representative of any organisation in the Parish of Wrentham as provided in Clause 4 of the Governing Document or independent of any such organisation.

(2) That the freehold property consisting of the land described in two Conveyances both dated 10th July 1985 one made between Sir Richard John Sherlock Gooch and the Trustees of Wrentham Village Hall and the other made between Adnams & Company plc and the said Trustees together with the building known as Wrentham Village Hall and together with all stocks, shares, funds and securities at present vested in the names of custodians trustees or held by the Committee of Management (the same having never been vested in or transferred to the Official Custodian for Charities as contemplated by Clause 19 of the Governing Document) shall forthwith be vested in or transferred to Wrentham Parish Council (a corporate body) as sole Trustee of the Wrentham Village Hall Charity.

(3) That the Governing Document shall henceforth be construed as if reference to the Minister of Education were references to the Charity Commission

(4) That apart from the above-mentioned amendments the object, provisions, rules and regulations contained and set forth in the Governing document remain unchanged.



Declaration

CSD-1342B

Amendment to an Unincorporated Registered Charity's
Governing Document – Certification Form

Notes to the form

What is this form for?

This form is to help charities to provide us with details of amendments which have been made to their governing document.

- (a) under the statutory power (section 74D Charities Act 1993 as amended);
- (b) under a power contained within the governing document;
- (c) following approval or authority given by us.

It should not be used in the following circumstances:

- (a) to notify us of amendments made where our authority is required and has not yet been obtained;
- (b) to notify us of additional amendments made beyond the authority that we have given (where relevant).

Warning to all signatories: It is an offence to knowingly or recklessly provide false information to the Charity Commission. If in doubt about completing this form, you should seek professional advice.

How should this form be completed?

- (a) Part 1: All parts of this form should be completed. If you have been in contact with us and authority has already been given to the amendments you are describing then please use the reference in our communication. This will ensure that we can update the registered details quickly.
- (b) Part 2: Certifies that the information given in this form and in the attachments is correct and it can be signed by:
 - (i) one of the trustees; or
 - (ii) some other person having a competent knowledge of the facts such as the clerk or secretary to the trustees and signing on the trustees behalf.

Part 1

Charity Details

Charity registration number

Charity Commission Reference¹

Charity name

Contact name

Contact telephone number

Contact e-mail

Part 2

Trustees' certification

Delete the version of statement (a) that does not apply

- (a) The charity has the power to make the amendments without the need to obtain the authority of the Commission; or
where the Commission's authority was required, this was obtained.

¹ The reference in any recent correspondence with us concerning these amendments.

Part 2

Certification - continued

- (b) I have enclosed a revised copy of the governing document of the charity, incorporating the amendments made.
- (c) I have enclosed a copy of the special resolution or minutes of the meeting showing clearly that the amendments were passed and the date this was done.
- (d) Where the amendment concerns a change to the name of the charity or the purposes these changes are reproduced below:

New name

New purposes

TO AMEND THE GOVERNING DOCUMENT OF WENTHAM VILLAGE HALL OF THE PRESENT TRUSTEES AND MANAGEMENT COMMITTEE TO THE TRUSTEESHIP OF WENTHAM PARISH COUNCIL

Certificate signed by (use a separate sheet if necessary)

Signature

Position held

Date

Signature

Position held

Date

If you have e-mail access we can deal with your request more quickly. Please send the documents to:

enquiries@charitycommission.gov.uk

Or send this completed form and the associated documents to:

Charity Commission Direct
PO Box 1227
Liverpool
L69 3UG

Part 3

For Charity Commission use only

The amendments detailed above have been considered and our records updated accordingly.

Signed

Date

Main Identity

From: "CCD Email Team" <enquiries@charitycommission.gsi.gov.uk>
To: <dwrmt@talktalk.net>
Sent: 14 May 2010 12:35
Subject: FW: re WRENTHAM VILLAGE HALL - 304844 - [appointment of sole trustee] CC:03960927

Dear Mr Reeves,

Further to your recent email, please see the email below in reference to the amendments.

Very often the quickest way to answer any enquiries that you have is to look on our website, especially the frequent questions covering the main issues that we are being asked about. You will also find the latest news, together with our publications and guidance. You can even [sign up for email updates](#).

Yours sincerely

Ceri Young

Charity Commission Direct

----- Original Message -----

From: CCD Email Team
Sent: 12/04/2010
To: REEVES, DAVID WILLIAM
Subject: re WRENTHAM VILLAGE HALL - 304844 - [appointment of sole trustee] CC:03960927

WRENTHAM VILLAGE HALL
 Our ref DB 304844 / 271543 CCD

Dear Mr Reeves

Thank you for your letter and enclosures received 19 March regarding an amendment to the governing scheme of the above charity. I have today recorded on the Register that the trustees have affected an amendment. It may however take up to five working days for this update to take effect on our website.

This is on the understanding that the Parish Council understand that as sole trustee it must run the Charity in accordance with the original trusts. When acting as the Charity Trustee they must act in the best interest of the charity and not in furtherance of any council policy that is counter to the charity's interest. The charity's property remains charitable assets and does not form part of the Council's corporate property.

To enable us to update the correspondent details and remove the details of the present trustees we need the full correspondence address of the Parish Council or replacement contact details. A currently listed trustee could do this by phone as long as they are ringing from a phone number we can verify as one we have recorded on their trustee details, alternatively the present listed correspondent could amend these details on line

Charity trustees have a legal obligation, under Section 3(7) of the Charities Act 1993, to keep us informed of any changes to this register entry or to their charity's trusts, and supply us with details of the change.

The Central Register of Charities is open to the public and the Charity's governing documents and documents effecting changes to those governing documents are open to public scrutiny. Therefore it is important for both the donors and the beneficiaries that details are kept up to date

I hope this is helpful but please do not hesitate to call on 0845 300 0218 if you need any further clarification on any of the above.

Should you have any further queries please visit our website www.charitycommission.gov.uk, where you will find lots of guidance on the most frequently asked questions we receive, or send us an email.

Yours sincerely

P To

14/05/2010