

## WRENTHAM PARISH COUNCIL

**Minutes of the Meeting of Wrentham Parish Council Finance Committee held at the Village Hall at  
6.30pm on Monday 17th January 2022**

**Present:**   **The Chairman** – Cllr Ian Watson  
                   **Councillors** – Cllr Lucinda Hutson, Cllr David Fletcher, Cllr Trevor Oram, Cllr Keith Perry  
                   **The Clerk** – Mrs Frances Bullard

		<b>ACTION</b>
<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Cllr Lindsay Hanger	
<b>2</b>	<b>DECLARATIONS OF INTEREST</b>	
	All as Sole Trustees of the Village Hall.	
<b>3</b>	<b>CURRENT FINANCIAL POSITION (INC CIL/S106)</b>	
	The Chairman shared the updated budget which was reviewed & discussed.  The PC have underspent in most areas – monies are set aside for support to St Nicholas Church, The War Memorial & skirting of verges.  The Chairman spoke re best practice, reserves & future VAS replacement.  Cllr Perry said the Council need to be mindful that monies will potentially be needed for works in connection with the proposed Chapel Road housing development. The Chairman confirmed CIL monies of £20,000 are anticipated in the next year & the PC will start to consider potential projects in consultation with residents.	
<b>4</b>	<b>SUPPORT TO VILLAGE HALL</b>	
	Currently 37% of the precept goes to support projects at the Village Hall.	
<b>5</b>	<b>REVIEW OF ASSET REGISTER</b>	
	Asset Register reviewed – it was agreed The Chairman & Cllr Hutson will walk around the village and review all assets. The Clerk will update the asset register with details of laptop purchase.	<b>IW/LH FB</b>
<b>6</b>	<b>PARISH PRECEPT 2022/2023</b>	
	After discussion it was agreed, in order to allow the PC to maintain existing support and to allow for inflation and additional projects, a rise of 3% be recommended to the full PC Meeting. This will result in a total precept request of £18,277.	
<b>7</b>	<b>REVIEW OF PROCEDURES AND RISK ASSESSMENT</b>	
	The Chairman spoke re risks, procedures and policies which are in place to ensure we have adequate financial controls – SAGE – 2 signatories on cheques – Finance Meetings – internal & external audit etc – review of insurance. It was agreed controls in place are adequate.	
<b>8</b>	<b>ANY OTHER BUSINESS</b>	
	Queen’s Platinum Jubilee – Cllr Hutson has met with Mrs Perry, Mrs Carter & Cllr Hanger – they are planning an event at the Village Hall on Sunday 5 <sup>th</sup> June 2022 to include BBQ, face painting, ice creams etc – it will be a free event & open to all residents. They are seeking support from the Parish Council of £2000 to fund the event. Cllrs Hutson & Perry declared an interest. This request will be taken to the main PC Meeting for decision.	

There being no further business the meeting closed at 7:25pm.