

## WRENTHAM PARISH COUNCIL

### Minutes of the Meeting of Wrentham Parish Council held at The Village Hall on Monday 13<sup>th</sup> March 2023 at 7:30pm

**Present:**     **The Vice Chairman** – Cllr Lucinda Hutson  
                   **Councillors** – Cllr Mark Buxton, Cllr Simon Forder, Cllr Lindsay Hanger, Cllr Roger Middleditch, Cllr Paul Wren  
                   **The Clerk** – Mrs Frances Bullard  
                   **Suffolk County Council** – Cllr Annette Dunning  
                   **East Suffolk Council** – Cllr Norman Brooks  
                   **Members of Public** – None present.

		<b>ACTION</b>
<b>1</b>	<b>OPEN FORUM</b>	
	There was no open forum as no members of public were in attendance.	
<b>2</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies were received and accepted from Cllr David Reeves, Cllr David Fletcher, Cllr Trevor Oram, Cllr Keith Perry, Cllr Ian Watson, Cllr Sue Child & Cllr Alison Evans.	
<b>3</b>	<b>PECUNIARY AND OTHER INTERESTS</b>	
	All as Sole Trustee of Village Hall. The Vice Chairman – Item 10.7 (Benacre Estate)	
<b>4</b>	<b>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20<sup>th</sup> FEBRUARY 2023</b>	
	The minutes of the Parish Council Meeting held on 20 <sup>th</sup> February 2023, having previously been circulated, were proposed as a true record by The Vice Chairman & seconded by Cllr Buxton - All in favour – The Vice Chairman signed a copy.	
<b>5</b>	<b>MATTERS ARISING</b>	
<b>5.1</b>	<b>26 High Street</b> – work is ongoing – the scaffolding has now been reduced so cars are able to access Palmers Lane.	
<b>5.2</b>	<b>Maintenance Work at Wrentham Old Cemetery</b> - Cllr Brooks has not received a response to his email re the pathway & fallen gravestones etc. It is likely this work will not progress until after July when ESC take on the maintenance contract from Norse.	
<b>5.3</b>	<b>Dyer Terrace Footpath Repair</b> - repair of the path has been completed, however The Clerk has received complaints re the state the verge has been left in – she has raised this with ESC.	
<b>5.4</b>	<b>Update re Village Litter Pick – 25<sup>th</sup> February 2023 –</b> The Vice Chairman advised this event was well attended and a large amount of litter was collected – thanks to all who attended. The next litter pick is scheduled for 11 <sup>th</sup> November 2023 but this will be changed due to it being Armistice Day.	
<b>5.5</b>	<b>Any other Matters Arising –</b> None.	
<b>6</b>	<b>Report from Cllr Annette Dunning (SCC)</b> – written report will be shared with all <ul style="list-style-type: none"> <li>• 26 High Street – the original estimate (£5900-£7200) for footpath/layby works has expired. The developer has put some tarmac down. Cllr Dunning proposes that the work is funded by her Locality Budget (50%), Parish Council (25%) &amp; The Developer (25%) – a new estimate will be obtained once the scaffolding is removed so</li> </ul>	<b>FB</b>

	<p>work can start. A Bin Store will be created – Cllr Dunning needs approval from ESC for the refuse collectors to collect &amp; return bins to the store as Palmers Lane is too narrow for the Dustcart – Cllr Brooks will share best contact with Cllr Dunning.</p> <ul style="list-style-type: none"> <li>• Data has been received from the recent ANPR visit to Wrentham. This data reaffirms what VAS has already shown us. The Clerk will share this data with all &amp; establish when the ANPR will next visit.</li> <li>• Bus Pull-In on Chapel Road – The Clerk re-flagged this on the Highways Map as requested by the Highways Engineer during his meeting with The Chairman but nothing more has been heard.</li> <li>• Cllr Dunning advised that the Highways Contract has now been lost by Kier and awarded to Milestone Infrastructure – she hopes this will make getting work done easier and more cost effective.</li> <li>• Cllr Forder raised the pedestrian Crossing on the High Street – drivers exiting Southwold Road continue to think the green light is in their favour and only recently a car pulled out in front of a lorry. The Clerk will make contact and see if the angle of this light can be changed to prevent this issue.</li> </ul>	<p>FB</p> <p>FB</p>
7	<p><b>Report from Cllr Norman Brooks (ESC)</b> – monthly report previously circulated to all.</p> <ul style="list-style-type: none"> <li>• Rural Transport – Catch Bus being reinstated in Wickham Market/Framlingham/Snape – Northern parishes are running a trial bus service which BACT operate on behalf of ESC – this currently goes up to the border with Norfolk but the possibility of it including James Paget Hospital is being explored.</li> <li>• Work on Gull Wing Bridge is on track – the steel is due to arrive via Barge shortly.</li> <li>• Locality Budget – The Clerk submitted an application for funding of the replacement VAS poles (£1140) – this was granted – thanks expressed to Cllr Brooks.</li> <li>• Council Tax bills have now been sent out – Cllr Wren asked if green bins could be paid for monthly like Council Tax bills – it was felt this is not possible as the refuse collectors would not know which bins had been paid for.</li> <li>• CSP continues to work well – Wrentham will try and send a representative to future meetings.</li> <li>• Cllr Hanger spoke re St Nicholas Church – they provided blankets &amp; sleeping bags for those in need as on occasions people have been found sleeping at the Church – this supply has now gone (hopefully to those in need) – The Clerk will put Cllr Hanger in touch with Gemma (ESC) &amp; Phil Aves (Lowestoft Rising) to see if any stock is available.</li> </ul>	<p>FB</p>
8	<b>HIGHWAYS ISSUES</b>	
8.1	<b>UPDATES RE SID/VAS SIGNS/REPLACEMENT POLES</b>	
8.1.1	The Clerk has progressed the replacement of 2 poles (Southwold Road, outside Wrentham House & A12 at southern entrance to village).	
8.1.2	It was noted the Safety Camera Van has not been seen in Wrentham recently – The Clerk will make contact to find out why. Cllr Buxton spoke re seeing an officer in Beccles recently with a tripod camera – this would be useful in Wrentham.	<p>FB</p>
9	<b>PLANNING</b>	
9.1	<b>Any further Planning Applications/Matters –</b> None	
10	<b>FINANCE</b>	
10.1	Balances at Bank – £54,053.37 Business Saver Account (WRAC) - £1.01 - Current Account - £19,477.51 - Business Saver Account (CIL) - £34,574.85	

	The Clerk confirmed SAGE balances with Bank Statements.	
<b>10.2</b>	Account received from Bus Shelter Cleaner - £55.00	
<b>10.3</b>	Clerk's salary & Expenses of £41.69 (SAGE & Mileage)	
<b>10.4</b>	Quarterly HMRC payment – £42.80	
<b>10.5</b>	Invoice from Ian Watson re Litter Pick Expenses - £23.25	
<b>10.6</b>	Invoice from Communicorp – Clerks & Councils Magazine - £42.00	
<b>10.7</b>	Any other accounts received –	
<b>10.7.1</b>	Invoice from Benacre Co for Allotment Rent - £50.00	
<b>10.7.2</b>	Invoice from Village Hall for room hire - £132.00	
	Above payments 10.2 to 10.6.2 were proposed by Cllr Buxton & seconded by Cllr Middleditch, All in favour (The Vice Chairman abstained due to a declared interest). Online payments have been raised by The Clerk and will be approved by The Vice Chairman.	
<b>10.7.3</b>	The Clerk spoke re Village Hall Insurance – the policy is due for renewal 31 <sup>st</sup> March 2023 – A quotation has today been received for £1189.71 however Dr Drane is away so unable to review this – The Vice Chairman proposed up to £1300 be approved for payment once Dr Drane confirms he is happy with the quote/cover, seconded by Cllr Buxton, All in favour. The Clerk will progress.	<b>FB</b>
<b>11</b>	<b>FORTHCOMING ELECTIONS UPDATE</b>	
	A session was held ahead of the PC Meeting for nomination papers to be completed/checked. Thanks expressed to Cllr Buxton who has kindly offered to make an appt and deliver these to ESC. Cllr Reeves & Cllr Oram will not be standing for election.	
<b>12</b>	<b>CORRESPONDENCE</b>	
<b>12.1</b>	<b>Letter from Boggis Electrical re Test &amp; Inspection of Defibrillator –</b> Boggis Electrical have confirmed the cost of Test & Inspection of the defibrillator is £58. Cllr Middleditch proposed the work be done, seconded by Cllr Forder, All in favour. The Clerk will progress.	<b>FB</b>
<b>12.2</b>	<b>Email from ESC re bulb scheme –</b> The Clerk advised that she has looked into the scheme & in order to obtain free bulbs the PC has to identify sites for planting and have them approved by SCC/ESC. It was agreed not to pursue this at present.	
<b>12.3</b>	<b>Any further correspondence –</b> None	
<b>13</b>	<b>ANY OTHER BUSINESS/MATTERS FOR NEXT MONTHS AGENDA</b>	
<b>13.1</b>	The Clerk has been asked by Mr Tony Robinson to make Councillors aware that Mr David Selwyn passed away last week. David was instrumental in the building of the Village Hall. Condolences were expressed.	
<b>13.2</b>	Cllr Wren spoke re the A12 junction with Locks Lane – there is a drain at the side of the kerb which is completely blocked by leaves/debris. The Clerk will report.	<b>FB</b>
<b>13.3</b>	Cllr Middleditch advised that despite previous visits & work several streetlights are again not working in Priory Road – he will advise their numbers to the Clerk to report.	<b>RM/FB</b>
<b>13.4</b>	The Clerk advised she has spoken with Mrs Rosie Carter who is happy to undertake the Internal Audit for the PC. The Clerk will progress.	<b>FB</b>
<b>14</b>	<b>DATE OF NEXT MEETING – Monday 17<sup>th</sup> April 2023 – 7:30pm – preceded by the Annual Parish Meeting at 6:30pm</b>	

There being no further business the meeting closed at 8:50pm

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