

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held at The Village Hall on Monday 16th January 2023 at 7:30pm

Present: **The Chairman** – Cllr Ian Watson
 Councillors – Cllr Mark Buxton, Cllr Sue Child, Cllr David Fletcher, Cllr Simon Forder, Cllr Lindsay Hanger, Cllr Lucinda Hutson, Cllr Roger Middleditch, Cllr Trevor Oram, Cllr Keith Perry, Cllr Paul Wren
 The Clerk – Mrs Frances Bullard (via Teams)
 Suffolk County Council – Not present
 East Suffolk Council – Not present
 Members of Public – One present

		ACTION
1	OPEN FORUM	
	<p>The Chairman welcomed all & invited members of public to speak.</p> <p>Mr Moore spoke re the Bonsey Gardens Playground – he contacted ESC re its poor condition last year & they suggested working with the Parish Council. He feels our play area does not compare to the facilities in surrounding villages and would like to see improvements made. The Clerk has been in touch with ESC who have recently removed the slide from the Bonsey Gardens playground, they have confirmed this will be replaced and that they have further work planned once funding is known post April 2023. The Clerk will add the play area to the CIL spending suggestions. The Clerk shared the plans for the new play area at the Chapel Road development. The Chairman said his main concern would be committing funds to the Bonsey Gardens play area only for it to not be used when the new play area opens in Chapel Road. The Clerk will share the plans with Mr Moore so he can see what will be available and consider what could be done at Bonsey Gardens play area to compliment this. The Clerk will also establish who will have responsibility for the new play area going forwards.</p> <p>There being no more public questions the meeting was opened.</p>	<p>FB</p> <p>FB</p> <p>FB</p>
2	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Cllr David Reeves & Cllr Alison Evans.	
3	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall.	
4	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19th DECEMBER 2022	
	The minutes of the Parish Council Meeting held on 19 th December 2022, having previously been circulated, were proposed as a true record by Cllr Hutson & seconded by Cllr Perry - All in favour – The Clerk will arrange for the Chairman to sign a copy.	FB
5	MATTERS ARISING	
5.1	26 High Street – scaffolding is still in place which means vehicles continue to use The Larches to access Palmers Lane. The Clerk will contact Mr Harvey (The Developer) to establish how long this will continue for as he had previously advised it would only be for 3 weeks.	FB
5.2	Warm Rooms/Community Support – The Clerk contacted Adnams re Meet Up Mondays & Warm Wednesdays – the only pub participating locally is The Harbour at Southwold. Document from ESC outlining all support available locally has been shared with all.	

5.3	Clearance of The Wren/Trees at Village Hall – Dr Drane has received a quote from Ben Rouse for £730 – The Clerk will ask that a second quote be obtained – Cllr Fletcher has the contact details of a tree surgeon and will link with Dr Drane. The VHMC have plans to do further clearance work to The Wren in the Spring. The Chairman proposed that an amount of up to £1000 be approved so that work can go ahead once a second quotation has been received, this was seconded by Cllr Child, all in favour.	FB
5.4	Village Hall Broadband – Cllr Buxton has now arranged a deal to move to BT from Plusnet – this will give VDSL service & 67mbg rather than the current 20mbg. It will also cost less (£19.99 per month). Cllr Buxton proposed this deal be taken up from 25.01.2023, seconded by Cllr Hutson, all in favour. Thanks were expressed to Cllr Buxton for his time in sorting this.	
5.5	Maintenance Work at Wrentham Old Cemetery - Norse conducted a site visit w/c 5 th December – The Clerk has sought an update as to what work they will be undertaking & it appears to be only some minor gardening work. The Clerk will make Cllr Brooks aware of this response and the PCs disappointment that nothing is being done re the pathway & fallen gravestones etc.	FB
5.6	Hedges at Clyfton House – The Chairman has visited the residents & they have agreed to undertake work to reduce the width of the hedge to allow pedestrians to walk past freely.	
5.7	Any other Matters Arising – None.	
6	Report from Cllr Annette Dunning (SCC) – none received.	
7	Report from Cllr Norman Brooks (ESC) – monthly report previously circulated to all.	
8	HIGHWAYS ISSUES	
8.1	UPDATES RE HIGHWAYS MATTERS	
8.1.1	ANPR cameras were in the village from 9-16 January 2023 – The Clerk will seek the data obtained from these.	FB
8.1.2	Cllr Buxton has now received 3 quotations for additional VAS signs from reputable manufacturers (Messagemaker, TWM & Westcotec). These signs will be solar powered. Five of our existing poles will need replacing as solar signs need a more substantial pole. The Chairman said we have deliberately built reserves to allow replacement/additional VAS to be purchased. Following discussion The Chairman proposed the purchase of 2 new signs from TWM, as per the quotation of £6838+VAT, using reserves & we will look to purchase more later from CIL – this was seconded by Cllr Hanger, all in favour. Cllr Buxton will progress the order. The Clerk will contact Highways re upgrading the existing VAS poles. Thanks were expressed to Cllr Buxton for obtaining the quotes and information for this project.	MB FB
9	PLANNING	
9.1	DC/22/4847/FUL- West End Barn – new access –it was noted that Highways have objected to this on the grounds of visibility and there is a Holding Objection in place. Subject to this issue being remedied Cllr Perry proposed that approval be recommended, seconded by Cllr Child, All in favour. The Clerk will update ESC.	FB
9.2	Any further Planning Applications/Matters – None	

10	FINANCE	
10.1	Balances at Bank – £63,723.54 Business Saver Account (WRAC) - £1.01 - Current Account - £29,190.54 - Business Saver Account (CIL) - £34,531.99 The Clerk confirmed SAGE balances with Bank Statements.	
10.2	Account received from Bus Shelter Cleaner - £55.00	
10.3	Clerk's salary – no expenses submitted this month.	
10.4	Quarterly HMRC payment – Nil	
10.5	Invoice from Suffolk Cloud for Website hosting - £120.00	
10.6	Any other accounts received – None. The Clerk spoke re the PC's Microsoft 365 subscription which is due for renewal on 7.2.23 – she has tried to change this to direct debit from the PC's bank account but the only payment option for this size of subscription is by card so she will pay & reclaim via expenses in February.	FB
	Above payments 10.2 to 10.6 were proposed by The Chairman & seconded by Cllr Fletcher, All in favour, Online payments have been raised by The Clerk and will be approved by The Chairman/Cllr Hutson.	
10.7	Community Infrastructure Funds – to review suggestions for spending – Spreadsheet shared & discussed – The Clerk will add costs where known – The Chairman will review.	FB IW
10.8	To approve Minutes of the Finance Committee Meeting held on 19th December 2022 – The minutes of the Parish Council Finance Committee Meeting held on 19 th December 2022, having previously been circulated, were proposed as a true record by Cllr Hutson & seconded by The Chairman - All in favour – The Clerk will arrange for the Chairman to sign a copy.	FB
11	CORRESPONDENCE	
11.1	Invitation to Holocaust Memorial Day Event – Friday 27th January – 12 noon – Southwold Arts Centre – The Clerk has previously shared this with all.	
11.2	Email from Mr Moore re play area – covered during the Open Forum.	
11.3	Any further correspondence –	
11.3.1	Email from ESC re Voter ID – The Clerk advised it is now a requirement that all voters attending polling stations have ID with them – a campaign to promote this is being rolled out.	
12	ANY OTHER BUSINESS/MATTERS FOR NEXT MONTHS AGENDA	
12.1	The Chairman reminded all that the Spring Litter Pick will take place on Saturday 25 th February – meeting at the Village Hall at 9:30am – The Clerk will add a poster to the website and noticeboard.	FB
12.2	Cllr Perry spoke the concern that there will be increased pressure on the Doctor's Surgery when the Chapel Road development is complete & that residents who already struggle at times to get appointments will find it even harder. The Clerk will contact Longshore Surgery to see what plans they have in place to mitigate the impact of the new development.	FB
12.3	Cllr Oram advised the guttering on the bus shelter needs clearing.	
13	DATE OF NEXT MEETING – Monday 20th February 2023 – 7:30pm	

There being no further business the meeting closed at 9:02pm