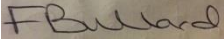


**COUNCILLORS ARE SUMMONSED TO ATTEND THE MEETING OF WRENTHAM PARISH COUNCIL  
TO BE HELD IN THE VILLAGE HALL ON MONDAY 20<sup>th</sup> NOVEMBER 2023 AT 7.30pm**  
**MEMBERS OF PUBLIC ARE WELCOME TO ATTEND THIS MEETING AND THERE WILL BE AN OPEN FORUM  
TO ALLOW THEM TO SPEAK.**

**AGENDA**

1. Open Forum
2. Attendance & Apologies for Absence
3. Pecuniary & Other Interests
  
4. To approve the Minutes of the PC Meeting held on Monday 16<sup>th</sup> October 2023.
  
5. Matters Arising
  - 5.1 26 High Street – inc Pedestrian Right of Way
  - 5.2 Update from Asset Register Review –
    - 5.2.1 Litter Bins – layby on lefthand side as you enter village from South & Crossways car park
    - 5.2.2 Replacement of Bench at Wrentham Cemetery
    - 5.2.3 Overgrown footpath at end of Bonsey Gardens
    - 5.2.4 Damaged posts & rails at Crossways car park
  - 5.3 Tree Planting in Oakhill Close
  - 5.4 Maintenance at Wrentham Cemetery
  - 5.5 Waveney Hygiene Bank – request for donation
  - 5.6 Update from Parish Clerks Appraisal held 20.11.2023
  - 5.7 Any other matters arising
  
6. Report from Cllr Annette Dunning – SCC
7. Report from Cllr Paul Ashton - ESC
  
8. Updates re Highways Matters
  - 8.1 Update re SID/VAS signs/replacement poles
  - 8.2 Chapel Road Bridge
  - 8.3 Any other Highways Matters
  
9. Flooding
  
10. Planning
  - 10.1 Any other Planning matters
  
11. Finance
  - 11.1 Balances at bank
  - 11.2 Account received for Bus Shelter Cleaner - £55.00
  - 11.3 Clerk's salary and expenses (mileage, SAGE, etc)
  - 11.4 HMRC Quarterly Payment – Nil
  - 11.5 Invoice from Stephen Gilbert Plumber for repair at allotments - £226.00
  - 11.6 Invoice from PKF Littlejohn for External Audit - £378.00
  - 11.7 Any other accounts received
  - 11.8 Update from Finance Committee Meeting held 20.11.2023 at 6:30pm - to include forecast of 2024-25 Precept request.
  
12. Correspondence
  - 12.1 External Audit – Final Report
  - 12.2 Email from ESC – Consultation of ESC's Street Trading Policy
  - 12.3 Email from Suffolk Police re new Operating Model (previously circulated to all)
  - 12.4 Email from Angela Day re Jubilee Planters
  - 12.5 Email from ESC re Waste Bin Strategy Review
  - 12.6 Any further correspondence
  
13. Any Other Business/Matters for next Agenda
  
14. Date of Next Meeting – Monday 18<sup>th</sup> December 2023 - 7:30pm

Signed  Parish Clerk Date 13<sup>th</sup> November 2023