

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held at The Village Hall on Monday 5th September 2022 at 7:30pm

Present: **The Chairman** – Cllr Ian Watson
 Councillors – Cllr Mark Buxton, Cllr Sue Child, Cllr Alison Evans, Cllr Simon Forder, Cllr Lindsay Hanger, Cllr Lucinda Hutson, Cllr Roger Middleditch, Cllr Trevor Oram, Cllr Keith Perry, Cllr David Reeves
 The Clerk – Mrs Frances Bullard (via Teams)
 Suffolk County Council – Not Present
 East Suffolk Council – Cllr Norman Brooks
 Members of Public – None present

		ACTION
1	OPEN FORUM	
	No open forum held as no members of public present.	
	The Chairman spoke re the sad passing of Claudia Osborne, she contributed a great deal to the Village Hall & Time 4 Tea and will be greatly missed. Her funeral will take place on 13 th September at 12 noon. Condolences are sent to her family at this sad time.	
2	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Cllr Fran D’Alcorn, Cllr David Fletcher & Cllr Annette Dunning. Cllr Fran D’Alcorn has sadly resigned from the Parish Council due to ongoing health issues – she will be missed & the Chairman will send thanks to Fran for her contribution to the PC. The Clerk will contact ESC and advertise the vacancy.	FB
3	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall.	
10	Report from Cllr Norman Brooks (ESC) – brought forwards <ul style="list-style-type: none"> • Cllr Brooks was thanked for his £1000 grant towards the drainage works at the Village Hall. • It is now 99.9% certain that Sizewell C will go ahead as Government have promised funding. • Community Partnership Meeting – launch of ‘Ease the Squeeze’ to support those in need, this will include warm rooms, foodbanks etc. Cllr Brooks reiterated that there is absolutely no stigma attached to seeking help during these difficult times. The Parish Charity also exists to help those most in need. • Plans are in place for services moving to ESC from Norse – Cllr Brooks will share details once known. • It now looks unlikely there will be a strike by refuse collectors – negotiations are ongoing and look positive. • Cllr Oram spoke re a project at his farm – it is run by Philip Reeves at SSC and supports vulnerable children from East Suffolk who attend and undertake outdoor activities. They would like to provide a safe place for 1:1 counselling which is currently done in a park or public café – Cllr Oram would be happy to accommodate a purpose built building at the farm (subject to planning permission). Cllr Oram asked Cllr Brooks if funding support could be obtained for this. Cllr Brooks is happy to take this to the Community Partnership for funding - Cllr Oram will send more detail to Cllr Brooks. 	TO

4	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25th JULY 2022	
	The minutes of the Parish Council Meeting held on 25 th July 2022, having previously been circulated, were proposed as a true record by The Cllr Hutson & seconded by Cllr Evans - All in favour – a copy will be signed by The Chairman.	
5	MATTERS ARISING	
5.1	26 High Street – work appears to be ongoing. The PC will continue to seek updates from Cllr Dunning, SCC, re pedestrian access past the front of the building.	
5.2	Work on Drains at Village Hall – Having obtained 3 quotations it has been agreed to proceed with Mr Harber. Dr Drane is arranging a date with builder for works to start. The Clerk confirmed there is no insurance cover in place for this.	
5.3	Any other Matters Arising	
5.3.1	The Clerk confirmed she has been in touch with the owner of Clyfton House who will give attention to their hedge.	
5.3.2	The Clerk has spoken with Mr Chris Levett, Community First Responder, who is happy to deliver CPR/Defib training – there will be a training session for Councillors on 17 th October 2022 at 6:30pm, ahead of the next meeting.	
6	HIGHWAYS ISSUES	
6.1	UPDATES RE HIGHWAYS MATTERS, INC ANPR PROJECT	
	Discussion re recent RTC at Crossways junction – road closure impacted on Chapel Road & Priory Lane. It was suggested that issues at this junction are exacerbated by the pedestrian crossing lights as the green light can be seen & drivers mistakenly think it's OK to pull out of Southwold Road.	
	Vehicles continue to park on the double yellow lines in Chapel Road, possibly café users. The Clerk will report to ESC Parking Enforcement.	FB
	Cllr Oram advised of a hole in the tarmac of the southbound carriageway of the A12 opposite Benacre Park. The Clerk will report to Highways.	FB
	The signs as you enter the village from the North are damaged – they have never been right since installation & this has been reported – The Chairman will provide photos to The Clerk to chase work on this.	IW/FB
	Cllr Perry asked re Quiet Lanes – The Clerk has previously requested that Priory Road, Mill Lane & Lock's Lane be considered. The Clerk will chase this again.	FB
	Falcon Inn Road has substantial potholes – The Chairman will send photos to the The Clerk to report these.	IW/FB
7	PLANNING	
7.1	DC/22/3410/TCA – shared and discussed – no objections.	
	Any further Planning Applications/Matters - The Clerk gave an update from ESC re enforcement action at Marsh Farm.	
8	FINANCE	
8.1	Balances at Bank (at end of July) – £33,359.62 Business Saver Account (WRAC) - £1.00 - Current Account - £22,960.02 - Business Saver Account (CIL) - £10,398.60	

	The Clerk confirmed SAGE balances with Bank Statements.	
8.2	Account received from Bus Shelter Cleaner - £55	
8.3	Clerk's salary & Clerk's expense – zero mileage this month – The Clerk will claim 2 x SAGE & postage stamps next month.	
8.4	HMRC payment – £25.80 (paid quarterly)	
8.5	Allotment Water bill - £60.41 – already paid by bank transfer	
8.6	Any other accounts received –	
8.6.1	Invoice from Mrs Angela Day for plants - £10.98	
8.6.2	Invoice from Suffolk.Cloud for Domain/Mailbox - £58.00	
	Above payments 8.2 to 8.6.2 were proposed by The Chairman & seconded by Cllr Oram, All in favour. Online payments have been raised by The Clerk and will be approved by The Chairman/Cllr Hutson.	
8.7	Community Infrastructure Funds – to review suggestions for spending – Notices have been placed on noticeboards & website asking for suggestions from residents – no responses received to date. It was agreed to publicise this in The Wren and on the Village Website. Current priorities for the PC are traffic calming & provision of a school bus pull in on Chapel Road. This item will remain on the Agenda.	
9	Report from Cllr Annette Dunning (SCC) – none received.	
11	CORRESPONDENCE	
11.1	Any further correspondence received –	
11.1.1	Email from ESC re Ease the Squeeze sessions – The Clerk will share with all to book a place as required – The Clerk will ask if these sessions can be recorded so they can be shared with all. Project to be discussed further at October meeting. Cllr Reeves advised that the VHMC have secured a fixed deal to June 2025 for Village Hall fuel – a special deal was offered to Village Halls.	FB FB
11.1.2	Email from CAS re Village Hall Insurance – The Clerk advised that Zurich are no longer offering cover for Parish Councils – therefore CAS are seeking quotes from other companies. The Clerk, Chairman & Vice Chairman met to discuss the cover required and await a quote from CAS.	
11.1.3	Email from PFK Littlejohn (External Auditors) – The Clerk advised PFK Littlejohn have confirmed the Audit process is complete for this year.	
12	WORKING PARTY TO REVIEW STANDING ORDERS/FINANCIAL REGULATIONS/POLICIES	
	It was agreed The Chairman, Vice Chairman, Cllr Perry & The Clerk would progress this.	IW/LH/KP/FB
13	TO AGREE A DATE FOR CLERK'S ANNUAL APPRAISAL	
	It was agreed this will take place at 4pm on Monday 17 th October 2022.	
14	TO AGREE A DATE FOR AUTUMN LITTER PICK	
	As previously agreed this will take place on 12 th November 2022 – The Clerk will advertise in October.	FB
15	ANY OTHER BUSINESS/MATTERS FOR NEXT MONTHS AGENDA	
15.1	Cllr Child spoke re the bench on the High St near the Stove Shop/Wine Shop – thanks were expressed to Mr Peter Boyce for maintaining this – it was agreed Cllr Oram would look to resite the bin which is too close to the bench.	TO
15.2	Cllr Hutson has ordered a wreath for the Remembrance Service – a donation for this will be agreed at the October meeting.	
15.3	The Clerk thanked Cllr Forder for undertaking defib checks whilst Cllr Fletcher is away.	
15.4	Cllr Perry advised over 90 people attended the last Cinema Club – the new sound system makes a huge difference – next showing is a tribute to Olivia Newton-John on 24 th September 2022.	
14	DATE OF NEXT MEETING – Monday 17th October 2022 – 7:30pm – preceded by CPR/Defib training at 6:30pm	

There being no further business the meeting closed at 8:45pm

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