

# WRENTHAM PARISH COUNCIL

## Minutes of the Meeting of Wrentham Parish Council held at The Village Hall on Monday 25<sup>th</sup> July 2022 at 7:30pm

**Present:**     **The Chairman** – Cllr Ian Watson  
                   **Councillors** – Cllr Mark Buxton, Cllr Alison Evans, Cllr Simon Forder, Cllr Lindsay Hanger, Cllr Lucinda Hutson, Cllr Keith Perry, Cllr David Reeves  
                   **The Clerk** – Mrs Frances Bullard  
                   **Suffolk County Council** – Not present  
                   **East Suffolk Council** – Cllr Norman Brooks  
                   **Members of Public** – None present

		<b>ACTION</b>
<b>1</b>	<b>OPEN FORUM</b>	
	No open forum held as no members of public present.	
<b>2</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies were received and accepted from Cllr Fran D’Alcorn, Cllr Sue Child, Cllr David Fletcher, Cllr Trevor Oram & Cllr Roger Middleditch.	
<b>3</b>	<b>PECUNIARY AND OTHER INTERESTS</b>	
	All as Sole Trustee of Village Hall. Cllr Forder – item 9.5 Cllrs Perry & Reeves – item 9.6 Cllrs Evans & Hanger – item 12.1	
<b>4</b>	<b>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20<sup>th</sup> JUNE 2022</b>	
	The minutes of the Parish Council Meeting held on 20 <sup>th</sup> June 2022, having previously been circulated, were proposed as a true record by Cllr Hutson & seconded by Cllr Evans - All in favour – a copy was signed by The Chairman.	
<b>5</b>	<b>MATTERS ARISING</b>	
<b>5.1</b>	<b>26 High Street – Pedestrian Right of Way –</b> Work appears to have begun. Cllr Reeves spoke re a call from a very distressed resident who was very unhappy about the development. Unfortunately the PC/ESC have no power to dictate how/when work is undertaken. The PC will continue to seek updates from Cllr Dunning, SCC, re pedestrian access past the front of the building.	
<b>5.2</b>	<b>Any other Matters Arising</b>	
<b>5.2.1</b>	Mr Robinson has emailed The Clerk to say he has made enquiries re the Vehicle Activated Traffic lights spoken about at the last meeting. He hopes to bring an update to the September meeting. Cllr Buxton will liaise with Mr Robinson and act as SPOC.	
<b>5.2.2</b>	The Clerk has spoken with Mr Chris Levett, Community First Responder, who is happy to deliver CPR/Defib training – she will try and arrange session for Councillors ahead of the next meeting on 5 <sup>th</sup> September 2022.	
<b>5.2.3</b>	The Chairman asked that representatives of the Village Charity meet to appoint a Chair.	
<b>6</b>	<b>TO APPROVE THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON MONDAY 20<sup>TH</sup> JUNE 2022</b>	
	The minutes of the Annual Parish Meeting held on 20 <sup>th</sup> June 2022, having previously been circulated, were proposed as a true record by Cllr Forder & seconded by Cllr Buxton - All in favour – a copy was signed by The Chairman.	

<b>7</b>	<b>HIGHWAYS ISSUES</b>	
<b>7.1</b>	<b>UPDATES RE HIGHWAYS MATTERS, INC ANPR PROJECT</b>	
<b>7.1.1</b>	The Clerk has sought an update re the ANPR project – it commenced on 18 <sup>th</sup> July 2022 but it is not yet known when the scheme will come to Wrentham.	<b>LH</b>
<b>7.1.2</b>	SID is now working – signage will be discussed further at the September meeting.	
<b>7.1.3</b>	Trees are growing over signage at the Northern entrance to the village. Cllr Hutson will arrange for them to be cut back.	
<b>7.1.4</b>	Cllrs Oram & Forder have cut back the flowerbed in front of the Chinese takeaway – thanks expressed to them for doing this work.	
<b>7.1.5</b>	Concern had previously been raised re tree roots breaking through the pavement in front of Dyer Terrace – The Clerk reported this to Highways who said this is not their land, the Clerk made enquiries with ESC who have confirmed the stretch of footpath which runs adjacent to the layby does in fact belong to SCC – SCC however maintain it is not theirs – The Clerk will continue to try and establish ownership and ask that attention be given as this is a trip hazard.	
<b>8</b>	<b>PLANNING</b>	
<b>8.1</b>	<b>DC/22/2483/HDG – Removal of 6m of hedgerow to create a gateway through a small roadside hedge in order to access recently purchased grazing land for horses, located directly opposite existing driveway onto owner’s property – Falcon Inn Road</b> – plans were shared and discussed – no issues were raised – The Chairman proposed approval be recommended – seconded by Cllr Forder – all in favour. The Clerk will update ESC.	<b>FB</b>
<b>8.2</b>	<b>Any further Planning Applications/Matters - DC/22/2594/FUL – Two-storey rear extension and single-storey side extension - Tripps Corner Cottage</b> - plans were shared and discussed – no issues were raised – The Chairman proposed approval be recommended – seconded by Cllr Reeves – all in favour. The Clerk will update ESC.	<b>FB</b>
<b>9</b>	<b>FINANCE</b>	
<b>9.1</b>	Balances at Bank – £38,316.24 Business Saver Account (WRAC) - £1.00 Current Account - £27,916.64 Business Saver Account (CIL) - £10,398.60 The Clerk confirmed SAGE balances with Bank Statements & The Chairman signed these.	
<b>9.2</b>	Account received from Bus Shelter Cleaner - £55	
<b>9.3</b>	Clerk’s salary & Clerk’s expenses of £41.69 (inc mileage, SAGE)	
<b>9.4</b>	HMRC payment – Nil	
<b>9.5</b>	Invoice from Simon Forder – Village Hall grass cutting - £175.00	
<b>9.6</b>	To consider request from VHMC for donation towards drain repair work – Cllr Perry gave an overview – currently he & Dr Drane clear the drains regularly – due to concerns a survey was conducted by Dynarod which shows damage which needs urgent attention. All agreed this work is essential to keep the Village Hall open and running for the benefit of the community. The Chairman proposed a maximum donation of £7610+VAT be made towards the work from CIL funds – this is subject to a further 2 quotations being obtained and confirmation that these repairs are not covered by insurance. He is comfortable with this as we currently hold £10300 in CIL monies with considerably more coming from the Chapel Road development. This proposal was seconded by Cllr Hutson, All in favour. The Clerk will update Dr Drane and contact CAS to check insurance cover.	<b>FB</b>
<b>9.7</b>	Any other accounts received –	
<b>9.7.1</b>	Invoice from Mrs J Wynn for plants/compost - £127.27	
<b>9.7.2</b>	The VHMC have requested their annual donation of £4300 be released to	

	them as they need to replace a window in the gable end of the village hall and have received quotes of £3096 (inc VAT). Release of the monies was proposed by Cllr Buxton, seconded by Cllr Hutson, all in favour.	
<b>9.8</b>	To approve August payments – Clerks Salary & Bus Shelter Cleaner	
	Above payments 9.2 to 9.8 were proposed by The Chairman & seconded by Cllr Evans, All in favour. Online payments will be raised by The Clerk and approved by The Chairman/Cllr Hutson.	
<b>10</b>	<b>Report from Cllr Annette Dunning (SCC) – none received</b>	
<b>11</b>	<p><b>Report from Cllr Norman Brooks (ESC) –</b></p> <ul style="list-style-type: none"> <li>• ESC purchased 14 new bin lorries at a cost of over £200k each – they are state of the art and can use biofuel.</li> <li>• It is likely that food waste bins will be reintroduced – there will be separate collections.</li> <li>• Work continues on the Gull Wing Bridge in Lowestoft and is on schedule – may go slightly over budget – completion should be August 2023.</li> <li>• First Light Festival – went well with good attendance.</li> <li>• New beach huts at Lowestoft are now all let &amp; being well received. All existing huts are being refurbished.</li> <li>• Cllr Brooks has some funding left to spend on supporting community groups – The Clerk will put Rosie Carter in touch with Cllr Brooks as she is considering arranging further community events. The Chairman asked if this funding could be used to assist with the VH drainage work – Cllr Brooks will make enquiries.</li> </ul>	<b>FB</b>
<b>12</b>	<b>CORRESPONDENCE</b>	
<b>12.1</b>	<b>Any further correspondence received –</b>	
<b>12.1.1</b>	<p><b>Email from Dr Nigel Drane re toilet facilities at St Nicholas Church –</b> Cllr Hanger gave an overview of the situation – there are no toilet facilities for those attending St Nicholas Church – several options have been considered but none seem feasible. After discussion there appear to be three options –</p> <ul style="list-style-type: none"> <li>• A toilet be constructed inside the Church if this can be linked to an existing sewerage system.</li> <li>• Compostable toilet</li> <li>• A purpose-built toilet – this would require planning permission and have considerable cost implications.</li> </ul> <p>CIL monies could only be used to build a public toilet block – it would then be the responsibility of the PC to maintain/clean this. Cllrs Hanger &amp; Evans will explore whether there are any grants available.</p>	
<b>12.1.2</b>	<p><b>Email re Lorry Route Review –</b> The Clerk responded to the consultation – the review has now concluded &amp; their findings have been shared with all. Essentially there are no changes recommended in Wrentham.</p>	
<b>13</b>	<b>ANY OTHER BUSINESS/MATTERS FOR NEXT MONTHS AGENDA</b>	
<b>13.1</b>	The Old Cemetery is very overgrown, this is maintained by ESC, some areas have been left for rewilding. The Clerk will enquire as to whether footpaths can be cut.	<b>FB</b>
<b>13.2</b>	Cllr Perry spoke re the Crossways junction and the impact that the development on Chapel Road will have on this. The Chairman said this was raised previously during the consultation process – this area is not viewed as a problem by Highways or developers – the PC are equally frustrated about the situation.	
<b>13.3</b>	Cllr Reeves advised the VHMC have moved to online banking.	
<b>14</b>	<b>DATE OF NEXT MEETING – Monday 5<sup>th</sup> September 2022 – 7:30pm</b>	

There being no further business the meeting closed at 9.20pm