

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held at The Village Hall on Monday 20th June 2022 at 7:37pm

Present: **The Chairman** – Cllr Ian Watson
 Councillors – Cllr Mark Buxton, Cllr Sue Child, Cllr Alison Evans, Cllr David Fletcher, Cllr Simon Forder, Cllr Lucinda Hutson, Cllr Roger Middleditch, Cllr Trevor Oram, Cllr Keith Perry, Cllr David Reeves
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – Cllr Annette Dunning
 East Suffolk Council – Not Present
 Members of Public – One present

		ACTION
1	OPEN FORUM	
	<p>Mr Tony Robinson spoke re the following subjects –</p> <p>26 High Street – the frontage of the building has got worse – cars are still parking on the rough ground forcing pedestrians to step into the A12 to get past. The building has been empty since 2004 – Mr Robinson is disappointed that SCC allows this to continue. Some parishioners have stopped visiting the Village Store due to the poor access. Cllr Dunning said she would give a full update re progress to resolve this matter at tonight’s meeting.</p> <p>Speeding – Mr Robinson feels little has been achieved since this was spoken about in 2011 & 2014. There continue to be very few prosecutions. He has submitted an FOI request & awaits a response. Whilst KSIs are not high the noise of speeding vehicles continues to be an issue. An ANPR trial has been spoken about since 2015 but little has come of it. Mr Robinson has seen Vehicle Activated Traffic Lights used in villages abroad - when approached by a speeding vehicle the lights change to red, forcing the car to stop. He is aware of trials in Swindon & Scotland and the system seems very effective. Given that many motorists use the same route regularly they soon realise that if they are speeding then they will be delayed by the lights. Mr Robinson is happy to explore this system further and establish the legalities. The Chairman thanked Mr Robinson for his input and said a SPOC would be appointed for Mr Robinson to link with to look at the viability of this scheme.</p> <p>Factory Shop – there are weeds under the fence in front of the shop. The Clerk will make contact and ask they are attended to.</p>	<p style="text-align: right;">IW</p> <p style="text-align: right;">FB</p>
2	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Cllr Fran D’Alcorn & Cllr Lindsay Hanger.	
	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall. Cllr Lucinda Hutson – item 7.9 Cllr Keith Perry – item 7.10	
3	MINUTES OF THE PARISH COUNCIL ANNUAL MEETING HELD ON 23rd MAY 2022	
	The minutes of the Parish Council Annual Meeting held on 23 rd May 2022, having previously been circulated, were proposed as a true record by The Cllr Oram & seconded by Cllr Evans - All in favour – a copy was signed by The Chairman.	
4	MATTERS ARISING	
4.1	26 High Street – Pedestrian Right of Way – Cllr Dunning gave an update – ownership of the land in front of 26 High St has now been established – Cllr	

	<p>Dunning has met with Highways Engineers and spoken with the property owner, Mr Harvey. Mr Harvey is supportive of a path in front of his property but Cllr Dunning would prefer that the path be on SCC land to prevent future issues arising. A bin store is being negotiated & Mr Harvey is happy to allocate land for this. To fully resurface the frontage would be very costly – there are several options –</p> <ol style="list-style-type: none"> 1. Work with landowner to resurface his area and define boundary with a kerb – however this does not guarantee access. 2. As option 1 but with planters on SCC land to define the boundary & prevent double parking. Planters would be PC's responsibility going forwards. 3. As option 1 & patch up road surface 4. Work with landowner to resurface his area & 1.2m width and then kerb – as shared ownership is not supported the boundary could be defined with studs. <p>After discussion it was agreed that a bin store is critical whichever option is taken forwards. Option 4 was felt to be the best outcome – any works would need to be agreed by the Asset Team and landowner. Cllr Dunning hopes the landowner would support this and it could be jointly funded with ESC/SCC/PC. Cllr Dunning also suggested a 30 minute restriction on the parking time – a TRO & signage would be required. Cllr Dunning will meet with Mr Harvey, The Chairman & Highways to progress. <i>Meeting suspended to allow Mr Robinson to speak</i> – he asked if the bin store is for new or existing households – Cllr Dunning confirmed it is for existing households as the new development has a bin store factored into it. <i>Meeting resumed.</i></p> <p>Cllr Dunning spoke re a petition she is supporting re Highways outsourcing to Kier which is an expensive way to do business. <i>Cllr Dunning was thanked for her input and left the meeting.</i></p>	
4.2	<p>Update re Queen's Platinum Jubilee Event – the event was a triumph – despite the weather not being perfect everything went brilliantly – huge thanks to all who helped. Leftover beer/wine was donated to the Film Club. Other leftover consumables were given to people to take home or the food bank. The Clerk spoke re a letter from residents thanking the PC for the event and saying what a lovely time they'd had.</p>	
4.3	<p>Model Councillor Code of Conduct 2020 – this has been circulated to all – The Chairman spoke re the main points – The Council resolved to adopt this code – proposed by The Chairman, seconded by Cllr Hutson, all in favour.</p>	
4.4	<p>Any other Matters Arising</p>	
4.4.1	<p>The Clerk has made enquiries re CIL monies and clarified that the PC has 5 years to spend the monies from the time of issue. There is still £1306.52 of S106 money to be spent in the Bonsey Gardens play area – this has no time limit. The Clerk has created a poster to seek residents views re spending of future CIL income. The Clerk will create a spreadsheet to track S106/CIL monies.</p>	FB
5	HIGHWAYS ISSUES	
5.1	UPDATES RE HIGHWAYS MATTERS, INC ANPR PROJECT	
	<p>Cllr Buxton advised the SID is working - & VAS have been moved. The Clerk will seek an update re the ANPR project.</p>	FB

6	PLANNING	
6.1	DC/22/2151&2152/VOC – Variation of Condition – 3 Bay Cartlodge, The Old Guildhall - Plans were shared and discussed. There were no concerns raised.	
6.2	Any further Planning Applications/Matters - None	
7	FINANCE	
7.1	Balances at Bank – £39,706.19 Business Saver Account (WRAC) (Lions donation) - £443.31 Current Account - £28,866.74 Business Saver Account (CIL) - £10,396.14 The Clerk confirmed SAGE balances with Bank Statements & The Chairman signed these.	
7.2	Account received from Bus Shelter Cleaner - £55	
7.3	Clerk's salary & Clerk's expenses of £41.69 (inc mileage, SAGE)	
7.4	HMRC payment – £27.60	
7.5	Invoice from Jane Drane for plants - £52.97	
7.6	Invoice from Angela Day for plants - £59.85	
7.7	Invoice from Community Heartbeat Trust for defib pads £50.40	
7.8	Receipts for Jubilee Big Lunch refreshments from Rosie Carter - £562.54	
7.9	Receipts for Jubilee Big Lunch refreshments from Cllr Hutson - £562.54	
7.10	Any other accounts received –	
7.10.1	The Clerk confirmed a cheque was issued to Lamarti Ice Cream for £250.00 following the Jubilee event.	
7.10.2	Receipts for Jubilee Big Lunch refreshments from Rita Perry - £80.46	
7.10.3	Receipts for Jubilee Big Lunch refreshments from Claudia Osborne - £17.50	
	Above payments 7.2 to 7.10.3 were proposed by Cllr Forder & seconded by Cllr Evans, All in favour. Online payments have been raised and will now be approved.	
7.11	TO APPROVE MINUTES OF WRENTHAM PC FINANCE COMMITTEE MEETING HELD AT 6:30PM ON 23rd MAY 2022	
	The minutes of the Parish Council Finance Committee Meeting held on 23 rd May 2022, having previously been circulated, were proposed as a true record by The Cllr Oram & seconded by Cllr Hutson - All in favour – a copy was signed by The Chairman.	
7.12	TO APPROVE ANNUAL REPORT AND ACCOUNTS RECEIVED FROM THE INTERNAL AUDITOR	
	Having been reviewed by The Clerk & Chairman these have previously been circulated to all – The Chairman proposed they be adopted, seconded by Cllr Hutson, all in favour. A copy was signed by The Chairman and The Clerk.	
7.13	EXTERNAL AUDIT UPDATE	
7.13.1	The Internal Audit Certificate of Exemption has been submitted to the Auditors.	
7.13.2	The Clerk confirmed that all papers will be published on the PC website to comply with the Transparency Code by the end of June.	FB
7.14	SIGNING OF DIRECT DEBIT FOR PAYMENT TO THE INFORMATION COMMISSIONERS OFFICE	
	As discussed last month, The Clerk has received a renewal from the Information Commissioners Office – there is a discount if paid by Direct Debit – this needs to be done in hard copy as 2 signatories are required – The Chairman & The Clerk signed the Direct Debit which will now be sent to the ICO.	FB
8	Report from Cllr Annette Dunning (SCC) – covered under item 4	
9	Report from Cllr Norman Brooks (ESC) – none received.	

10	CORRESPONDENCE	
10.1	Letter of thanks from Jenny Knight & family re Jubilee Event – covered under item 4.2	
10.2	Any further correspondence received – None.	
11	ANY OTHER BUSINESS/MATTERS FOR NEXT MONTHS AGENDA	
11.1	Discussion took place re an overgrown hedge at Clifton House – The Clerk will make contact with the householder.	FB
11.2	As previously agreed, Cllr Oram will look at the PC Noticeboard and carry out maintenance work as necessary – The Chairman will provide a key to Cllr Oram.	IW
12	DATE OF NEXT MEETING – Monday 18th July 2022 – 7.30pm	

There being no further business the meeting closed at 8.49pm