

WRENTHAM PARISH COUNCIL

**Minutes of the Meeting of Wrentham Parish Council
held at The Village Hall on Monday 21st February 2022 at 7:30pm**

Present: **The Chairman** – Cllr Ian Watson
 Councillors – Cllr Mark Buxton, Cllr David Fletcher, Cllr Alison Evans, Cllr Simon Forder, Cllr Lindsay Hangar, Cllr Lucinda Hutson, Cllr Roger Middleditch, Cllr Trevor Oram, Cllr Keith Perry, Cllr David Reeves
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – Not present
 East Suffolk Council – Cllr Norman Brooks
 Members of Public – One

		ACTION
1	OPEN FORUM	
	The Chairman welcomed all , as there were no members of public wishing to speak the meeting was opened.	
2	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Cllr Fran D’Alcorn. Following discussion & advice from Cllr Brooks, The Chairman proposed a medical exemption for Cllr D’Alcorn for a further 6 months, seconded by Cllr Hanger, All in favour.	
3	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall. Cllr Hutson – items 8.3 & 8.4 Cllr Forder – item 9.5	
11	REPORT FROM CLLR NORMAN BROOKS – ESC (BROUGHT FORWARD)	
	<p>Cllr Brooks advised -</p> <ul style="list-style-type: none"> • There are delays in green bin collections due to a fire at the Great Blakenham plant & storm damage to the Hadenham Road site. • Work is going well on the new Gull Wing Bridge in Lowestoft. • ESC are meeting on 23.02.2022 to agree budgets. • Sizewell C – the report time has been extended by 6 weeks therefore the earliest a decision will be made is mid June. • Re-trunking of A12 – Cllr Brooks attended a meeting with Highways England – at present the A12 is funded by SCC, if it were to be reclassified as a trunk road then funding would be by Highways England. • He now sits on Transport East which is a body to lobby Government re Highways matters. • Community Partnerships – a new funding pot is available – in particular for schemes aimed at social isolation/youths/sports. <p>The Chairman spoke re the ESC Planning Committee Meeting at which the planning application for the new development on Chapel Road was discussed & approved. The Chairman attended this meeting & all parties were supportive regarding the need for a school bus pull in on Chapel Road, however Highways (who were not in attendance) are not supportive. It was suggested the PC could maybe purchase land, with CIL monies, to accommodate the school bus pull in, however before going down this route we need to establish whether the pull ins would actually be permitted by Highways. Cllr Brooks agreed to speak with ESC Assets Team & Highways to explore options.</p> <p><i>Cllr Brooks left meeting.</i></p>	
4	PARISH COUNCILLOR VACANCY	
	The Clerk advised the second interested party had not pursued her application.	

	The application from Sue Child, which had previously been circulated to all, was discussed & it was agreed Sue would make a valuable contribution to the PC team. The Chairman proposed Sue be co-opted, seconded by Cllr Hutson, All in favour. The Clerk will update Sue and invite her to the next meeting to be co-opted.	FB
5	TO APPROVE MINUTES OF THE PC MEETING HELD ON MONDAY 17th JANUARY 2022	
	Minutes of PC Meeting held on Monday 17 th January 2022, having previously been circulated were proposed as a true record by Cllr Middleditch, this was seconded by Cllr Forder – All in favour. A copy was signed by The Chairman.	
6	MATTERS ARISING	
6.1	Update re Coronavirus Covid 19 situation - No issues to raise from within the village, support is ongoing to various individuals. The Chairman advised that the Village Hall Treasurer had been approached regarding a Covid Grant but the Village Hall Management Committee have agreed this is not required at present.	
6.2	PC Website – to raise any items for amendment/update – No issues.	
6.3	26 High Street – Pedestrian Right of Way – There has been no update from Cllr Dunning. There are still no cones outside 26 High Street. The Chairman will find original email from Highways and chase this matter.	IW
6.4	Any other matters arising –	
6.4.1	The Clerk confirmed replacement pads have been ordered for the Defibrillator.	
6.4.2	Litter Pick to take place on Saturday 26 th February – several volunteers have come forward. The Chairman has hi-vis vests and equipment – he will get the vests printed with ‘Parish Council’ later this week – the cost will be £66 – Cllr Hanger proposed the PC pay this, seconded by Cllr Evans, All in favour.	
7	HIGHWAYS ISSUES	
7.1	VAS Data – data shared by Cllr Buxton – appears to have returned to pre-pandemic figures. Cllr Buxton spoke re a ‘super’ car passing through the village at very high speed in the early hours of Saturday morning – he has queried with Westcotec why this was not picked up by the VAS and it was suggested it either had a radar jammer, was made from carbon fibre or was travelling too fast for the VAS to detect (120mph+). The Chairman asked if the gathering of VAS data is still of value – it is an onerous task for Cllr Buxton and we already have enough data to use as evidence. It was agreed that the signs will remain in place as a deterrent but the data gathering will be put on hold after the next cycle. Cllr Buxton also discussed ANPR with Westcotec – installation must be supported by SCC & Police – the cost is approx. £8,000 per unit. The Chairman said we really need Cllr Dunning to talk to the Police and see if buying our own ANPR would be supported. Cllr Buxton is continuing to try and get SID working but feels it really needs mains power to function properly. Update re Highways Matters (inc ANPR project) – The Clerk will seek an update re the ANPR project.	FB

8	PLANNING	
8.2	<p><i>One member of public joined meeting.</i></p> <p>DC/22/0213/FUL – 2 Bonsey Gardens - Single and Two Storey Extensions to Dwelling – meeting suspended to allow the applicant, Mr Newstead, to speak. Plans were shared & discussed. <i>Meeting reconvened.</i> Cllr Buxton proposed the application be supported, seconded by Cllr Hanger, All in favour. The Chairman asked that The Clerk email ESC re the clarity of the plans – they were unclear and had far too much on one page. The Clerk will update ESC.</p>	FB
8.1	<p>DC/22/0210/FUL – 21 The Chestnuts - Single storey side and rear extensions – Cllr Hanger declared an interest as a neighbour. Plans were shared and discussed. Cllr Perry proposed the application be supported, seconded by Cllr Evans, All in favour. The Clerk will update ESC.</p>	FB
8.3	<p>DC/22/0435/TCA – Land East of A12 alongside 74 High St - Remove one ash tree over hanging greenhouse, Pollard 2 Holm Oak trees; one double stemmed and failing at joint - to prevent falling on house.– no issues or concerns were raised.</p>	
8.4	<p>DC/22/0436/TCA – Wren Business Centre - Area of trees between A12 and Boggis Electrical Offices - Oak trees - Cut back overhang to suitable growth points Pine trees - Fell to ground level the ivy covered Pines along same boundary – no issues or concerns were raised.</p>	
8.5	<p>Update by the Chairman re ESC Planning Committee Meeting held on 8.2.2022 - The Chairman gave an update re the ESC Planning Committee Meeting he attended to speak re the Chapel Road development and specifically lobbied for school bus pull ins on Chapel Road. The plans were approved by Committee. The full meeting can be viewed on ESC You Tube Channel. Cllr Reeves said Anglian Water appear to have started survey work on the site. The Chairman said the developers are keen to maintain good relations and are supportive of the PC's desire to see bus pull ins installed.</p>	
8.6		
8.6.1	<p>Any further Planning Applications/Matters – Cllr Buxton asked if there is still to be a new access road to the grain store which has been built alongside the A12 – Cllr Hutson said this is still going ahead and they are currently working out the S138 Agreement with SCC.</p>	
9	FINANCE	
9.1	<p>Balances at Bank – £35,342.81 - Business Saver Account (WRAC) (Lions donation) - £443.30 - Current Account - £24,342.58 - Business Saver Account (CIL) - £10,556.93</p> <p>The Clerk confirmed SAGE balances with Bank Statements & she has shared these with The Chairman. The Clerk confirmed the monies paid in January for the Oak Hill Close bench are to be transferred from the CIL monies – she will transfer this, the £300 CIL money received for Meadowside & the Lions Donation for the Defibrillator supplies, between accounts when online banking is in place.</p> <p>The Clerk confirmed the Annual CIL report has been submitted to ESC & published on the PC Website.</p>	
9.2	Account received from Bus Shelter Cleaner - £55	
9.3	Clerk's salary & Clerk's expenses of £228.53 (inc mileage, Microsoft, Allotment Water bill & SAGE)	
9.4	HMRC payment – nil	
9.5	Any other accounts received –	
9.5.1	Invoice from Simon Forder for war memorial work - £100.00	

	Above payments 9.2 to 9.5.1 were proposed by The Chairman & seconded by Cllr Oram, All in favour. Cheques were signed by The Chairman & Cllr Hutson.	
9.9	ONLINE BANKING APPLICATION	
	The Chairman will progress this.	
10	REPORT FROM CLLR ANNETE DUNNING - SCC	
	No report received from Cllr Dunning.	
12	CORRESPONDENCE	
12.1	Email from Mr & Mrs Hargreaves re junction of Walker Gardens & A12 – Residents expressing concern that visibility is impeded by vehicles parked in layby - The Clerk has flagged this concern on the SCC Highways Map.	FB
12.2	Any Further Correspondence –	
12.2.1	Email from Mrs Litten re tree in Village Hall Car Park – This matter has previously been discussed by the Village Hall Management Committee who decided not to prune the tree in question. The Clerk will pass the latest email to Dr Drane for discussion.	
12.2.2	Email from Mr Carr re HGVs using Chapel Road – Mr Carr had hoped to attend this evening but has been unable to – will hopefully attend next month. The issue of HGVs was raised by the PC with SCC during their Review of Lorry Routes.	
12.2.3	Email from Dr Nigel Drane re Village Hall Sound System – Funding will be from the PCs annual donation to the Village Hall. One quotation has been obtained as this is a specialised job – the person providing the quote specialises in Village Halls & Churches. The Chairman has made contact and the new system will be far more user friendly.	
12.3.4	Email received from Butley PC who are considering an application to site residential caravans for agricultural workers, like the ones we have in Priory Road. Cllr Middleditch kindly agreed to speak with/meet their Chairman.	
13	ANY OTHER BUSINESS/MATTERS FOR NEXT AGENDA	
13.1	Due to holidays it was agreed to move the September meeting forward to the 5 th September 2022.	FB
13.2	A date needs to be agreed for the Annual Parish Meeting – The Clerk will establish whether this can be conducted remotely & add to next Agenda.	
13.3	The Clerk spoke re the Internal Audit which is due at the end of March – The Chairman proposed that Rosie Carter be appointed to conduct the audit, seconded by Cllr Evans, All in favour. The Clerk will progress.	
14	DATE OF NEXT MEETING – Monday 21st March 2022 – 7.30pm at the Village Hall.	

There being no further business the meeting closed at 9.20pm