

## WRENTHAM PARISH COUNCIL

**Minutes of the Meeting of Wrentham Parish Council  
held at The Village Hall on Monday 17th January 2022 at 7:30pm**

**Present:**     **The Chairman** – Cllr Ian Watson  
                   **Councillors** – Cllr David Fletcher, Cllr Simon Forder, Cllr Lindsay Hangar, Cllr Lucinda Hutson, Cllr Roger Middleditch, Cllr Trevor Oram, Cllr Keith Perry.  
                   **The Clerk** – Mrs Frances Bullard  
                   **Suffolk County Council** – Not present  
                   **East Suffolk Council** – Cllr Norman Brooks  
                   **Members of Public** – One

		<b>ACTION</b>
<b>1</b>	<b>OPEN FORUM</b>	
	The Chairman welcomed all and invited members of public to speak.  Sue Child introduced herself and explained she is interested in becoming a Parish Councillor. She provided some background information and gave her reasons for wishing to join the PC. Sue then stayed to observe the meeting.	
<b>2</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies were received and accepted from Cllr Fran D’Alcorn, Cllr Alison Evans & Cllr David Reeves	
<b>3</b>	<b>PECUNIARY AND OTHER INTERESTS</b>	
	All as Sole Trustee of Village Hall. Cllr Hutson – item 12.1 Cllr Perry – item 12.1	
<b>4</b>	<b>PARISH COUNCILLOR VACANCY</b>	
	The Clerk advised there has been interest from Sue Child & Jaki Foran – Councillors will discuss at the next meeting & progress co-option.	
<b>5</b>	<b>TO APPROVE MINUTES OF THE PC MEETING HELD ON MONDAY 20<sup>TH</sup> DECEMBER 2021</b>	
	Minutes of PC Meeting held on Monday 20 <sup>th</sup> December 2021, having previously been circulated were proposed as a true record by Cllr Hutson, this was seconded by Cllr Middleditch – All in favour. A copy was signed by The Chairman.	
<b>6</b>	<b>MATTERS ARISING</b>	
<b>6.1</b>	<b>Update re Coronavirus Covid 19 situation -</b> No issues to raise from within the village. Nationally it looks like restrictions may be lifted in late February. Cllr Brooks advised there has been some impact on refuse collection due to staff sickness/isolation. Number of cases are still high but falling substantially.	
<b>6.2</b>	<b>PC Website – to raise any items for amendment/update –</b> No issues.	
<b>6.3</b>	<b>Village Litter Pick – to agree a date</b> It was agreed this will take place on the morning of Saturday 26 <sup>th</sup> February 2022 – The Clerk will prepare notices.  <b>26 High Street – Pedestrian Right of Way –</b> It was noted the cones have been removed from outside 26 High Street – The Clerk will make Cllr Dunning aware.  <b>Any other matters arising –</b> None.	<b>FB</b>     <b>FB</b>
<b>11</b>	<b>REPORT FROM CLLR NORMAN BROOKS – ESC (BROUGHT FORWARD)</b>	

	<p>Cllr Brooks spoke re B1127 Potters Bridge – he attended recent meeting – permission has now been given to access the land and clear outfall – there have been no flooding issues since this has been done. The PC have been asked to contribute towards signage to warn of flooding - Cllr Brooks is happy to contribute towards such signage if required.</p> <p>Cllr Oram raised the poor condition of road signs in general – Cllr Brooks said these are the responsibility of Highways (SCC) – he understands Highways have recently taken on new staff which should help – any issues should be emailed to Cllr Brooks &amp; Cllr Dunning.</p>	
<b>7</b>	<b>HIGHWAYS ISSUES</b>	
<b>7.1</b>	<b>VAS Data</b> – not received yet this month.	
<b>7.2</b>	<b>Update re Highways Matters (inc ANPR project) –</b>	
<b>7.2.1</b>	The Clerk submitted applications for the ANPR project – awaits response.	
<b>7.2.2</b>	Cllr Oram spoke about the A12 just north of the village – there is a sweeping righthand bend and 2 cars have recently left the road there – he wonders if signage is required.	
<b>7.2.3</b>	Cllr Forder said Give Way sign is still obscured by foliage from the garden of The Old Forge – The Clerk will make contact with the owners and ask that this be cut back.	<b>FB</b>
<b>7.2.4</b>	Cllr Hanger advised the foliage in the garden of Tom Thumb Cottage is growing over the footpath again – The Clerk will make contact with the owners.	<b>FB</b>
<b>7.2.5</b>	Cllr Forder advised there is a broken railing in the car park in the village centre – The Clerk will report to ESC.	<b>FB</b>
<b>8</b>	<b>PLANNING</b>	
<b>8.1</b>	<b>DC/21/5774/TCA – 48 High Street – Pollard 2x Lime Trees –</b> Plans were shared – there were no objections.	
<b>8.2</b>	<b>Any further Planning Applications/Matters –</b> None	
<b>9</b>	<b>FINANCE</b>	
<b>9.1</b>	Balances at Bank – £40,265.45 Business Saver Account (WRAC) (Lions donation) - £443.30 Current Account - £29,265.22 Business Saver Account (CIL) - £10,556.93 The Clerk confirmed SAGE balances with Bank Statements & she has shared these with The Chairman. The Clerk confirmed the monies paid in January for the Oak Hill Close bench are to be transferred from the CIL monies – she will transfer this, the £300 CIL money received for Meadowside & the Lions Donation for the Defibrillator supplies, between accounts when online banking is in place.	
<b>9.2</b>	Account received from Bus Shelter Cleaner - £55	
<b>9.3</b>	Clerk's salary & Clerk's expenses of £41.69 (inc mileage & SAGE)	
<b>9.4</b>	HMRC payment – nil	
<b>9.5</b>	Invoice from Suffolk.Cloud for Website Hosting - £120.00	
<b>9.6</b>	Any other accounts received –	
<b>9.6.1</b>	Invoice for Village Website Hosting (Mrs Walker) - £46.31	
<b>9.6.2</b>	Village Hall have requested their donation be released - £4300	
	Above payments 9.2 to 9.6.2 were proposed by The Chairman & seconded by Cllr Oram, All in favour. Cheques were signed by The Chairman & Cllr Hutson.	
<b>9.7</b>	<b>Report from Finance Committee Meeting held at 6:30pm –</b> The Chairman confirmed the current financial situation and draft budget had been reviewed. Monies have been set aside for projects at St Nicholas Church, The War Memorial & skirting of verges – the PC now need to move	

	<p>these forwards. Cllr Forder undertook work at Churchyard ahead of November's Remembrance Service – he will submit an invoice to The Clerk.</p> <p>Budget sheet shared and reviewed.</p> <p>The Finance Committee recommend a 3% increase in precept - £18,277. Controls &amp; risks were reviewed and found to be adequate.</p> <p>The Asset Register was also reviewed – The Chairman &amp; Cllr Hutson will walk round the village and review assets – All raise any that they are aware need repair/replacement.</p> <p>Cllr Hutson said there was lots of positive feedback re the December issue of the Wren – could this be repeated in 2022? Cllr Hanger said a coloured cover would add £800 to annual cost which advertising would not cover. At present advertising covers printing costs and subscriptions go to St Nicholas Church. Cllr Hanger will continue to explore options.</p>	<p>SF</p> <p>All</p> <p>LHa</p>
<b>9.8</b>	<b>TO AGREE 2022/23 PRECEPT REQUEST</b>	
	Cllr Perry proposed a 3% increase resulting in a Precept request of £18,277 – seconded by Cllr Oram – All in favour. The Clerk will progress.	FB
<b>9.9</b>	<b>ONLINE BANKING APPLICATION</b>	
	The Chairman will progress this in February.	
<b>10</b>	<b>REPORT FROM CLLR ANNETE DUNNING - SCC</b>	
	Apologies received from Cllr Dunning.	
<b>12</b>	<b>CORRESPONDENCE</b>	
<b>12.1</b>	<b>Email from Cllr Hutson re Queen's Platinum Jubilee Celebrations</b> – Cllr Hutson has met with Mrs Perry, Mrs Carter & Cllr Hanger – they are planning an event at the Village Hall on Sunday 5 <sup>th</sup> June 2022 to include BBQ, bar, face painting, fancy dress, ice creams etc – it will be a free event (via ticket) & open to all residents. They are seeking support from the Parish Council of £2000 to fund the event. Cllrs Hutson & Perry declared an interest. The Chairman proposed that £2000 be donated – seconded by Cllr Forder – All in favour. There will also be a Church service on 4.6.2022. Trees are available for planting – all to raise suggested locations.	All
<b>12.2</b>	<b>Email from Mr O'Hear, Southwold &amp; Reydon Society, re B1127 Potters Bridge</b> – The Clerk gave an overview – the PC have been requested to support funding for electronic flood signage via CIL monies – Following discussion it was decided to respond by saying that whilst the PC appreciate the work done so far to address this they do not feel the signage will be required if proper clearance of the outfall is maintained & funds would be better used to support this. The Clerk will respond.	FB
<b>12.3</b>	<b>Any Further Correspondence –</b>	
<b>12.3.1</b>	The Clerk confirmed the Monitoring Officer has fully investigated a recent complaint and advised no action will be taken.	
<b>12.3.2</b>	The Clerk advised the next Carlton Colville & Surrounding Parishes meeting takes place via Zoom on 16 <sup>th</sup> February – if anyone wishes to attend please let her know.	
<b>13</b>	<b>ANY OTHER BUSINESS/MATTERS FOR NEXT AGENDA</b>	
<b>13.1</b>	Due to Bank Holidays & The Clerk being away it was agreed to move the April PC Meeting to 25 <sup>th</sup> April 2022 & the May AGM to 23 <sup>rd</sup> May 2022.	
<b>14</b>	<b>DATE OF NEXT MEETING – Monday 21<sup>st</sup> February 2022 – 7.30pm at the Village Hall.</b>	

There being no further business the meeting closed at 8.55pm