

# WRENTHAM PARISH COUNCIL

## Minutes of the Meeting of Wrentham Parish Council held at The Village Hall on Monday 21<sup>st</sup> November 2022 at 7:30pm

**Present:**     **The Chairman** – Cllr Ian Watson  
                   **Councillors** – Cllr Mark Buxton, Cllr Sue Child, Cllr David Fletcher, Cllr Simon Forder, Cllr Lucinda Hutson, Cllr Roger Middleditch, Cllr Trevor Oram, Cllr Keith Perry  
                   **The Clerk** – Mrs Frances Bullard (via Teams)  
                   **Suffolk County Council** – Not Present  
                   **East Suffolk Council** – Cllr Norman Brooks  
                   **Members of Public** – One present

		<b>ACTION</b>
	Thanks were expressed to Chris Levett, Community First Responder, for his CPR/Defibrillator input to Councillors ahead of the meeting.	
<b>1</b>	<b>OPEN FORUM</b>	
	The Chairman welcomed all & invited members of public to speak.  Mr Paul Wren introduced himself, he is attending to observe the meeting with a view to joining as a Parish Councillor. The Clerk has provided Paul with the Co-Option Policy.	
<b>2</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies were received and accepted from Cllr Lindsay Hanger, Cllr David Reeves & Cllr Alison Evans.	
<b>3</b>	<b>PECUNIARY AND OTHER INTERESTS</b>	
	All as Sole Trustee of Village Hall. Cllr Ian Watson – item 8.5 Cllr Oram – item 12.1	
<b>4</b>	<b>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 17<sup>th</sup> OCTOBER 2022</b>	
	The minutes of the Parish Council Meeting held on 17 <sup>th</sup> October 2022, having previously been circulated, were proposed as a true record by Cllr Oram & seconded by Cllr Hutson - All in favour – The Clerk will arrange for a copy to be signed by The Chairman.	<b>FB</b>
<b>5</b>	<b>MATTERS ARISING</b>	
<b>5.1</b>	<b>Parish Councillor Vacancy</b> – Mr Paul Wren is present this evening & The Chairman is aware of one other person who is potentially interested in becoming a Parish Councillor.	
<b>5.2</b>	<b>26 High Street</b> – work appears to be ongoing – as scaffolding is still in place vehicles continue to use The Larches to access Palmers Lane.	
<b>5.3</b>	<b>Warm Rooms/Community Support</b> – Cllr Perry advised that Rita & other volunteers are happy to extend Time 4 Tea to include provision of soup etc, if a second day is to be provided then volunteers will be needed to support. Cllr Brooks is happy to support & provide funding. The Clerk shared details of a Warm Rooms briefing on 23 <sup>rd</sup> November for anyone wishing to attend.	
<b>5.4</b>	<b>Any other Matters Arising -</b>	
<b>5.4.1</b>	<b>Village Hall Drain Repairs</b> – phase 2 of the work has now been completed. Dr Drane is aware 3 quotes will be required for phase 3 work, he is liaising with Highways as the drains run under the road. Some issues have been identified with paper towels causing blockages – the VHMC are looking to install hand driers.	

5.4.2	The Clerk confirmed she has put Emma Dye, who spoke at the October meeting, in touch with Gemma at ESC & neighbouring parishes to explore progressing a skatepark.	
10	<p><b>Report from Cllr Norman Brooks (ESC) – brought forwards</b></p> <ul style="list-style-type: none"> <li>• Potters Bridge flooding – Environment Agency have taken on responsibility of keeping drainage clear. There has been some serious flooding in the last couple of weeks.</li> <li>• Gull Wing Bridge, Lowestoft – first section now in place and work is on schedule and almost on budget. Next parts are arriving from Holland by barge.</li> <li>• ESC currently reviewing budgets for next year.</li> <li>• Suffolk will become a devolved authority and a Mayor will be elected. It is hoped this will bring increased funding and more localised powers.</li> <li>• Negotiations continue re refuse collections – there is currently some working to rule and delay in collections.</li> </ul> <p>Discussion re Wrentham Old Cemetery – grass has been cut but there is lots more maintenance required – complaints have been received from residents &amp; visitors – Cllr Brooks will make enquiries re responsibilities.</p> <p>The Chairman spoke re his meeting with a Highways Engineer – the bus pull-in on Chapel Road was discussed &amp; it was agreed this would be reviewed if flagged on the Highways Map which the Clerk has now done.</p> <p><i>Cllr Brooks was thanked for his support &amp; left the meeting.</i></p>	
6	<b>HIGHWAYS ISSUES</b>	
6.1	<b>UPDATES RE HIGHWAYS MATTERS, INC ANPR PROJECT</b>	
	The Chairman met with a Highways Engineer to look at several issues in the village. They looked at hedges at the southern end of the A12 – these will be trimmed – further work will be needed on the hedge at Clyfton House to allow pedestrians to walk safely past & The Chairman will make contact with the property owner. Skirting has now been completed along the pavement near Pyes Hall. A new sign has been ordered to replace the damaged one at the northern entrance to the village.	IW
7	<b>PLANNING</b>	
7.1	<b>DC/22/3741/FUL DC/22/3742/LBC DC/22/4047/LBC – 6 Priory Road -</b> shared and discussed – materials will match existing materials – there were no objections. Cllr Fletcher proposed that approval be recommended, seconded by Cllr Buxton, All in favour. The Clerk will update ESC.	FB
7.2	<b>Any further Planning Applications/Matters –</b>	
7.2.1	<b>DC/22/4470/FUL – Hemmett, Palmers Lane - Retrospective Application</b> - Continued use of land as garden and retention of annexe with attached domestic workshop/storage – shared and discussed – The Chairman proposed that approval of this application be supported subject to the annexe not being used as a separate residence as the area is already overdeveloped and has associated parking issues, seconded by Cllr Hutson, all in favour. The Clerk will update ESC.	FB
	The Chairman advised the owner of Field Farm Fisheries has submitted an application to increase the number of caravans & storage – the applicant will attend the next meeting when plans have been received for comment.	

<b>8</b>	<b>FINANCE</b>	
<b>8.1</b>	Balances at Bank – £68,053.98 Business Saver Account (WRAC) - £1.01 - Current Account - £30,681.90 - Business Saver Account (CIL) - £37,371.07 The Clerk confirmed SAGE balances with Bank Statements.	
<b>8.2</b>	Account received from Bus Shelter Cleaner - £55	
<b>8.3</b>	Clerk's salary – no Clerk's expenses this month – will claim 2 x SAGE in December.	
<b>8.4</b>	HMRC payment – Nil (paid quarterly)	
<b>8.5</b>	Invoice from Cllr Ian Watson for litter pick hoops (£54.84) & provisions (£26.54)	
<b>8.6</b>	Invoice from Mrs Wynn for plants - £32.92	
<b>8.7</b>	Any other accounts received –	
<b>8.7.1</b>	Invoice from Mr M Plant for Village Hall Drain work - £2850	
	Above payments 8.2 to 8.7.1 were proposed by Cllr Hutson & seconded by Cllr Middleditch, All in favour, Cllr Watson abstained due to expressed interest. Online payments have been raised by The Clerk and will be approved by The Chairman/Cllr Hutson.	
<b>8.7</b>	<b>Community Infrastructure Funds – to review suggestions for spending</b> – Cllr Buxton has now received a quotation for solar assisted SID signs – this is approx. £4000 + VAT. However there are 2 poles that have an existing electricity supply which it would be beneficial to link up to – The Clerk will liaise with Cllr Buxton to flag on the Highways map & ask if we could use this supply as the high volume of traffic means that battery operated signs are less efficient.	<b>FB</b>
	The Clerk spoke re a leaflet she has received from her local Parish Council seeking views of residents re CIL spending – she will share this with The Chairman & Cllr Hutson to see if it could be tailored for use in Wrentham.	<b>FB</b>
<b>9</b>	<b>Report from Cllr Annette Dunning (SCC) – none received.</b>	
<b>11</b>	<b>CORRESPONDENCE</b>	
<b>11.1</b>	<b>Email from Headway Suffolk seeking donations</b> – after discussion The Chairman proposed a donation of £50, seconded by Cllr Oram, All in favour. The Clerk will progress.	<b>FB</b>
<b>11.2</b>	<b>Email from SARS (Suffolk Accident Rescue) seeking donations</b> – after discussion The Chairman proposed a donation of £50, seconded by Cllr Oram, All in favour. The Clerk will progress.	<b>FB</b>
	The Chairman also proposed a donation to East Anglian Air Ambulance of £50, seconded by Cllr Oram, All in favour. The Clerk will progress.	<b>FB</b>
	The Chairman will speak with Cllr Hanger & Cllr Evans re support to local foodbanks.	<b>IW</b>
<b>11.3</b>	<b>Email from ESC re 2023/24 Precept</b> – The Clerk will share with all & this will be taken to the Finance Committee Meeting & PC Meeting in December.	<b>FB</b>
<b>11.4</b>	<b>Email from Barry Hughes &amp; Dr Nigel Drane re Village Hall Broadband upgrade</b> – The Clerk will forward to Cllr Buxton to review options & this will be discussed further at the December meeting.	<b>FB/MB</b>
<b>11.5</b>	Any further correspondence –	

<b>11.5.1</b>	<b>Email from Dr Nigel Drane re overgrown trees at the Village Hall &amp; clearance of undergrowth from the banks of The Wren</b> – the VHMC will meet and discuss this on 24.11.2022 – this will be added to the December agenda.	<b>FB</b>
<b>11.5.2</b>	<b>Email re next CSP Meeting on 30<sup>th</sup> November at Carlton Colville Parish Rooms</b> – The Clerk will send apologies but ask for a copy of the minutes & try to send representation to the next meeting.	<b>FB</b>
<b>12</b>	<b>ANY OTHER BUSINESS/MATTERS FOR NEXT MONTHS AGENDA</b>	
<b>12.1</b>	Christmas Tree/Lights – Cllr Middleditch & Cllr Oram have this in hand – Cllr Oram has kindly donated a Christmas Tree & this will be erected in early December.	
<b>12.2</b>	Discussion re ongoing breaches of planning at Marsh Farm – there are still signs in place asking for rubble. The Clerk will seek an update re enforcement from ESC Planning Dept.	<b>FB</b>
<b>12.3</b>	Wrentham Band are holding a Carol Concert at the Village Hall on 4 <sup>th</sup> December at 3pm - all welcome.	
<b>13</b>	<b>DATE OF NEXT MEETING – Monday 19<sup>th</sup> December 2022 preceded by a Finance Committee Meeting at 6:30pm</b>	

There being no further business the meeting closed at 9:10pm