

# **WRENTHAM PARISH COUNCIL**

**Minutes of the Meeting of Wrentham Parish Council  
held at The Village Hall on Monday 20<sup>th</sup> September 2021 at 7:30pm**

**Present:** **The Vice Chairman** – Mrs Lucinda Hutson  
**Councillors** – Cllr Mark Buxton, Cllr Kevin Cross, Cllr Alison Evans, Cllr David Fletcher, Cllr Simon Forder, Cllr Lindsay Hanger, Cllr Trevor Oram, Cllr Keith Perry.  
**The Clerk** – Mrs Frances Bullard  
**Suffolk County Council** – Not present  
**Waveney District Council** – Cllr Norman Brooks  
**Members of Public** – Four persons present.

		<b>ACTION</b>
<b>1</b>	<b>OPEN FORUM</b>	
	<p>The Vice Chairman welcomed all and invited members of public to speak.</p> <p>Jacqui Wynn &amp; Ann Clifford from the Craft Club showed Councillors the ‘hangings’ made for the Village Hall, thousands of hours work has gone into these and every member has been involved. Perspex frames are now needed to protect these delicate items – the total cost for these is £833 &amp; support is sought from the PC. The Vice Chairman thanked Jacqui &amp; Ann for their input and said this would be considered under item 11.3 of the Agenda.</p> <p>Dr Nigel Drane spoke re the Village Hall, the existing volunteers have achieved a great deal and put in lots of hard work but they are getting older and less able to take on the work, he feels a Village Hall Manager is needed – the Village Hall Management Committee would continue to run the hall &amp; oversee projects. The VHMC propose a role of 6 hours per week – this would need to be very flexible to cover bookings – they propose £15 per hour for 48 weeks of the year which would total £4320 which is equal to the existing PC annual donation &amp; they would like the PC to divert these monies to provide the Manager. Cllr Cross said initial thoughts are that 6 hours is unrealistic &amp; would think more hours are needed – he feels funding should be on top of the donation made each year. It was agreed that representatives of the PC and the VHMC would meet to discuss how best to take this forward.</p> <p>Mr Tony Robinson spoke about 26 High Street – not only is the building still in a poor state of repair with no sign of development but access past the front of it is still very difficult due to parked cars and wheelie bins. Pedestrians are left with no choice but to walk onto the A12 to access the Village Stores/Post Office. The Clerk has previously tried to engage with the owner but to no avail. Dr Drane said he knows of one resident who has been unable to visit the shop or post office for months as they are of limited mobility and cannot negotiate the poor pathway. Cllr Brooks offered to take this issue up and explore the planning conditions.</p> <p>Mr Tony Robinson spoke re speeding – some time back he submitted a FOI request asking how many prosecutions there had been as a result of enforcement in the village – this showed only a tiny percent of those speeding were prosecuted – 134 in the last year. Cllr Brooks said the speeding in Wrentham is horrendous – Police are in favour of ANPR as it achieves good results – The Clerk has forms to be completed to join the ANPR project. Mr Robinson would like the local MP to become involved.</p>	

	Mr Tony Robinson spoke re recent pictures which were shared on Next Door website by Cllr Cross along with an edited version on the PC website. He feels the pictures and some of the comments were totally inappropriate. The Vice Chairman thanked Tony for his input and said this will be discussed further under item 5.1.2.	
<b>2</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies were received and accepted from Cllr Fran D'Alcorn, Cllr Roger Middleditch, Cllr David Reeves, The Chairman Mr Ian Watson & County Councillor Annette Dunning. Cllr D'Alcorn is continuing to recover and hopes to join the next meeting.	
<b>3</b>	<b>PECUNIARY AND OTHER INTERESTS</b>	
	All as Sole Trustee of Village Hall.	
<b>4</b>	<b>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19<sup>th</sup> JULY 2021</b>	
	The minutes of the Parish Council Meeting held on 19 <sup>th</sup> July 2021, having previously been circulated, were proposed as a true record by The Vice Chairman & seconded by Cllr Perry - All in favour – a copy was signed by The Vice Chairman.	
<b>10</b>	<b>REPORT FROM CLLR NORMAN BROOKS – ESC – brought forward</b>	
	Cllr Brooks reported – <ul style="list-style-type: none"> <li>• ESC fleet are moving over to bio diesel – this is currently out for tender – it will contain no palm oil and reduce emissions by 90%.</li> <li>• There is a small trial of 'passive houses' – they are sustainable and eco-friendly social housing – there are 2 in Beccles and some in Felixstowe.</li> <li>• Food waste – currently cooked food &amp; waste from supermarket veg is not allowed to be recycled due to risk of pesticide contamination – food bins will be rolled out in approx. 18 months.</li> </ul>	
<b>5</b>	<b>MATTERS ARISING</b>	
<b>5.1</b>	<b>Update re Coronavirus Covid 19 situation -</b> No issues to raise from within the village – no further requests for help.	
<b>5.2</b>	<b>PC Website – to raise any items for amendment/update –</b> The Vice Chairman said while posts on social media advising of road closures/traffic issues are very helpful she does not feel photographs of the scene should be included. Cllr Cross said the incident in question was a terrible collision, there was great support from the emergency services, he attended approx. 30 mins after the accident and shared the info on social media, he feels it highlights the need for further work on road safety and speeding. The Clerk said, whilst she agrees with sharing the info that the road was closed, it was the use of photos of the incident, in which the vehicles could be clearly seen, that concerned her – she believes it is inappropriate & would be terrible for family/loved ones to learn of an accident in this way. Following discussion Cllr Perry proposed that the PC website should not be used as a news service, there are other sites for this, and that posts should be limited to PC matters, this was seconded by Cllr Fletcher – 7 in favour – 2 abstentions. Cllr Cross will remove the article and only put agreed updates in future.	
<b>5.3</b>	<b>Any other Matters Arising</b> None.	
<b>6</b>	<b>HIGHWAYS MATTERS</b>	

6.1	<b>VAS Monthly Data</b> – VAS Data has been shared – this shows volume of traffic is greater than ever – average speed of 35.1mph – highest speed 90mph at 7pm – highest daily average speed 47mph – 6% of all vehicles are travelling at over 40mph. Community Speedwatch have been active and highest speed recorded was 50mph.	
6.2	<b>UPDATES RE HIGHWAYS MATTERS, INC FLOODING ISSUES</b>	
	The Clerk will liaise with Cllr Buxton re completion for forms for ANPR sites.  The Clerk has contacted Cllr Dunning asking who now leads on speeding at SCC & for an update from her meeting with Highways re Chapel Road – a response is awaited.	<b>FB/MB</b>
7	<b>PLANNING</b>	
7.1	DC/21/4050/TCA – 27-29 High Street – this relates to tree work – there were no objections - The Clerk will update ESC.	<b>FB</b>
7.2	DC/21/3984/FUL – 3 bay Cart Lodge, The Old Guildhall – this replaces the plans discussed in July. Following discussion The Vice Chairman proposed this be supported – seconded by Cllr Oram – All in favour. The Clerk will update ESC.	<b>FB</b>
7.3	<b>Minutes of the Planning Meeting Held 16<sup>th</sup> August 2021 –</b> The minutes of the Parish Council Planning Meeting held on 16 <sup>th</sup> August 2021, having previously been circulated, were proposed as a true record by The Vice Chairman & seconded by Cllr Hanger - All in favour – a copy was signed by The Vice Chairman.	
7.4	<b>Any further Planning Applications/Matters –</b> The Clerk has spoken with Danielle Miller, the ESC Lead for Chapel Road development, she advises that this application is still in early stages and is expected to come out for re-consultation in due course.	
8	<b>FINANCE</b>	
8.1	Balances at Bank – £35,299.16 Business Saver Account (WRAC) (Lions donation) - £443.28 Current Account - £24,299.47 Business Saver Account (CIL) - £10,556.41 The Clerk confirmed SAGE balances with Bank Statements & she has shared these with The Chairman. The Clerk confirmed the monies paid in January for the Oak Hill Close bench are to be transferred from the CIL monies – she will transfer this, the £300 CIL money received for Meadowside & the Lions Donation for the Defibrillator supplies, between accounts when online banking is in place.	
8.2	Account received from Bus Shelter Cleaner - £55	
8.3	Clerk's salary & Clerk's expenses of £9.29 (inc mileage & SAGE)	
8.4	HMRC payment – Nil	
8.5	Invoice from Suffolk.Cloud for Domain/Mailbox - £76.00	
8.6	Any other accounts received –	
8.6.1	Invoice from Community Action Suffolk for PC Insurance - £325.85	
	Above payments 8.2 to 8.6.1 were proposed by The Vice Chairman & seconded by Cllr Oram, All in favour. Cheques were signed by The Vice Chairman – The Clerk had previously visited The Chairman & obtained signatures.	
8.7	<b>ONLINE BANKING APPLICATION</b>	

	The Chairman & Vice Chairman are progressing the online banking application – they will aim to have this in place by the September meeting. Carried for update from The Chairman.	
<b>9</b>	<b>REPORT FROM CLLR ANNETTE DUNNING - SCC</b>	
	Cllr Dunning has sent apologies.	

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<b>11</b>	<b>CORRESPONDENCE</b>	
<b>11.1</b>	<b>Email from Mr Mead re Community Speedwatch</b> – Mr Mead is now the Co-Ordinator and more volunteers are needed – please spread the word.	<b>All</b>
<b>11.2</b>	<b>Email from Dr Drane re Village Hall Manager/Caretaker</b> – The Vice Chairman said the PC fully support & appreciate the work of the VHMC – she has previously spoken with The Chairman and it is unlikely that the PC can employ someone for this role as the PC is Sole Trustee of the Village Hall and donates annually. The Vice Chairman suggests if a Manager/Caretaker is appointed this be done on a self employed basis, paid on invoice. Cllr Cross said this needs further discussion as there are significant costs involved. The Vice Chairman said a plea needs to go out for new volunteers – there may be people in the village who value the Village Hall and are willing to help – Cllr Perry will co-ordinate the distribution of flyers. The Vice Chairman, Chairman & Clerk will progress a meeting with the VHMC to discuss further.	<b>LH/IW/FB</b>
<b>11.3</b>	<b>Email from Ann Clifford – Funding request re Craft Group Hangings for Village Hall</b> – Cllr Hanger proposed the PC fund the required cases for the hangings – a total cost of £833 – seconded by Mr Perry – all in favour. The Clerk will progress with Mrs Clifford.	<b>FB</b>
<b>11.4</b>	<b>Email from Chris Bing, ESC re Online Register of Interests</b> – The Clerk shared a reminder to all Councillors that they need to update the Online Register of Interest if their circumstances change.	<b>All</b>
<b>11.5</b>	<b>Any further correspondence received –</b>	
<b>11.5.1</b>	The Clerk advised the next Kessingland, Carlton Colville & surrounding Villages Area Forum is taking place on 18 <sup>th</sup> November 2021 at 6pm via Zoom – if anyone would like to join please let her know.	
<b>12</b>	<b>ANY OTHER BUSINESS/MATTERS FOR NEXT MONTHS AGENDA</b>	
<b>12.1</b>	<b>To agree a date for The Clerks Annual Appraisal</b> – The Clerk will liaise with The Chairman & Vice Chairman.	<b>FB</b>
<b>12.2</b>	<b>To agree a date for a Finance Meeting</b> – it was agreed this will take place prior to the November PC Meeting.	
<b>12.3</b>	<b>Plans for Christmas Tree etc</b> – The Clerk will send details of residents who expressed an interest last year to the Vice Chairman & add to next Agenda.	<b>FB</b>
<b>12.4</b>	There is a large fallen tree in the river at the rear of 86a Southwold Road – The Clerk will make the Environment Agency aware.	<b>FB</b>
<b>12.5</b>	Cllr Hanger spoke re Village Newsletter – she has spoken with Anglia Print and the cost of 1000 glossy A4 trifold flyers is £160. After discussion it was proposed that The Wren Newsletter could perhaps be refreshed to incorporate a Village Newsletter. The Clerk will add to next Agenda.	<b>FB</b>
<b>12.6</b>	Litter Pick – to be added to next Agenda.	<b>FB</b>
<b>13</b>	<b>DATE OF NEXT MEETING – Monday 18<sup>th</sup> October 2021 – 7.30pm – Village Hall</b>	

There being no further business the meeting closed at 9:40pm

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