

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held at The Village Hall on Monday 21st June 2021 at 7:30pm

Present: **The Chairman** – Mr Ian Watson
 Councillors – Mr Mark Buxton, Miss Alison Evans, Mr David Fletcher, Mr Simon Forder, Mrs Lindsay Hanger, Mrs Lucinda Hutson, Mr Roger Middleditch, Mr Keith Perry.
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – Apologies received from Cllr Annette Dunning
 Waveney District Council – Cllr Norman Brooks
 Members of Public – One person present.

		ACTION
	OPEN FORUM	
	Mr Robinson said the drains on the A12 appear to be working well, especially following the recent heavy rain. However the drains on the Factory Shop forecourt are blocked and the surface water therefore runs off and is causing flooding of the pavement & A12 between the Factory Shop and the Village Hall. The Clerk will make contact with The Factory Shop to ask that the drains are cleared.	FB
	Mr Robinson spoke re speeding – Cllr Goldson previously spoke re long term plans but until these come to fruition there needs to be a deterrent to the vehicles which continue to speed through the village.	
	Mr Robinson spoke re the Village Website – he feels articles can be political and shouldn't be. He would welcome seeing reports from ESC & SCC Councillors published. He feels many of the current links are of no interest to residents & the website should only contain PC documents. The Chairman welcomed feedback re the website & asked that Councillors visit the website and review content.	All
	Mr Robinson spoke re 26 High Street – it is not good enough that the frontage remains littered with bins, bollards and broken concrete.	
1	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Mr Kevin Cross, Miss Fran D'Alcorn, Mr David Reeves & Mr Trevor Oram.	
2	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall. Mr Forder – item 7.7	
3	MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 17th MAY 2021	
	The minutes of the Annual Parish Council Meeting held on 17 th May 2021, having previously been circulated, were proposed as a true record by The Chairman & seconded by Mr Middleditch - All in favour – a copy was signed by The Chairman.	
4	MATTERS ARISING	
4.1	Update re Coronavirus Covid 19 situation - No issues to raise from within the village – support continues as required. Item 9 brought forward to allow Cllr Brooks to attend another meeting – Cllr Brooks reported – <ul style="list-style-type: none"> • ESC have adopted a new Air Quality Strategy – this will impact on planning, transport, refuse etc. • ESC have been asked to trial Digital Planning – this should assist and reduce paperwork though Cllr Brooks has reservations re the 	

- loosening of planning regulations.
- Work has started on the new flood barrier in Lowestoft.
- Work has started on the Gull Wing Bridge in Lowestoft – as many materials as possible are being recycled.
- Car parks – ESC received a request to allow camper vans on all their car parks – this was refused though 13 car parks in the area can accommodate larger vans.
- Civil Parking Enforcement – there has been a rise in both verbal & physical abuse towards officers.
- Network Rail are reviewing transport links
- New ESC fleet will be low emissions/electric vehicles.
- Covid Update – Suffolk in good position at present – Sole Bay vaccination centre has now closed – facilities remain at the former Court House in Lowestoft, vaccination is now being offered to all over 18 years of age.

The Chairman asked Cllr Brooks if he knew anything about the ANPR project, Cllr Brooks said this is an SCC initiative but he fully supports Wrentham's bid and will try to seek an update from the portfolio holder.

Item 10.1 was also brought forward for Cllr Brooks input –

An email was received from Cllr Cross following a meeting with Mrs Wynn - Mrs Wynn put forward some requests– the email has been circulated to all councillors – all requests were discussed -

- 1a – *'Flowers/planters for junction of Chapel Road & Bonsey Gardens'* – The Chairman proposed to agree to provide the £40 requested for these, seconded by Mrs Hutson, all in favour.
- 1b – *'Flowers for "Cliff" who voluntarily looks after the area between Bonsey and Oak Hill Close'* – this was not supported as no request has been received from the gentleman concerned – though his efforts are appreciated.
- 1c – *'Decent amount and type of plants for all of the village planters'* – there is currently a budget of £30 per planter per annum, some choose to claim this, others do not.
- 1d – *'Flowers to be planted near the new Oak Hill bench'* – this land belongs to ESC & the siting of the bench was by licence - not supported.
- 2 – *'Put a "D" shaped short footpath so that the Oakhill bench can be accessed by elderly and disabled, trolleys without having to negotiate uneven grass'* – the location of this bench was dictated by ESC who own the land - under the terms of the licence a path would not be permitted.
- 3 – *'Review the positions of planters especially the "unpopular ones" at the South end of the village'* – the planters at the Southern end of the village are maintained by local residents and will remain in place.
- 4 - *'Ask District and County to increase parking bays at the end of Bonsey Gardens junction Chapel Rd'* – using the grass area beside the garages as formal parking was thought to be an excellent idea, especially as a layby in Chapel Road has been refused. The Chairman will raise this with the developers and ask that they liaise with the landowners.
- 5 – *'Ask District to lower the kerbs on Bonsey Gdns Council houses so Council residents can create drives on which to park vehicles currently on the street'* – Cllr Brooks confirmed this would be a matter for individuals to raise with ESC – the PC would support any subsequent planning applications if needed.

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	<ul style="list-style-type: none"> 6 – ‘Paths overgrown with grass at Chapel Road which narrows the footpath to 13inches in places’ – the PC funded ‘skirting’ of this area up to the Bonsey Gardens junction after waiting many years for Highways to do so – it was noted that the path on the west side of the Bonsey Gardens/Chapel Road junction is in very poor repair – The Clerk will ask Highways to give this attention. 7 – ‘Check the use of Garages behind dwellings at Chapel Road end of Bonsey Gardens’ – Cllr Brooks confirmed the garages are leased by residents from ESC – they have no control over how they are used, ie for parking or storage. <p><i>Cllr Brooks was thanked for his input and left the meeting</i></p>	FB
4.2	PC Website – to raise any items for amendment/update – As per Open Forum above.	
4.3	Chapel Road Development – Planning application has been submitted by Developers but not yet validated – when received the PC will link with Developers re a further public consultation followed by a Planning Meeting.	
4.4	Any other Matters Arising None.	
5	HIGHWAYS MATTERS	
5.1	VAS Monthly Data – Mr Buxton has shared the latest data with all. SID sign is now working though there are ongoing issues with the solar power – Mr Buxton has ordered batteries & will test on arrival.	
5.2	UPDATES RE HIGHWAYS MATTERS, INC FLOODING ISSUES	
5.2.1	Guildhall Lane – sinkhole/potential badger sett – The Clerk has shared the detail with Cllr Dunning who will seek an update.	
5.2.2	ANPR – Mr Buxton had previously asked Cllr Goldson re the article in the Lowestoft Journal and whether this was the SCC project or another separate one. The Clerk will try to get an update on this and establish who now leads the SCC project.	FB
5.2.3	Miss Evans spoke re the pedestrian crossing in the centre of the village – the lights were out last weekend but now working again. The green light is visible from Southwold Road which can mislead drivers into thinking it is safe to exit. The Clerk will raise with Highways.	FB
5.2.4	Miss Evans said the Give Way sign on Southwold Road is again overgrown by plants in the garden of The Old Forge – The Clerk will contact the residents and ask that this is cleared.	FB
6	PLANNING	
6.1	Any further Planning Applications/Matters -	
6.1.1	DC/21/2771/FUL – 41 Southwold Road - Installation of a single story detached, timber outbuilding – after discussion, The Chairman proposed that the PC recommend this be approved – seconded by Mr Fletcher, all in favour. The Clerk will update ESC Planning.	FB
7	FINANCE	
7.1	Balances at Bank – £37,107.45 Business Saver Account (WRAC) (Lions donation) - £443.27 Current Account - £26,108.03 Business Saver Account (CIL) - £10,556.15 The Clerk confirmed SAGE balances with Bank Statements & The Chairman signed these. The Clerk confirmed the monies paid in January for the Oak Hill Close bench are to be transferred from the CIL monies – she will transfer	

	this and the £300 CIL money received for Meadowside between accounts when online banking is in place.	FB
7.2	Account received from Bus Shelter Cleaner - £55	
7.3	Clerk's salary & Clerk's expenses of £13.34 (inc mileage & SAGE)	
7.4	HMRC payment – Nil	
7.5	Invoice from Community Heartbeat Trust for Defibrillator Battery & Pads - £273.60 – The Clerk explained that since the last PC meeting the defibrillator had asked for the battery to be replaced urgently – therefore she ordered this immediately and Mr Cross installed the new battery. It was agreed the Lions donation be used to cover this. The Clerk will transfer monies when online banking is in place.	FB
7.6	Invoice from ICO – Data Protection Fee - £40.00	
7.7	Any other accounts received –	
7.7.1	Invoice from Mr Forder for Village Hall grass cutting - £105.00	
7.7.2	Invoice from Gilbert Plumbers for repair to Allotment water standpipe - £65	
	Above payments 7.2 to 7.7.2 were proposed by The Chairman & seconded by Mrs Hutson, All in favour. Cheques were signed by The Chairman & Mrs Hutson.	FB
7.8	ONLINE BANKING APPLICATION	
	The Chairman & Vice Chairman are progressing the online banking application.	
7.9	MINUTES OF WRENTHAM PC FINANCE COMMITTEE MEETING HELD AT 6:30PM ON 17TH MAY 2021	
	The minutes of the Finance Committee Meeting held on 17 th May 2021, having previously been circulated, were proposed as a true record by The Chairman & seconded by Mr Fletcher - All in favour – a copy was signed by The Chairman.	
8	REPORT FROM CLLR ANNETTE DUNNING - SCC	
	Ms Dunning had sent apologies but given The Clerk an update by phone earlier today.	
9	REPORT FROM CLLR NORMAN BROOKS - ESC	
	As per 4.1 above.	
10	CORRESPONDENCE	
10.1	Email from Mr Cross – Mrs Wynn suggestions for village – As per 4.1 above.	
10.2	Email from ESC re Domestic Abuse Awareness Training – 5th & 19th July – The above will be held via Teams – any Councillor interested in attending should contact The Clerk.	
10.3	Email from ESC re Talking Benches – After discussion it was agreed The Clerk would request a bench for the village, the final location of the bench would be decided at a later date.	FB
10.4	Any further correspondence received –	
10.4.1	The Clerk made Councillors aware of correspondence from Mutford & Wrentham Football Club – they have done very well in recent tournaments – The Clerk has invited them to give reports to future Annual Parish Meetings.	
10.4.2	Queens Platinum Jubilee – Mrs Hutson will circulate details of the 'Treebilee' to all Councillors.	
10.4.3	Email from Mr Wren re overgrown footpath off Southwold Road – The Clerk has raised this with the landowner.	
10.4.4	Email from Mr Smith re parking in Walker Gardens – this was sent to ESC and the PC were copied in.	
11	ANY OTHER BUSINESS/MATTERS FOR NEXT MONTHS AGENDA	

11.1	The Chairman confirmed that Waveney Norse have donated 10 sets of litter pick equipment to the village which is much appreciated.	
12	DATE OF NEXT MEETING – Monday 19th July 2021 – 7.30pm – Main Hall of Village Hall (subject to Covid restrictions)	

There being no further business the meeting closed at 9:31pm