

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held by Video Conference at 7:30pm on Monday 15th February 2021

Present: **The Chairman** – Mr Ian Watson
 Councillors – Mr Mark Buxton, Mr Kevin Cross, Miss Alison Evans, Mr David Fletcher, Mr Simon Forder, Mrs Lindsay Hanger, Mrs Lucinda Hutson, Mr Roger Middleditch, Mr Trevor Oram, Mr Keith Perry, Mr David Reeves.
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – Cllr Tony Goldson
 Waveney District Council – Cllr Norman Brooks
 No members of public

		ACTION
	The Chairman welcomed all and reminded them that the meeting is not being recorded, anyone wishing to record the meeting must declare this in advance.	
1	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Miss Fran D’Alcorn.	
2	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall. Mr Forder – item 7.5	
3	MINUTES OF THE PARISH COUNCIL MEETING HELD BY VC ON 18th JANUARY 2021	
	The minutes of the Parish Council Meeting held by VC on 18 th January 2021, having previously been circulated, were proposed as a true record by Mrs Hutson & seconded by Miss Evans - All in favour – a copy will be signed by The Chairman.	FB
4	MATTERS ARISING	
4.1	Update re Coronavirus Covid-19 situation – Mr Perry said volunteers remain in place and requests can be dealt with. Cllr Brooks has circulated the latest update from ESC. Vaccination rollout is going well and rates are dropping across Suffolk. Anyone who does not take up the vaccination can change their mind at any time.	
4.2	Parish Council Website – There is a new page for Parish Councillor Profiles – please send a profile picture to Mr Cross if you are happy to be added to this page.	All
4.3	To agree a date for Spring Litter Pick - Agreed for 27 th February 2021 – Covid regulations will be observed and social distancing maintained. The Clerk will publicise & contact Norse to arrange pick up of rubbish collected.	FB
4.4	Update re Jubilee Planter (A12 South) – Mr Cross has visited and found the planter to be in good order, visibility when exiting the layby was not affected by the planter. The Clerk will update the resident who expressed concern.	FB
4.5	26 High Street – update from Cllr Brooks – Cllr Brooks will chase the CIL payment. Bollards appear to be working, though on some days there are still cars and bins blocking pedestrian access.	
4.6	Village Charity – Appointment of Trustees – The Constitution has been shared with all – current trustees are Michael Day, David Fletcher, David Reeves & Nigel Drane – all are happy to continue. Miss Evans is also happy	

<p>4.7 4.7.1</p>	<p>to become a trustee. The Chairman will discuss with Dr Drane and bring back to next meeting.</p> <p>Any other Matters Arising – Miss Evans spoke re PC support to the Church. The PCC would welcome assistance. Norse currently maintain the churchyard, inc grass cutting, twice a year. The Clerk has been in touch with Norse re maintenance to the pathway and awaits a response. Mr Cross spoke re the War Memorial which needs the posts and chains replacing – Mr Oram & Mr Forder will look at these and bring a quote to next the meeting. Mr Cross suggested some areas of the churchyard could be designated for rewilding & just mow pathways – The Chairman said this happens at Sotterley Church and it is quite a big job to clear at the end of the year, Miss Evans said there is some rewilding at South Cove Church and there are quite strict criteria for suitable areas, it may not be suitable for St Nicholas where there are more trees/graves. The Clerk will contact Waveney Norse options – any decision would ultimately rest with the PCC.</p>	<p>IW</p> <p>TO/SF</p> <p>FB</p>
<p>5</p>	<p>HIGHWAYS MATTERS</p>	
<p>5.1</p>	<p>VAS Monthly Data – Mr Buxton has not had a chance to change batteries or move signs. Mr Buxton is waiting for better weather to be able to properly test the SID sign. Cllr Goldson hopes to roll out ANPR later this year,</p>	
<p>5.2</p>	<p>UPDATES RE HIGHWAYS MATTERS, INC FLOODING ISSUES</p>	
<p>5.2.1</p>	<p>Mr Oram & Mr Forder have cleaned signs at the northern end of the A12 & on Guildhall Lane – many thanks to them.</p>	
<p>5.2.2</p>	<p>The Clerk has received confirmation from the owners of The Old Forge that overgrown foliage will be cleared from the road sign in the next 2-3 weeks.</p>	
<p>5.2.3</p>	<p>The Clerk has written to the occupants of Tom Thumb Cottage re the laurel bush which is overhanging the footpath.</p>	
<p>5.2.4</p>	<p>Mr Oram spoke re the hole in Guildhall Lane – this appears to be getting bigger & the whole road now moves when HGVs go past. The Clerk has been advised by Highways that the delay in mending this is due to concern that badgers are present – she will forward details to Cllr Goldson who will seek an update.</p>	<p>FB</p>
<p>5.2.5</p>	<p>Flooding at Church Corner – Mr Oram has spoken to Mr Richmond, the owner of the field that water is running off. He & Kevin Oram will be digging the ditch out on Friday. Mr Forder believes roots may be blocking the drainage pipes on Church Corner – Cllr Goldson was assured these had been cleared & will double check.</p>	
<p>5.2.5</p>	<p>Grit Bins – Mr Cross said after the recent cold spell these are half empty – The Clerk will report & ask they are refilled.</p> <p><i>Cllr Goldson left the meeting.</i></p>	<p>FB</p>
	<p>PLANNING</p>	
<p>6.1</p>	<p>Any further Planning Applications/Matters DC/21/0651/VOC – 26 High Street – minor changes internally and to roof/windows. After discussion the Chairman proposed the following response 'It is nice to see work has finally started on this development, there are no objections to the proposed changes, our biggest concern remains pedestrian safety and right of way past the building during these works' – this was seconded by Miss Evans, all in favour. The Clerk will update ESC.</p> <p><i>Cllr Brooks left the meeting.</i></p>	<p>FB</p>

7	FINANCE	
7.1	Balances at Bank – £31,928.97 Business Saver Account (WRAC) (Lions donation) - £443.26 Current Account - £20,929.82 Business Saver Account (CIL) - £10,555.89 The Clerk confirmed SAGE balances with Bank Statements. The Clerk confirmed the monies paid last month for the Oak Hill Close bench are to be transferred from the CIL monies – she will transfer this and the £300 CIL money received for Meadowside between accounts when she is able to visit the bank.	FB
7.2	Account received from Bus Shelter Cleaner - £55	
7.3	Clerks salary & Clerks expenses of £263.18	
7.4	HMRC payment – Nil	
7.5	Invoice from Mr Forder for bench installation - £340.20	
7.6	Invoices from Mrs Walker for Village Website hosting & domain £67.89	
7.7	Any other accounts received – None.	
	Above payments 7.2 to 7.7 were proposed by The Chairman & seconded by Mr Oram, All in favour. The Clerk will arrange for cheques to be signed by The Chairman & Mrs Hutson.	FB
7.8	MINUTES OF FINANCE COMMITTEE MEETING HELD (BY VC) ON 18TH JANUARY 2021	
	The minutes of the Parish Council Finance Committee Meeting held by VC on 18 th January 2021, having previously been circulated, were proposed as a true record by Mrs Hutson & seconded by Mr Perry - All in favour – a copy will be signed by The Chairman.	FB
7.9	ONLINE BANKING APPLICATION	
	The Chairman is progressing the online banking application.	
7.10	INTERNAL/EXTERNAL AUDIT 2021	
	The Clerk has spoken with Rosie Carter who has confirmed she is happy to conduct the internal audit this year. The Clerk will progress in due course.	
8	CORRESPONDENCE	
8.1	Email from Mrs Carter re path to Church and maintenance of Old Cemetery – The Clerk has raised the maintenance of the cemetery with Norse. The PC would like to see a path to the Church but it is not financially viable. A discussion took place as to whether a footpath could be created in adjacent fields, this is not likely to be practical but Mrs Hutson will discuss with Mr Middleditch. Mr Perry suggested it could be raised with developers when Chapel Road land is sold/developed.	
8.2	Email from ESC re CIL Report – The Clerk confirmed annual CIL reports are all now published on the PC website.	
8.3	Email from Mr Perry re Village Hall wifi (PlusNet) – The Clerk suggested that perhaps this wifi could be ‘paused’ whilst the hall remains closed. Mr Perry will make enquiries.	KP
8.4	Any further correspondence received –	
8.4.1	Email from Anna Sinclair re Suffolk Rewilding – Ms Sinclair would like to see some areas designated to rewilding. Mr Oram suggested an area of the play area could be used to encourage children to take an interest in wildlife. Areas would have signage explaining why they were not being cut. The Clerk will make enquiries with ESC.	FB

8.4.2	Email received re Carlton Colville, Kessingland, Southwold & villages meeting – The next meeting is being held remotely on 17 th February - If anyone would like to attend please let the Clerk know and she will pass on details.	All
8.4.3	Email received re tree in VH car park – residents of The Old Forge have asked that the tree be pruned as it is shading their garden – The Clerk has passed this to the VHMC for discussion.	
8.4.4	Email from ESC re Online Register of Interests – The Clerk has passed to Mrs Hanger for her to update her entry.	
9	ANY OTHER BUSINESS	
9.1	Mrs Hutson spoke re the British Legion Centenary Awards – Mrs Rosie Carter who was nominated by Mrs Hutson and Miss Evans won the Suffolk Award for Excellence – she will now go forward to the Regional Awards. All felt this was very well deserved.	
9.2	The Clerk will add allotments to the next agenda to allow rents to be agreed.	FB
9.3	Mr Cross reminded all that the Census takes place next month – all details can be found online.	
10	DATE OF NEXT MEETING – Monday 15th March 2021 – 7.30pm – by video conference	

There being no further business the meeting closed at 9:20pm