

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held by Video Conference at 7:30pm on Thursday 22nd April 2021

Present: **The Chairman** – Mr Ian Watson
 Councillors – Mr Kevin Cross, Miss Alison Evans (until item 5.2), Mr Simon Forder, Mrs Lindsay Hanger, Mrs Lucinda Hutson, Mr Roger Middleditch, Mr Trevor Oram, Mr Keith Perry, Mr David Reeves.
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – Cllr Tony Goldson – Apologies received
 Waveney District Council – Cllr Norman Brooks (until item 5.2)

		ACTION
	<p>The Chairman welcomed all and reminded them that the meeting is not being recorded, anyone wishing to record the meeting must declare this in advance.</p> <p>Mrs Hutson spoke re the passing of the Duke of Edinburgh – she has signed the Book of Condolence on behalf of Wrentham PC. The Union flag at the Village Hall has been flown at half-mast.</p> <p>A minutes silence was held to reflect on the passing of Nuala Wilson who had done so much for the village, especially the Village Hall. Mr Perry said a few words about Nuala, she served on the Parish Council for many years and was instrumental in work at the Village hall, in particular the new kitchen and flowerbeds. She will be sorely missed.</p>	
	OPEN FORUM	
	There was no open forum as no members of public were in attendance.	
1	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Mr Mark Buxton, Miss Fran D'Alcorn & Mr David Fletcher	
2	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall.	
3	MINUTES OF THE PARISH COUNCIL MEETING HELD BY VC ON 15th MARCH 2021	
	<p>The minutes of the Parish Council Meeting held by VC on 15th March 2021, having previously been circulated, were proposed as a true record by Mrs Hutson & seconded by Mrs Hanger - All in favour – a copy will be signed by The Chairman.</p> <p>The Chairman thanked the Clerk for a comprehensive set of minutes which summarised a very long meeting.</p>	FB
4	MATTERS ARISING	
4.1	<p>Update re Coronavirus Covid-19 situation – The majority of residents have now been offered their second vaccination. Latest newsletter from Cllr Brooks has been circulated. Cllr Brooks said at present the situation is positive and no increase has been seen since the reopening of schools. The area is seeing an influx of visitors and ESC are working hard to mitigate the impact of this. There are more cars on roads and car parks have been busy – ESC are encouraging the use of the Ringo app to minimise use of ticket machines/cash. Suffolk ranks 292 of 300 areas which is testament to the hard work of all.</p> <p>The Clerk spoke re Delegated Authority – it will no longer be legal to hold remote PC meetings after 6.5.2021 – the Government roadmap does not allow for face to face meetings before 17.05.2021 at the earliest – this could</p>	

	<p>mean that the PC finds itself unable to meet at all for a period and therefore Councillors were asked to reintroduce delegated authority to The Clerk/Chairman & Vice Chairman should it be needed.</p> <p>The Chairman proposed the following –</p> <p>To temporarily delegate authority to Clerk/RFO, or in the absence of the CLERK/RFO to the Chair/Vice Chair. Any person using the delegated authority must consult with at least 2 others who are members of the Parish Council (which <u>shall</u> usually be the Chair and the Vice Chair). In the absence of any of these, then any other member of the Parish Council <u>shall</u> be requested to fulfil the role of the absentee(s). The delegated authority is for a period of 3 months</p> <p>The purpose of the delegated authority is to:</p> <ul style="list-style-type: none"> • expedite payment of Clerks salary and Clerks expenses, and also • expedite payment of insurances, subscriptions, utilities, and minor repairs (up to £1000) <p>This was seconded by Mr Middleditch – All in favour.</p> <p>The Government has issued a Call for Evidence with regards to how remote meetings have been used during the Covid 19 pandemic and the benefits/pitfalls. Following discussion The Chairman proposed the following response – The PC feel face to face meetings are preferable but for those shielding, self isolating or simply wary of attending, the option to hold remote meetings should remain. Remote meetings are also beneficial for interim planning meetings – seconded by Mr Oram – The Clerk will respond.</p>	
4.2	Parish Council Website – The Chairman thanked Mr Cross for updating the site.	FB
4.3	Suffolk Rewilding – Mr Oram visited the play park and marked one third of the area off on the A12 side – however the posts have since been removed to allow children to play football. This suggests it is not the best site to introduce rewilding. Mrs Hanger suggested the area between Oakland Close and the new Meadowlands area – there is a large area that is simply mown and left. The Clerk will suggest this area to ESC. ESC have already advised Rewilding will be introduced in the Churchyard and both cemeteries.	FB
4.4	Chapel Road Development – The Developer have asked that the PC facilitate a public meeting on 10 th May – they will send through an updated presentation and seek views/questions from residents ahead of this. The Clerk will record questions onto the Log and forward them to Chaplin Farrant ahead of the public meeting. The Clerk will draw up a notice to publicise this meeting, she will encourage residents to check the Log before submitting questions to avoid duplication. Councillors were asked to make residents aware of the meeting.	FB All
4.5	Annual Parish Meeting – this will be held on Tuesday 4 th May at 7pm by video conference.	
4.6	Any other Matters Arising – None	

5	HIGHWAYS MATTERS	
5.1	VAS Monthly Data – data has not yet been shared this month.	
5.2	UPDATES RE HIGHWAYS MATTERS, INC FLOODING ISSUES	
5.2.1	Mr Buxton has emailed Cllr Goldson re ANPR trial – it is hoped we can be part of it.	
5.2.2	Sinkhole in Guildhall Lane – The Clerk will chase Cllr Goldson for a response from Highways.	FB
5.2.3	The 'Wrentham' sign at the northern end of the A12 has been wonky since installation. The Clerk will flag with Highways again.	FB
5.2.4	Ditch was cleared on Falcon Inn Road last week and it is hoped this will solve the problem of flood water.	
5.2.5	Concern was expressed over a 'hit & run' incident on Southwold Road where a pedestrian was clipped by the wing mirror of a passing car. It was understood to have been reported to Police.	
6	PLANNING	
6.1	DC/21/1323/FUL – 2 West End Farm Cottages – Erection of detached 3 bay oak-framed open barn/garage in rear of garden – plans were shared and discussed – Councillors felt this structure was in keeping and in a private rural area – The Chairman proposed to recommend permission be granted, seconded by Mrs Hanger, all in favour, The Clerk will update ESC.	FB
6.2	Any further Planning Applications/Matters DC/21/1836/TCA – Horse & Groom PH – Felling of Oak tree - Whilst it is always sad to lose trees there were no objections - The Chairman proposed to recommend permission be granted, seconded by Mrs Hutson, All in favour. The Clerk will update ESC.	FB
7	FINANCE	
7.1	Balances at Bank – £28,718.68 Business Saver Account (WRAC) (Lions donation) - £443.27 Current Account - £17,719.26 Business Saver Account (CIL) - £10,556.15 The Clerk confirmed SAGE balances with Bank Statements. The Clerk confirmed the monies paid in January for the Oak Hill Close bench are to be transferred from the CIL monies – she will transfer this and the £300 CIL money received for Meadowside between accounts when online banking is in place.	FB
7.2	Account received from Bus Shelter Cleaner - £55	
7.3	Clerks salary & Clerks expenses of £40.34	
7.4	HMRC payment – Nil	
7.5	Invoice from SALC – Annual Subscription - £390.42	
7.6	Any other accounts received –	
7.6.1	Invoice from SLCC – Annual Subscription - £95.00	
	Above payments 7.2 to 7.6.1 were proposed by The Chairman & seconded by Mr Oram, All in favour. The Clerk will arrange for cheques to be signed by The Chairman & Mrs Hutson.	FB
7.7	ONLINE BANKING APPLICATION	
	The Chairman & Vice Chairman are progressing the online banking application.	
7.8	INTERNAL/EXTERNAL AUDIT 2021	
	The Clerk will take papers to Mrs Rosie Carter on 23.05.21.	
7.9	VAT RECLAIM	

	The Clerk has submitted a claim to HMRC for £3530.97 (this also includes Village Hall invoices)	
7.10	TO AGREE A DATE FOR A FINANCE COMMITTEE MEETING	
	It was agreed to hold a Finance Committee Meeting at 6.30pm on 17 th May 2021 (subject to Covid regulations).	
8	CORRESPONDENCE	
8.1	Email from Wrentham Tennis Club re funding for court renovations – this was discussed, & Councillors agreed not to donate at this time, it was noted that Benacre Company are supporting this project.	
8.2	Email from SALC re Area Forum 29th April 2021 – The Clerk made all councillors aware of this and will forward further info to anyone wishing to attend.	
8.3	Any further correspondence received – Zoom subscription expires on 29 th April 2021 – following discussion Mrs Hutson proposed renewal of this, seconded by Mr Middleditch, 1 abstained, 8 in favour. The Clerk will progress.	FB
9	ANY OTHER BUSINESS	
9.1	Jubilee Planters were discussed, the planters themselves are looking tatty, Mr Oram, Mr Middleditch & The Chairman will give them a clean.	TO/IW/RM
10	DATE OF NEXT MEETING – Annual Parish Meeting – Tuesday 4th May 2021 – 7pm - Zoom Chapel Road Development Meeting – Monday 10th May – 7pm - Zoom PC Meeting - Monday 17th May 2021 – 7.30pm – Village Hall (subject to Covid restrictions) preceded by a Finance Committee Meeting at 6.30pm	

There being no further business the meeting closed at 9:04pm