

WRENTHAM PARISH COUNCIL

**Minutes of the Meeting of Wrentham Parish Council
held at The Village Hall on Monday 20th December 2021 at 7:30pm**

Present: **The Chairman** – Cllr Ian Watson
 Councillors – Cllr Mark Buxton, Cllr Alison Evans, Cllr David Fletcher, Cllr Lindsay Hangar, Cllr Lucinda Hutson, Cllr Roger Middleditch, Cllr Keith Perry,
 The Clerk – Mrs Frances Bullard via Video Conference
 Suffolk County Council – Not present
 Waveney District Council – Not present
 Members of Public – None

		ACTION
1	OPEN FORUM	
	None held.	
2	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Cllr Fran D'Alcorn, Cllr Simon Forder, Cllr Trevor Oram, Cllr David Reeves	
3	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall.	
4	TO DELEGATE AUTHORITY TO THE CLERK/RFO TO EXPEDITE PAYMENT OF SALARIES, EXPENSES, INSURANCE, SUBSCRIPTIONS AND UTILITIES IN CONSULTATION WITH THE CHAIRMAN/VICE CHAIRMAN/OTHER COUNCILLORS (SHOULD IT NOT BE POSSIBLE TO HOLD A PC MEETING)	
5	TO DELEGATE AUTHORITY TO THE CLERK/RFO TO RESPOND TO PLANNING APPLICATIONS IN CONSULTATION WITH THE CHAIRMAN/VICE CHAIRMAN/OTHER COUNCILLORS (SHOULD IT NOT BE POSSIBLE TO HOLD A PC MEETING)	
6	TO DELEGATE AUTHORITY TO THE CLERK/RFO TO SUBMIT THE 2022/23 PRECEPT REQUEST IN CONSULTATION WITH THE CHAIRMAN/VICE CHAIRMAN/OTHER COUNCILLORS (SHOULD IT NOT BE POSSIBLE TO HOLD A PC MEETING)	
	Items 4, 5 & 6 - the need to reinstate Delegated Authority to allow the PC to function should it not be possible to hold a meeting was discussed. The Chairman proposed reinstatement of delegated authorities as described above for a period of one year, seconded by Cllr Evans, All in favour.	
7	PLANNING	
7.1	DC/21/5134/FUL – 10 The Chestnuts – plans were shared & discussed. This area is currently a development of bungalows and the plan to extend into the loft with a dorma to the external wall will essentially turn the property into a two-storey house which seems out of keeping with surrounding properties. It is believed there are covenants in place but the PC are unaware of their content. An email was shared from a resident outlining her personal concerns. Following discussion The Chairman proposed this response - The PC object to this application on the grounds that The Chestnuts is a development of bungalows & raising the roofline of this property changes its character. Had the application been for a straightforward dorma window in the loft space we would not have objected – seconded by Cllr Buxton – all in favour. The Clerk will update ESC Planning. Any further Planning Applications/Matters – None	FB

8	FINANCE	
8.1	Balances at Bank – £41,325.71 Business Saver Account (WRAC) (Lions donation) - £443.29 Current Account - £30,325.75 Business Saver Account (CIL) - £10,556.67 The Clerk confirmed SAGE balances with Bank Statements & she has shared these with The Chairman. The Clerk confirmed the monies paid in January for the Oak Hill Close bench are to be transferred from the CIL monies – she will transfer this, the £300 CIL money received for Meadowside & the Lions Donation for the Defibrillator supplies, between accounts when online banking is in place.	
8.2	Account received from Bus Shelter Cleaner - £55	
8.3	Clerk's salary & Clerk's expenses of £41.69 (inc mileage & SAGE)	
8.4	HMRC payment – The Chairman has arranged for this to be paid quarterly & the first payment of £21 is now due.	
8.5	Invoice from Anglia Print for December Wren Newsletter - £583.00	
8.6	Any other accounts received – None	
	Above payments 8.2 to 8.5 were proposed by The Chairman & seconded by Cllr Middleditch, All in favour. Cheques were signed by The Chairman & Cllr Hutson.	
9	ANY OTHER URGENT MATTERS	
9.1	Cllr Hutson spoke re the December Wren Newsletter which she thought was splendid & thanked Cllr Hanger for organising this – Cllr Hanger has received very positive feedback but is not sure advertising would cover costs to do a 'glossy colour' version each month.	
9.2	The Clerk confirmed that the Councillor vacancy can now be co-opted into as no election was called. Please encourage anyone interested in becoming a Councillor to make contact with The Clerk.	All
9.3	Discussion took place re B1127 Southwold Road closure & the impact on residents – a meeting is being arranged for early January which Cllr Dunning is due to attend and she will hopefully provide an update to our January meeting.	
9.4	Cllr Perry said funds are available from ESC/SCC for Covid 19 support – we are not in need of additional support at present – Cllr Perry will continue to link with volunteers and those in need.	
9.5	Minutes of PC Meeting held on Monday 15 th November 2021, having previously been circulated were proposed as a true record by The Chairman, this was seconded by Cllr Perry – All in favour. A copy was signed by The Chairman.	
9.6	The Chairman thanked all for working so well as a team, thanks to Cllr Oram & Cllr Middleditch for the Christmas Tree, best wishes to Cllrs D'Alcorn & Forder with their health issues, thanks to Cllr Evans for the hard work that went into yesterday's Carol Concert.	
10	DATE OF NEXT MEETING – Monday 17th January 2022 – 7.30pm at the Village Hall (subject to Covid restrictions) this will be preceded by a Finance Meeting at 6:30pm.	

There being no further business the meeting closed at 8.15pm