

**COUNCILLORS ARE SUMMONSED TO ATTEND WRENTHAM PARISH COUNCIL  
ANNUAL GENERAL MEETING TO BE HELD AT THE VILLAGE HALL**

**(subject to Covid Regulations)**

**ON MONDAY 17<sup>TH</sup> MAY 2021 AT 7.30pm**

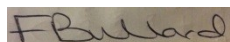
IF MEMBERS OF PUBLIC WISH TO RAISE MATTERS OR COMMENT ON ANY AGENDA ITEMS THEY SHOULD CONTACT THE PARISH CLERK AT LEAST 24 HOURS PRIOR TO THE MEETING

**MEMBERS OF PUBLIC ARE WELCOME TO ATTEND THE MEETING, THERE WILL BE AN OPEN FORUM TO ALLOW THEM TO SPEAK - PLEASE ADVISE THE PARISH CLERK IF YOU ARE ATTENDING SO THAT COVID REGULATIONS CAN BE COMPLIED WITH - PLEASE DO NOT ATTEND IF YOU ARE FEELING UNWELL OR HAVE ANY SYMPTOMS OF CORONAVIRUS - SOCIAL DISTANCING WILL BE OBSERVED - FACE MASKS ARE TO BE WORN UNLESS SEATED - HAND SANITISER WILL BE AVAILABLE ON ENTRY**

**AGENDA**

1. Election of Chairperson & Signing of Declaration of Office
2. Apologies
3. Declarations of Interest
4. Election of Vice Chairperson
5. Election of Treasurer/Proper Officer
6. Election of representatives of the Finance Committee
7. Election of representative to the Village Hall Management Committee
8. Election of Bank Signatories
  
9. Declarations of Interest
  
10. Minutes of Parish Council Meeting held (by VC) on 22<sup>nd</sup> April 2021
11. Minutes of Annual Parish Meeting held (by VC) on 4<sup>th</sup> May 2021
12. Matters Arising
  - 12.1 Update re Coronavirus Covid 19 situation
  - 12.2 PC website - to raise any items for amendment/update
  - 12.3 Chapel Road Development - update from public meeting held (by VC) on 10<sup>th</sup> May 2021
  - 12.4 Any other matters arising
  
13. Highway Issues
  - 13.1 VAS Monthly data
  - 13.2 Updates re Highways Matters
  
14. Planning
  - 14.1 Any further Planning Applications/Matters
  
15. Finance
  - 15.1 Balances at bank
  - 15.2 Account received for Bus Shelter Cleaner
  - 15.3 Clerk's salary and expenses (mileage, Zoom subscription, printer ink etc)
  - 15.4 HMRC Payment - Nil
  - 15.5 Any other accounts received
  - 15.6 Online Banking Application
  - 15.7 Report from Wrentham PC Finance Committee Meeting held 17.05.2021
  - 15.8 Internal/External Audit (inc approval and signing of AGAR 1 & 2)
  
16. Correspondence
  - 16.1 Any further correspondence
  
17. Any Other Business/Matters for next month's Agenda
  
18. Date of next meeting - Monday 21<sup>st</sup> June 2021- 7:30pm - Wrentham Village Hall (subject to Covid Regulations)

Signed



Parish Clerk

Date 09.05.2021