

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held by Video Conference at 7:30pm on Monday 21st December 2020

Present: **The Chairman** – Mr Ian Watson
 Councillors – Mr Mark Buxton, Miss Alison Evans, Mr David Fletcher, Mr Simon Forder, Mrs Lindsay Hanger, Mrs Lucinda Hutson, Mr Roger Middleditch, Mr Trevor Oram, Mr Keith Perry,
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – Cllr Tony Goldson
 Waveney District Council – not present
 No members of public

		ACTION
	The Chairman welcomed all and reminded them that the meeting is not being recorded, anyone wishing to record the meeting must declare this in advance.	
1	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Mr Kevin Cross, Miss Fran D'Alcorn & Mr David Reeves. The Clerk will send a card to Mr Reeves on behalf of the PC. Miss Evans remains in touch with Miss D'Alcorn.	FB
2	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall. Mr Forder – item 7.5	
3	MINUTES OF THE PARISH COUNCIL MEETING HELD BY VC ON 16th NOVEMBER 2020	
	The minutes of the Parish Council Meeting held by VC on 16 th November 2020, having previously been circulated, were proposed as a true record by Mrs Hutson & seconded by Miss Evans - All in favour – a copy will be signed by The Chairman.	FB
4	MATTERS ARISING	
4.1	Update re Coronavirus Covid-19 situation – Mr Perry advised there have been some requests for assistance which have been dealt with. The volunteer scheme is now registered with East Suffolk Council who will pass on any requests for help. Mrs Rita Perry, and other volunteers, continue to support Time 4 Tea attendees – The Chairman said if there are any expenses incurred the PC would be happy to support. Cllr Goldson said another full lockdown is very likely – he is attending an emergency meeting on 22 December and will keep parishes updated.	
4.2	Parish Council Website – No issues raised.	
4.3	Bench for Oakhill Close – This has now been installed – The Chairman thanked Mr Forder for this.	
4.4	Update from VHMC – Mr Perry advised that no meeting had taken place. The Village Hall has been used for flu vaccination clinics. He confirmed that Dr Drane welcomes the £4300 donation proposed for next year and that this will be adequate for planned projects.	
4.5	Any other Matters Arising - None.	
5	HIGHWAYS MATTERS	
5.1	VAS Monthly Data – shared earlier in day by Mr Buxton. Signs have now been relocated.	

	<p>Mr Buxton spoke re the SID – he will review the power supply – issues cause the solar system to overload – ideally it needs mains power but Highways will not permit use of the existing supply. Cllr Goldson offered to speak with Highways engineer in New Year.</p> <p>Mr Buxton spoke re ANPR and email from Les LeLean which offers ANPR for £10,000 and an annual fee of £1000– he feels could be a good solution - Councillor Goldson said that SCC is looking to spend £250,000 on ANPR cameras for a 2 year trial, he has put Wrentham forward for this, it will be run in similar way to Spexhall system but be administered by SCC.</p>	
5.2	UPDATES RE HIGHWAYS MATTERS, INC FLOODING ISSUES	
5.2.1	The Clerk has contacted Highways re ‘sinkhole’ in Guildhall Lane – they believe there is a badger sett present and are progressing accordingly.	
5.2.2	26 High Street – The Clerk has been copied into emails from Mr Robinson – cars are still parking outside this building and continuing to cause problems to pedestrians who have no choice but to step into the A12. Cllr Goldson asked that The Clerk send him details.	FB
6	PLANNING	
6.1	DC/20/4885/FUL – Single Story Extension – 21 Mill Lane – plans shared and discussed. The Chairman proposed that approval be recommended, seconded by Mr Forder, all in favour, The Clerk will update ESC.	FB
6.2	DC/20/4761 – Creation of a Conservation & Fishing pond – parcel of land to North of Falcon Inn Road - plans shared and discussed. There were no objections raised and it was felt this application would be good for the environment. Mr Oram proposed that approval be recommended, seconded by Mrs Hutson, all in favour, The Clerk will update ESC.	FB
6.3	Any further Planning Applications/Matters None.	
7	FINANCE	
7.1	<p>Balances at Bank – £33,019.62 Business Saver Account (WRAC) (Lions donation) - £443.25 Current Account - £22,020.74 Business Saver Account (CIL) - £10,555.63</p> <p>The Clerk confirmed SAGE balances with Bank Statements. The Clerk confirmed the monies paid last month for the Oak Hill Close bench are to be transferred from the CIL monies – she will transfer between accounts when she is able to visit the bank.</p>	FB
7.2	Account received from Bus Shelter Cleaner - £55	
7.3	Clerks salary & Clerks expenses of £13.34	
7.4	HMRC payment – Nil	
7.5	Invoice from Mr Forder for Village Hall Gardening - £195.00	
7.6	Invoice from Mr Buckingham – Jubilee Planters - £7.99	
7.7	MINUTES OF FINANCE COMMITTEE MEETING HELD (BY VC) ON 16TH NOVEMBER 2020	
	The minutes of the Finance Committee Meeting held by VC on 16 th November 2020, having previously been circulated, were proposed as a true record by Mrs Hutson & seconded by Miss Evans - All in favour – a copy will be signed by The Chairman.	FB
7.8	Any other accounts received – None.	
	Above payments 7.2 to 7.6 were proposed by The Chairman & seconded by Mr Middleditch, All in favour. The Clerk will arrange for cheques to be signed by The Chairman & Mrs Hutson.	FB

8	CORRESPONDENCE	
8.1	Letter & Certificate from HM Lord Lieutenant of Suffolk re Covid 19 response – The Clerk shared a letter and certificate praising the PC for their response to the Coronavirus Pandemic. The Chairman said thanks should also go to Rita Perry and her volunteers, in particular Claudia Osborne and Jill Middleditch, The Clerk will email the certificate to Mr Cross for inclusion on the PC website.	FB
8.2	Email from ESC re Electoral Register 2021 – The Clerk will respond requesting an electronic copy of the register.	FB
8.3	Any further correspondence received –	
8.3.1	Email from Sarah Davies of Carlton Colville, Kessingland, Southwold and Surrounding Villages Community Partnership – this outlined small community grants available – The Clerk will share with Rita Perry as some may be relevant to Time 4 Tea.	FB
8.3.2	The Clerk advised she has been approached by a resident interested in joining the Parish Council, she has advised them there are no vacancies at present and will keep their details and make contact should a vacancy arise.	
9	ANY OTHER BUSINESS	
9.1	Mrs Hutson confirmed the Village Christmas tree was in situ, many thanks to Mr Oram for donating the tree. The issues with the power supply will be addressed and more lights purchased next year. The Chairman thanked all involved and confirmed he has written to Rosie & Ronnie Carter, and Mr Reeves, to thank them for their assistance in previous years.	
9.2	Miss Evans said the Church remains open and a Carol Service and Christingle Service have been held.	
9.3	Mr Forder reported a broken handle on the dog waste bin in Mill Lane, he will see if it is repairable.	
9.4	The Chairman thanked all for their support during a difficult year and for adapting to new ways of meeting.	
10	DATE OF NEXT MEETING – Monday 18th January 2021 – 7.30pm – by Video Conference - preceded by a Finance Committee Meeting at 6:30pm.	

There being no further business the meeting closed at 8:45pm