

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held by Video Conference at 7:30pm on Monday 19th October 2020

Present: **The Chairman** – Mr Ian Watson
 Councillors – Mr Mark Buxton, Mr Kevin Cross, Miss Alison Evans, Mr David Fletcher, Mr Simon Forder, Mrs Lucinda Hutson, Mr Trevor Oram, Mr Keith Perry, Mr David Reeves
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – Cllr Tony Goldson
 Waveney District Council – Cllr Norman Brooks
 No members of public

		ACTION
	The Chairman welcomed all.	
1	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Miss Fran D’Alcorn & Mr Roger Middleditch.	
2	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall. The Chairman – item 7.5	
3	MINUTES OF THE PARISH COUNCIL MEETING HELD BY VC ON 21st SEPTEMBER 2020	
	The minutes of the Parish Council Meeting held by VC on 21 st September 2020, having previously been circulated, were proposed as a true record by Mrs Hutson & seconded by Mr Perry - All in favour – a copy will be signed by The Chairman.	FB
4	MATTERS ARISING	
4.1	Application for Co-Option - Mrs Lindsay Hangar - After discussion co-option was proposed by Miss Evans, seconded by Mr Cross, All in favour. The Clerk will update Mrs Hanger and arrange for paperwork to be completed.	FB
4.2	Update re Coronavirus Covid-19 situation – Mr Perry confirmed volunteers are still assisting those in need. Systems in place should further restrictions be imposed.	
4.3	Parish Council Website – No issues – thanks to Mr Cross for keeping this updated.	
4.4	Asset Register – Mr Cross has completed a survey of assets and made recommendations of work to be done – funds are available for repairs etc – to be reviewed at November meeting.	
4.5	Skirting of pavement along Chapel Road – Mr Oram and Mr Forder have completed work. Invoice to be submitted to Clerk.	TO
4.6	Bench for Oakhill Close – Mr Oram and Mr Forder will meet Mr Cross on site before installing concrete base. The Chairman will order bench from Glasdon.	TO/SF/KC IW
4.7	Grit Bin - Oak Hill Close - response from Highways - Highways have refused the application as there is another grit bin in close proximity.	
4.8	St Nicholas Church – Financial Support – The Clerk shared advice	

<p>4.9</p> <p>4.9.1</p> <p>4.9.2</p> <p>4.9.3</p> <p>4.9.4</p>	<p>received from SALC. Miss Evans gave a summary of Church finances, currently bills amount to approx. £250 per month – these are being met at present but there is concern as to how they will be met in 2021. Structural work costs will run into many thousands of pounds. The Chairman invited each Councillor to share their views. After discussion the conclusion was that the Church is a lovely building and an important asset to the village, it would be very sad if this were lost, however it is in need of far more money than the PC is able to provide, the PC could possibly assist if specific projects are put forward but not on an ongoing basis.</p> <p>Any other Matters Arising</p> <p>Mrs Hutson reminded The Chairman that a date needs to be set for The Clerk's Appraisal – this will be done after the meeting.</p> <p>Mr Cross asked whether the PC will be laying a wreath at the Remembrance Service – The Chairman confirmed that a wreath has been ordered and will be laid. The Remembrance Service will be slightly different due to Covid restrictions and will take place outside.</p> <p>Parking on double yellow lines in Chapel Road – The Clerk raised this issue with East Suffolk District Council and they will ask that the wardens add this area to their patrols. The Chairman would like agreement from VHMC to open the car park at the Village Hall to allow cafe/shop customers to park. Mr Perry advised that the VHMC are meeting on 29th October and he will raise.</p> <p>Village Litter Pick – The Chairman thanked all who attended – Alison Evans, Coral, David Fletcher, Dean Howard, Hannah, Jane Drane, Keith Perry, Kevin Cross, Lucinda Hutson, Richard Javes, Simon Forder, Trevor Oram, Victoria Vere-Nicholl – volunteers started in stages and covered different areas to ensure compliance with Covid rules - approx. 20 bags of rubbish were collected which has made a real difference to the appearance of the village. Miss Evans thanked The Chairman for supplying bacon sandwiches. The Chairman suggested a further 4 sets of litter picking equipment be purchased for future events – this was proposed by Miss Evans, seconded by Mr Fletcher, All in favour – The Chairman will progress.</p>	<p>KP</p> <p>IW</p>
<p>5</p>	<p>HIGHWAYS MATTERS</p>	
<p>5.1</p>	<p>VAS Monthly Data – no data this month – Mr Buxton will try to download this month. Mr Buxton is still struggling to return the SID sign to the manufacturer. The Chairman will ring and email this week and if no response then the Clerk will look into further action as the sign is not fit for purpose.</p>	<p>IW/FB</p>
<p>5.2</p>	<p>UPDATES RE HIGHWAYS MATTERS, INC FLOODING ISSUES</p>	
	<p>Mr Oram spoke re sink hole on Guildhall Lane, opposite Field Farm Fisheries, signage has been in place for 5-6 weeks but no repair to date. Cllr Goldson suggested this be flagged on Highways map for an update – The Clerk will progress.</p> <p>ANPR project – Cllr Goldson advised it is hoped to roll out this scheme & that Wrentham will be a pilot but it is in very early stages.</p> <p><i>Cllr Goldson left the meeting.</i></p>	<p>FB</p>
<p>6</p>	<p>PLANNING</p>	
<p>6.1</p>	<p>DC/20/3778/FUL – Plans shared and discussed – Approval proposed by Mr Oram, seconded by The Chairman, All in favour – The Clerk will update ESDC.</p>	<p>FB</p>

6.2	Any further Planning Applications/Matters	
6.2.1	<p>DC/20/3895/FUL – Plans shared and discussed, resulting in the following response - <i>This appears to be a retrospective application. Councillors would ask that no more development takes place without prior planning consent. Councillors are concerned that drainage of water to Falcon Inn Road is causing flooding. Access to the paddocks is on S bends on a narrow country lane. Councillors would recommend that permission be granted subject to the above conditions being taken into account</i> – proposed by Mr Oram, seconded by Mrs Hutson, All in favour – The Clerk will update ESDC.</p> <p><i>Cllr Norman Brooks left the meeting.</i></p>	FB
7	FINANCE	
7.1	<p>Balances at Bank – £38,878.07 Business Saver Account (WRAC) (Lions donation) - £443.25 Current Account - £27,879.19 Business Saver Account (CIL) - £10,555.63 The Clerk confirmed SAGE balances with Bank Statements.</p>	
7.2	Account received from Bus Shelter Cleaner - £55	
7.3	Clerks salary inc back pay & Clerks expenses of £26.21	
7.4	HMRC payment – Nil	
7.5	Invoice from Mr Watson for litter pick equipment - £125.22	
7.6	Parish Council Grant to Village Hall - £4300.00	
7.7	Any other accounts received – None	
	Above payments 7.2 to 7.7 proposed by Mr Buxton & seconded by Mr Forder, All in favour. The Clerk will arrange for cheques to be signed by The Chairman & Mrs Hutson.	FB
	Mr Reeves spoke re the grant to the Village Hall – this will be used to replace the fire alarm to bring it up to required standards, repair a damaged sewage pipe, reset a drain in car park & replace front entrance path with resin. The Chairman asked if the path will be wheelchair friendly – Mr Reeves advised that a ramp from the main hall to the car park is on next year’s schedule of works, he will raise the issue of the path being accessible at VHMC Meeting. Mr Buxton said that the fire alarm could connect to the phone/intranet to send notifications if activated – Mr Reeves will also raise this.	DR
8	CORRESPONDENCE	
8.1	Email from Mr Cross re Electric Vehicle Charging – Mr Cross has researched and found SCC have £300,000 available to fund charging points. He has made enquiries re siting one at the bus shelter car park and the village hall car park. The bus shelter car park is not suitable but the Village Hall car park would be. SCC would provide a grant of £3000 and the PC would be required to contribute £1000. Mr Reeves said the electrical system at the village hall currently supplies 2 heating systems and is balanced therefore it would be necessary to ensure it was not overloaded. After discussion it was agreed not to progress at present but to keep under review as a possible future project when electric cars become more commonplace.	
8.2	Any further Correspondence – None	
9	ANY OTHER BUSINESS	
9.1	Mr Fletcher spoke re Horse & Groom PH – this has now reopened – everyone welcome.	
9.2	Miss Evans spoke re Remembrance Service on 8 th November 2020 at	

9.3	<p>10:50am – this will be an outside service – all welcome. There is no door to door selling of poppies this year but they will be available from the village shop.</p> <p>Mr Perry spoke re area outside 26 High Street, cars continue to park here which means pedestrians are having to step into the A12 to get past, this is very dangerous especially for those with prams or walking aids. The Clerk advised she has contacted Mr Harvey, the developer, to ask that the issue is addressed. She has not yet received a response.</p>	
10	<p>DATE OF NEXT MEETING – Monday 16th November 2020 – 7.30pm – by Video Conference Preceded by a Finance Committee Meeting at 6.30pm</p>	

There being no further business the meeting closed at 9.28pm