

## WRENTHAM PARISH COUNCIL

### Minutes of the Meeting of Wrentham Parish Council held by Video Conference at 7:30pm on Monday 21<sup>st</sup> September 2020

**Present:**    **The Vice Chairman** – Mrs Lucinda Hutson  
                   **Councillors** – Mr Mark Buxton, Mr Kevin Cross, Miss Alison Evans, Mr Simon Forder, Mr Roger Middleditch, Mr Trevor Oram, Mr Keith Perry, Mr David Reeves  
                   **The Clerk** – Mrs Frances Bullard  
                   **Suffolk County Council** – Not Present  
                   **Waveney District Council** – Not Present  
                   **One member of public** – Mrs Lindsay Hanger

		<b>ACTION</b>
	The Vice Chairman welcomed all.	
<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies were received and accepted from Miss Fran D’Alcorn, Mr David Fletcher & The Chairman Mr Ian Watson.	
<b>2</b>	<b>PECUNIARY AND OTHER INTERESTS</b>	
	All as Sole Trustee of Village Hall. Mrs Hutson – items 4.3 & 7.5	
<b>3</b>	<b>MINUTES OF THE PARISH COUNCIL MEETING HELD BY VC ON 20<sup>th</sup> JULY 2020</b>	
	The minutes of the Parish Council Meeting held by VC on 20 <sup>th</sup> July 2020, having previously been circulated, were proposed as a true record by Mr Perry & seconded by Mr Reeves - All in favour – a copy will be signed by The Vice Chairman.	<b>FB</b>
<b>4</b>	<b>MATTERS ARISING</b>	
<b>4.1</b>	<b>Update re Coronavirus Covid-19 situation</b> – Mr Perry confirmed volunteers are still assisting those in need. Systems in place should further restrictions be imposed.	
<b>4.2</b>	<b>Parish Council Website</b> – The Vice Chairman thanked Mr Cross for updating and improving content.	
<b>4.3</b>	<b>Allotment Lease</b> – The Clerk confirmed the lease has now been finalised and an invoice has been received.	
<b>4.4</b>	<b>Asset Register</b> – reviewed and updated. Mr Cross has completed a survey of assets and made recommendations of work to be done.	
<b>4.5</b>	<b>Skirting of pavement along Chapel Road</b> – Mr Oram and Mr Forder will complete work and submit invoice.	
<b>4.6</b>	<b>Bench for Oakhill Close</b> – Glasdon website viewed and bench types discussed – Mrs Hutson proposed purchase of Pheonix Bench at a cost of £551.28 inc VAT, seconded by Mr Forder. Mr Oram and Mr Forder will install concrete base and submit invoice. Mrs Hangar kindly offered to take delivery of the bench as she lives nearby. The Clerk will progress.	<b>TO/SF</b>  <b>FB</b>
<b>4.7</b>	<b>Any other Matters Arising</b> None	
<b>5</b>	<b>HIGHWAYS MATTERS</b>	
<b>5.1</b>	<b>VAS Monthly Data</b> – VAS data, previously shared by Mr Buxton, was discussed. Data has stabilised but there remain a high number of speeding vehicles. Very little enforcement being seen.	

<b>5.2</b>	<b>UPDATES RE HIGHWAYS MATTERS, INC FLOODING ISSUES</b>	
	Speeding on Guildhall Lane/B1127 discussed – Mr Oram feels more cars are speeding since the introduction of the 50mph limit at Wangford/Frostenden as drivers are trying to make up time. Mr Robert Middleditch has great difficulty coming out of his driveway and has erected his own signage. We have previously approached Highways but been told this area is not suitable for VAS/SID/CSW due to it being a 60mph limit. The Clerk will write to Highways again to ask them to suggest the best course of action to provide a solution to this issue.	<b>FB</b>
	The Clerk will seek and update from Cllr Goldson re the ANPR project.	<b>FB</b>
	Mr Oram spoke re wine shop signage at southern end of the A12 – residents are having visibility issues when exiting the layby. The Clerk will contact the wine shop to see if a solution can be reached without involving the Planning Dept.	<b>FB</b>
	Mr Oram confirmed that the Give Way sign on Guildhall Lane has now been replaced by Highways.	
	Miss Evans spoke re the Give Way sign at the bottom of Chapel Road – it is facing the wrong way – Mr Forder offered to turn it back round.	<b>SF</b>
	Miss Evans advised that the green light was not working on the pedestrian crossing – The Clerk will report.	<b>FB</b>
	Miss Evans advised the Give Way sign on Southwold Road is obstructed by foliage overgrowing from the garden of The Forge – the Clerk will make contact with the owners.	<b>FB</b>
	Mr Perry spoke re the area outside 26 High Street, cars continue to park here which means pedestrians are having to step into the A12 to get past, this is very dangerous especially for those with prams or walking aids. The Clerk will contact Mr Harvey, the developer, to ask that the issue is addressed. She will also seek an update re the development.	<b>FB</b>
	<i>Meeting suspended to allow Mrs Hanger to speak</i>	
	Mrs Hanger spoke re cars parking on double yellow lines in Chapel Road to visit the Country Kitchen Café, she feels this is likely to lead to an accident. The Clerk will approach East Suffolk District Council who now manage on-street parking enforcement.	<b>FB</b>
	<i>Meeting reconvened.</i>	
	The Clerk reminded all that they do not need to wait for a PC Meeting to report issues, she can be contacted during the month or anyone can report matters direct to Highways via the online Highways Map.	
	Flooding issues at Church Corner and the A12/The Lane appear to have been resolved.	
<b>6</b>	<b>PLANNING</b>	
<b>6.1</b>	<b>Any Further Planning Applications Received –</b> None	
<b>7</b>	<b>FINANCE</b>	
<b>7.1</b>	Balances at Bank – £31,787.14 Business Saver Account (WRAC) (Lions donation) - £443.19 Current Account - £20,789.78	

	Business Saver Account (CIL) - £10,554.17 The Clerk confirmed SAGE balances with Bank Statements.	
7.2	Account received from Bus Shelter Cleaner - £55	
7.3	Clerks salary inc back pay & Clerks expenses of £25.04	
7.4	HMRC payment – £18.00 to April 2021	
7.5	Invoice from Cross Ram & Co Solicitors re Allotment Lease - £594.00	
7.6	Invoice from Suffolk.Cloud for website hosting and domain - £76.00	
7.7	Invoice from CAS for PC Insurance - £325.85	
7.8	Any other accounts received – None	
	Above payments 7.2 to 7.8 proposed by Mr Buxton & seconded by Mr Oram, All in favour. The Clerk will arrange for cheques to be signed by The Chairman & Mrs Hutson.	<b>FB</b>
	<i>Meeting suspended to allow Mrs Hanger to speak</i>  Mrs Hanger spoke re St Nicholas Church, they are on the verge of bankruptcy, she notes the PC have healthy finances and wonders if they can help. The Clerk advised that she believes the Local Government Act prevents the Parish Council funding the Church but will do some further research and add to the Agenda of the next meeting.  <i>Meeting reconvened.</i>	<b>FB</b>
<b>8</b>	<b>CORRESPONDENCE</b>	
8.1	<b>Letter from ESDC re Closed Churchyard Maintenance Schedule –</b> previously shared with all. No action required at present.	
8.2	<b>Email from SALC re 6 month rule –</b> SALC reminded Councils that if a Councillor does not attend a meeting for 6 months they will automatically vacate office. The Clerk has clarified with SALC that this does not apply if this absence has been approved.	
8.3	<b>Any further Correspondence –</b> SALC have emailed to advise they are now offering online training sessions for Clerks/Councillors – this info has been shared with all – if anyone wishes to attend any sessions please contact The Clerk.	<b>All</b>
<b>9</b>	<b>ANY OTHER BUSINESS</b>	
9a	<b>To agree a date for village litter pick –</b> Agreed Saturday 17 <sup>th</sup> October – the Clerk will contact ESDC to see if this is permitted, if so she will publicise on noticeboards & website.	<b>FB</b>
9b	<b>To agree a date for Clerk's Appraisal –</b> to be agreed by Mrs Hutson & The Chairman outside meeting.	<b>LH/IW</b>
<b>10</b>	<b>DATE OF NEXT MEETING –</b> <b>Monday 19<sup>th</sup> October 2020 – 7.30pm – by Video Conference</b>	
	<b>Open Forum</b>	
	Mrs Hanger introduced herself and said having observed the meeting she is interested in becoming a Parish Councillor. The Clerk explained the co-option process and will email info to Mrs Hanger.	<b>FB</b>

There being no further business the meeting closed at 8.50 pm