

## WRENTHAM PARISH COUNCIL

### Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 20<sup>th</sup> January 2020

**Present:**    **The Chairman** – Mr Ian Watson  
                   **Councillors** – Mr Mark Buxton, Mr Kevin Cross, Miss Fran D’Alcorn, Mr David Fletcher, Mr Simon Forder, Mr Roger Middleditch, Mr Trevor Oram, Mr David Reeves  
                   **The Clerk** – Mrs Frances Bullard  
                   **Suffolk County Council** – Cllr Tony Goldson  
                   **East Suffolk District Council** – Not present  
                   **One member of public**

		ACTION
	<b>OPEN FORUM</b>	
	Mrs Joni Tallamy spoke re the tennis courts – they are quite mossy at present – Mr Reeves and Mr Oram suggested suitable treatments for the area.  Mrs Tallamy may be interested in joining the council stayed to observe the meeting – The Clerk gave a copy of the Co-Option Policy to Mrs Tallamy.	
<b>1</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies received and accepted from Miss Alison Evans, Mrs Lucinda Hutson, Mr Keith Perry & Cllr Norman Brooks.	
<b>2</b>	<b>PECUNIARY AND OTHER INTERESTS</b>	
	All as Sole Trustee of Village Hall.	
<b>3</b>	<b>MINUTES OF THE PARISH COUNCIL MEETING HELD 16<sup>th</sup> December 2019</b>	
	The minutes of the Parish Council Meeting held on 16 <sup>th</sup> December 2019, having previously been circulated, were proposed as a true record by The Chairman & seconded by Mr Oram - All in favour – a copy was signed by The Chairman.	
<b>4</b>	<b>MATTERS ARISING</b>	
<b>4.1</b>	<b>S106/CIL Monies</b> – Bench in Oakhill Close – Draft licence has now been received and circulated to all. The Clerk has asked ESDC for confirmation that there will no costs to be covered. Mr Cross spoke re concerns about the licence – he will send these to The Clerk. After discussion it was agreed that the bench will not be sited until the licence is in place.	<b>KC</b>
<b>4.2</b>	<b>Parish Website Update</b> – The Chairman has reviewed and thanked Mr Cross for his hard work on the site. Mr Cross confirmed the minutes are now all in date order, he has added the PCC consultation and the SCC Boundaries consultation. Mr Cross asked that Councillors let him know if they are happy to have their personal contact details added.  The Clerk confirmed that Mrs Walker will continue to maintain the village website and will forward the bill for hosting in due course.	<b>All</b>
<b>4.3</b>	<b>Play Area</b> – Mr Oram advised no work has been done – The Junior playpark is still very wet and slippery and may need to close on health and safety grounds. The Clerk will email Simon Walker (with a copy to Cllr Brooks) to chase the promised maintenance work. She will also seek a copy of the last risk assessment completed on the area.	<b>FB</b>

<p><b>4.4</b></p> <p><b>4.5</b></p> <p><b>4.6</b></p> <p><b>4.7</b></p> <p><b>4.8</b></p> <p><b>4.8.1</b></p> <p><b>4.8.1</b></p>	<p><b>Review of Assets –</b> Dog waste bins – The Clerk advised that replacement metal waste bins will cost £192.37 + £50 installation each. The Chairman proposed that 2 be ordered, seconded by Mr Reeves, all in favour, The Clerk will progress.</p> <p>Mr Cross will review/inspect assets again in due course.</p> <p><b>Flowerbeds/Car Park –</b> The Clerk has submitted the application to take on the flowerbeds in front of the Chinese Takeaway and Bus Shelter under the Community Self Help Scheme.</p> <p>Mr Cross suggested that once the PCs own assets are in order we could look at taking on the car park in the centre of the village and possibly install electric charging points. Cllr Goldson advised that On Street Parking will change to Civil Enforcement from April 2020. The review of car parks is ongoing and will look to standardise parking across the County. The Clerk questioned the benefit in taking on the car park, after discussion it was agreed not to pursue this at present.</p> <p><b>VE/VJ Day Celebrations –</b> Update from Mrs Hutson shared. Next British Legion Meeting 22.01.2020. The Chairman confirmed that work on the flooding at The Lane/A12 will not be done until after 08.05.2020 so will not affect this event. Cllr Goldson said he could make a donation to cover cost of equipment if needed.</p> <p><b>Councillor Vacancies –</b> The Clerk advised there are three people potentially interested in joining at present – she has suggested they come along to meetings to observe initially and will share the PC Co-Option Policy with them.</p> <p><b>Any other Matters Arising –</b></p> <p>Mr Cross has drafted a Health &amp; Safety Policy and continues to work on it with Miss D’Alcorn.</p> <p>Mr Cross asked if volunteers have been updated re the budget for planters – The Clerk confirmed that they have.</p>	<p><b>FB</b></p>
<p><b>5</b></p>	<p><b>HIGHWAYS MATTERS</b></p>	
<p><b>5.1</b></p> <p><b>5.2</b></p>	<p>VAS data – Mr Buxton will not collect data for the next 3-4 months due to work commitments - VAS will remain operational though.</p> <p>SID sign – now received and installed – thanks to Mr Buxton for sorting some teething problems and Mr Forder for assisting with installation. Mr Buxton is exploring options to extend battery life as the sheer volume of speeding vehicles on the A12 means the single battery is running out very quickly. Mr Buxton proposed purchase of a second battery at a cost of £65.40, seconded by Mr Oram, all in favour. Mr Buxton will progress. If necessary the sign will be moved to Southwold Road or Chapel Road.</p> <p>Blackmoor Farm – The Chairman awaits clarification from Highways as to whether a SID can be sited outside a 30mph area.</p> <p>Mantlepiece signs – Highways work continues to find a suitable scheme. The Clerk has completed paperwork for the £1000 grant from Cllr Brooks to be released. Cllr Goldson asked that The Clerk resend email re funding to him.</p>	<p><b>MB</b></p> <p><b>FB</b></p>

	<p>Church Corner – Mr Oram spoke re this flooding across all 4 junctions – this is a main route for cars and cycles and very dangerous. Field Farm received a notice giving 21 days to clear ditches – when he questioned this as this work has always been done by the Council he was told to ignore the notice. Cllr Goldson said he has approx. £20,000 remaining in his Highways Budget – major issues at Wissett are being dealt with by ditch clearance under the Community Self Help Scheme. He is fully aware of the Church Corner issues and a similar process could be used. Cllr Goldson will explore options. Mark Kerridge will attend the next Area meeting to discuss available schemes,</p> <p>Any highways matters should be logged with Highways using the following link - <a href="https://highwaysreporting.suffolk.gov.uk/">https://highwaysreporting.suffolk.gov.uk/</a></p>	
<b>6</b>	<b>PLANNING</b>	
<b>6.1</b>	<b>Any Further Planning Applications Received – None</b>	
<b>7</b>	<b>FINANCE</b>	
<b>7.1</b>	<p>Balances at Bank – £29,204.92  Business Saver Account (WRAC) (Lions donation) - £442.91  Current Account - £16,215.46  Business Saver Account (CIL) - £12,546.55  The Clerk confirmed SAGE balances with Bank Statements.  The Clerk advised that Mr Cross had kindly let a neighbour have some spare roof tiles in return for a donation for defibrillator pads – he has transferred £50 to the PC bank account. The Chairman thanked Mr Cross on behalf of the Parish.</p>	
<b>7.2</b>	Account received from Bus Shelter Cleaner - £55.00	
<b>7.3</b>	Clerks salary & Clerks expenses of £13.34	
<b>7.4</b>	HMRC payment – Nil	
<b>7.5</b>	Invoice from Wave for allotment water supply - £54.89	
<b>7.6</b>	Invoice from Suffolk.Cloud for website hosting - £100.00	
<b>7.7</b>	Invoice from SLCC for Membership – The Clerk feels this is no longer necessary and will let this lapse.	
<b>7.8</b>	Any other accounts received – None	
	Above payments 7.2 to 7.6 proposed by The Chairman & seconded by Mr Fletcher, All in favour. Cheques signed by The Chairman & Mr Reeves.	
<b>8</b>	<b>CORRESPONDENCE</b>	
<b>8.1</b>	<p><b>Email from Mr Robinson re SCC ‘Funding Pot’</b> – The Chairman spoke re the press article about a £2m funding pot. Cllr Goldson said he is submitting a bid for a 5 year plan for ANPR as trialed in Spexhall. This would be funded for 3 years and then PCs would fund. Would be completely in house.</p> <p>Mr Cross asked if electric car charging points could be installed – Cllr Goldson said ESDC would install themselves if necessary.</p> <p>Mr Buxton asked if funding could be sought for more SID/VAS signs – Cllr Goldson said this would be possible but said that if a fixed camera were bid for the ongoing costs would need to be factored in including all Police work, the cost of which would be significant.</p>	
<b>8.2</b>	<b>Any further correspondence received –</b>	
<b>8.2.1</b>	<b>Email received re East Suffolk Forum 23.01.2020</b> – Mr Cross will attend.	
<b>8.2.2</b>	The Clerk confirmed an email has been received confirming that on street parking will no longer be dealt with by Police and will move to Civil Enforcement from 06.04.2020.	

<b>9</b>	<b>ANY OTHER BUSINESS</b>	
<b>9.1</b>	<b>Spring Litter Pick</b> – to be held 15.02.2020 at 9:30am – The Clerk will arrange equipment and advertise. Mr Reeves will publicise at T4T. The Clerk will raise amount of litter on B1127 – this is too busy a road, without pavements, to be included in the litter pick. The Chairman will provide bacon rolls for all volunteers.	<b>FB</b>
<b>10</b>	<b>DATE OF NEXT MEETING –</b> Monday 17 <sup>th</sup> February 2020 – 7.30pm.	

There being no further business the meeting closed at 9:05pm

DRAFT