

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 16th December 2019

Present: **The Chairman** – Mr Ian Watson
 Councillors – Mr Mark Buxton, Mr Kevin Cross, Miss Fran D’Alcorn, Miss Alison Evans, Mr David Fletcher, Mr Simon Forder, Mrs Lucinda Hutson, Mr Roger Middleditch, Mr Trevor Oram, Mr Keith Perry, Mr David Reeves
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – Not present
 East Suffolk District Council – Not present
 No members of public

		ACTION
	OPEN FORUM	
	There were no members of public present and therefore no open forum.	
1	APOLOGIES FOR ABSENCE	
	Apologies received and accepted from Cllr Tony Goldson & Cllr Norman Brooks.	
2	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall.	
3	MINUTES OF THE PARISH COUNCIL MEETING HELD 18th November 2019	
	The minutes of the Parish Council Meeting held on 18 th November 2019, having previously been circulated, subject to one change to reflect Mr Cross’ feelings regarding the area in front of the Chinese Takeaway, were proposed as a true record by The Chairman & seconded by Mr Perry - All in favour – a copy was signed by The Chairman.	
4	MATTERS ARISING	
4.1	S106/CIL Monies – Bench in Oakhill Close – Contract has now been received – The Clerk will circulate to all and check public liability cover. Mrs Hutson proposed it be signed (subject to all reviewing), seconded by Mr Cross, all in favour. Mr Cross will make some enquiries re style/cost of benches. Norse had previously quoted £900-£1000 for the bench and £300 for installation - The Clerk will contact Shayne Plant at Norse for a revised quote.	FB KC FB
4.2	Parish Website Update – Mr Cross confirmed the latest data from VAS has been published. Mr Cross spoke re PC policies – there are several additional ones he feels should be in place – The Chairman said as a small PC we need to ensure policies are proportionate. The Clerk, Mr Cross, The Chairman & Mrs Hutson to form a working party and review along with Standing Orders and Financial Regulations. Miss D’Alcorn suggested that risk assessments should be conducted prior to litter picks etc.	FB/IW/KC/LH
4.3	Play Area – Mr Oram visited 13.12.19 – no work has been done – The Junior playpark is very wet and slippery and may need to close on health and safety grounds. Mr Oram emailed and received a reply that it is hoped work will be done shortly after Christmas.	
4.4	Review of Assets –	
4.4.1	Dog waste bins – The Clerk has contacted Waveney Norse to establish cost for them to supply and install 2 new galvanised dog waste bins –	

<p>4.5</p> <p>4.6</p> <p>4.7</p>	<p>response awaited – The Clerk will also contact the Clerk at Kessingland to see where they purchased their new ones recently.</p> <p>VE/VJ Day Celebrations – Mrs Hutson advised that the British Legion has been in contact with Mrs Perry re event. Next meeting in January 2020.</p> <p>Application for Co-Option from Mr Peter Harvey – The Clerk has emailed Mr Harvey asking for contact details. Mr Cross suggested the owners of the Post Office be approached re co-option – Mrs Hutson said unfortunately they live in London so it would probably be impractical. Mr Perry will speak with resident who may be interested.</p> <p>Any other Matters Arising – The Clerk confirmed she has been in touch with Benacre Estates Solicitors to progress the allotment lease.</p>	<p>FB</p> <p>KP</p>
<p>5</p>	<p>HIGHWAYS MATTERS</p>	
<p>5.1</p> <p>5.2</p>	<p>VAS data – Mr Buxton has shared data – it is consistent with previous months.</p> <p>SID sign was ordered and paid for in September – The Clerk, Mr Buxton & The Chairman have chased delivery – this has been promised for 18th December.</p> <p>Blackmoor Farm – The Clerk will establish if a SID sign could be mounted on the existing pole.</p> <p>Mantlepiece signs – Mr Buxton advised the 30mph signs are already of maximum size allowed therefore Highways have suggested changing the signage at the entrance of the village to ‘Welcome to Wrentham – Please Drive Carefully’ on 1.4m yellow backgrounds. Mr Buxton is disappointed that larger signage is not permitted and has asked for revised costings. The initial report also suggests some hedges may need trimming – Mrs Hutson will progress.</p> <p>Mr Reeves advised Mr Robinson has now had a date for flooding work on the A12/The Lane – this is the first week in May – there are concerns this may affect access to the Village Hall over the Bank Holiday.</p> <p>Church Corner badly flooded at present – Mr Middleditch said the ditch has only been partly cleared – Mr Oram said a lot of water runs down Falcon Inn Road – it only takes half an inch of rain for the road to flood at Church Corner. Mr Cross said all should log the issue on Highways Map to highlight that it is an ongoing problem via this link https://highwaysreporting.suffolk.gov.uk/</p> <p>Mr Reeves advised that the Environment Agency completed clearance work on The Wren last week.</p>	<p>FB</p> <p>LH</p> <p>All</p>
<p>6</p>	<p>PLANNING</p>	
<p>6.1</p>	<p>Any Further Planning Applications Received – None</p> <p>It was noted that work has begun on 26 High Street – several conifers have been removed and replaced with a fence.</p>	
<p>7</p>	<p>FINANCE</p>	
<p>7.1</p>	<p>Balances at Bank – £29,590.64 Business Saver Account (WRAC) (Lions donation) - £442.69 Current Account - £16,607.65</p>	

	Business Saver Account (CIL) - £12,540.30 The Clerk confirmed SAGE balances with Bank Statements.	
7.2	Account received from Bus Shelter Cleaner - £55.00	
7.3	Clerks salary & Clerks expenses of £17.39	
7.4	HMRC payment – Nil	
7.5	Invoice from Mrs Day for jubilee planters - £29.93	
7.6	Any other accounts received – None	
	Above payments 7.2 to 7.5 proposed by The Chairman & seconded by Mrs Hutson, All in favour. Cheques signed by The Chairman & Mrs Hutson.	
7.7	Minutes of Finance Committee Meeting held 18th November 2019 - The minutes of the Finance Committee Meeting held on 18 th November 2019, having previously been circulated, were proposed as a true record by The Chairman & seconded by Mr Oram - All in favour – a copy was signed by The Chairman.	
7.8	Jubilee Planters – The Chairman proposed a budget be allocated of £30 per planter, Mr Cross asked if this is adequate – The Chairman said some are not claimed for or have minimal expense so it should be adequate, seconded by Mr Perry, all in favour. The Clerk will advise those who care for the planters.	FB
8	CORRESPONDENCE	
8.1	Email re Speeding from Mr Bridges – The Clerk will respond.	FB
8.2	Any further correspondence received –	
8.2.1	Email from Cllr Gallant, ESDC – re Committee Management Information System (CMIS) – there will be a further update re this at the event Mr Cross is attending on 27.01.2020.	
8.2.2	Email from Mr Anthony Smith – several issues raised – The Clerk has reported these to relevant authorities.	
8.2.3	Email from Brampton Primary School – The Chairman proposed this be filed without donation, seconded by Miss D’Alcorn, all in favour.	
9	ANY OTHER BUSINESS	
9.1	The Chairman attended Cllr Goldson’s Area Meeting where he raised issues re flooding and speeding. It was confirmed that on street parking is moving towards civil enforcement. Cllr Goldson outlined a scheme where work undertaken by communities may be match funded.	
9.2	The Clerk has received a response from Highways re the flowerbed in front of the Chinese takeaway – they have suggested Community Self Help Scheme be used in this area – The Clerk will submit paperwork for this area and the beds in front of the bus shelter. Mr Cross said perhaps other areas could be taken on, ie the car park, electric charging points could then be installed. The Chairman said this could be raised and added to a future agenda.	FB
9.3	Miss Evans reminded all that the Wrentham Town Band will be at the Carol Service at St Nicholas Church on 23 rd December at 6pm – all welcome.	
9.4	Miss D’Alcorn asked if correspondence has been received re Southwold Holocaust Remembrance Day – The Clerk said nothing has been received to date – The event is on 27 th January 2020 – The Chairman will attend.	
10	DATE OF NEXT MEETING – Monday 20 th January 2020 – 7.30pm.	

There being no further business the meeting closed at 8.55pm