

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 21st October 2019

Present: **The Vice Chairman** – Mrs Lucinda Hutson
 Councillors – Mr Mark Buxton, Mr Kevin Cross, Miss Fran D’Alcorn, Miss Alison Evans, Mr Simon Forder, Mr Roger Middleditch, Mr Trevor Oram, Mr Keith Perry, Mr David Reeves
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – Cllr Tony Goldson
 East Suffolk District Council – Not present
 2 members of public

		ACTION
	<p>Rural Coffee Caravan – Presentation by Annette Dunning East Suffolk District Council has funds to support the Warm Homes project – they have asked The Rural Coffee Caravan to promote this scheme & help reach residents in need. An event is being held at Wrentham Village Hall from 10am-12noon on 27th November 2019. There will be free refreshments, lots of advice and ‘giveaways’ available to help people stay warm and well at home. Open to all residents of Wrentham and surrounding parishes - please encourage attendance – details are on website and noticeboards.</p>	All
	<p>OPEN FORUM</p> <p>The Chairman welcomed all and invited them to speak about any matters on the Agenda.</p> <p>Mr Robinson spoke re flooding work at The Lane/A12 – still no sign of work being done. Recent heavy rain resulted in serious flooding and raw sewage in The Lane – the system is simply not able to cope with the volume of water.</p> <p>Mr Robinson spoke about speeding – he attended the public meeting with the Police & Crime Commissioner and Chief Constable – he spoke re data which shows almost half a million speeding vehicles passing through Wrentham each year. Mr Robinson has asked if money could be made available for speed cameras which would pay for themselves in 12 months.</p> <p>Mr Robinson is still trying to get a meeting with Dr Therese Coffey MP but without success.</p> <p>Mr Robinson spoke re parking at Walker Gardens following the Meadowlands development – Mr Forder said work appears to have started now.</p> <p>Open forum closed.</p>	
1	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies received and accepted from Mr David Fletcher, Mr Ian Watson & Cllr Norman Brooks.</p>	
2	<p>PECUNIARY AND OTHER INTERESTS</p> <p>Mrs Lucinda Hutson – item 8.6 All as Sole Trustee of Village Hall.</p>	

3	MINUTES OF THE PARISH COUNCIL MEETING HELD 9th SEPTEMBER 2019	
	The minutes of the Parish Council Meeting held on 9 th September 2019, having previously been circulated, were proposed as a true record by Ms D'Alcorn & seconded by Mr Oram - All in favour – a copy was signed by The Vice Chairman.	
4	MATTERS ARISING	
4.1	S106/CIL Monies – Bench in Oakhill Close – The Clerk awaits update from Cllr Brooks. Cllr Goldson said he will chase this.	FB
4.2	Parish Website Update – Mr Cross has kept the News section up to date and added the new photos of the planters to the assets page.	
4.3	Play Area – Mr Oram met with Simon Walker, Property Services Manager for Waveney Norse on 20.9.19 – he has received an email following this meeting giving details of work which will be undertaken – this includes mending the gate, maintenance or replacement of the tyre swing, work on benches, thorough clean of toddler play area, work on swings to prevent bird mess, and a general tidy up. Mr Walker also mentioned that in due course the main multiplay unit will need to be replaced – there is £6,000 of funding available but this would probably cost in the region of £13,000 as a similar replacement unit alone would cost £9000. Mr Oram raised the issue re the high hedges but was advised that neighbouring properties want them to remain, however they will be cut back around the entrance. Additional grass cuts can be funded by the PC but costs are unclear at present. The Clerk said there are CIL funds which could be used in this area if Councillors decide that's what they want to do.	
4.4	Review of Assets –	
4.4.1	Dog waste bins – The Clerk will contact Waveney Norse to establish cost for them to supply and install 2 new galvanised dog waste bins.	
4.5	Update from Mr Cross re PCC/Chief Constable Public Meeting – Mr Cross said that Mr Robinson had given a very good presentation re speeding – the PCC said they are pressing for Government to pass funds from speed cameras to local councils. Suffolk Police will see an increase of 54 Police Constable posts. Street Parking is in the process of being handed over for civil enforcement – everything is in place and awaits ratification by Parliament. There are currently no plans for shared Fire/Police premises in Wrentham.	
4.6	Any other Matters Arising None.	
5	HIGHWAYS MATTERS	
5.1	VAS data shared – MB spoke re data – this is consistent and very similar to previous months.	
5.2	Flooding – Cllr Goldson said he has been in touch with the Drainage Team & Highways re The Lane/A12 – phase 2 has been designed – cost of approx. £45,000 for work and traffic management – further meeting this week which should give a better idea of timescales but work will hopefully start Feb/March 2020. Church Corner – Mr Oram advised this was badly flooded again today – the ditch is completely full and water cannot drain away. Speed Limit on B1127 – Mr Buxton spoke with Darren Smith from Highways – survey work would cost approx. £6000 and likely outcome would be no	

	<p>change in speed limit. Suggestion is to improve signage – ‘slow down’ signs etc.</p> <p>Mantlepiece Signs – Mr Buxton has spoken to Highways – they have suggested slightly different signs which will be equally effective and slightly cheaper. The Clerk asked Cllr Goldson how to get his £1000 contribution released – he will chase this. The Clerk will also speak with Cllr Brooks when he is back at work.</p>	TG/FB
6	PLANNING	
6.1	Any Further Planning Applications Received – None	
7	FINANCE	
7.1	<p>Balances at Bank – £35,513.81 Business Saver Account (WRAC) (Lions donation) - £442.69 Current Account - £22,530.82 Business Saver Account (CIL) - £12,540.30 The Clerk advised the second precept instalment for this year has been received. The Clerk confirmed SAGE balances with Bank Statements. The Clerk advised that she has completed a VAT reclaim of £3658.47 - £1698.18 will be passed to the VHMC.</p>	
7.2	Account received from Bus Shelter Cleaner - £55.00	
7.3	Clerks salary & Clerks expenses of £17.39	
7.4	HMRC payment – £30.52 – The Chairman has asked that this amount be paid to clear a balance from previous years.	
7.5	Invoice for Wreath for Remembrance Service – carried to next meeting.	
7.6	Invoice from PFK Littlejohn for External Audit - £240.00	
7.7	Invoice from Suffolk Cloud for website hosting - £36.00	
7.8	Invoice from Mrs Buckingham – plants for Jubilee Planter - £18.97	
7.9	External Audit – The Clerk confirmed the findings of this had been received and published on the website & noticeboard. It will be discussed further at the Finance Committee Meeting.	
7.10	Any other accounts received – Invoice from Community Heartbeat Trust for replacement defibrillator pads - £54.00	
	Above payments 7.2 to 7.8 & 7.10 proposed by The Vice Chairman & seconded by Miss Evans, All in favour. Cheques signed by The Vice Chairman & Mr Reeves.	
7.11	To agree a date for Finance Committee Meeting – it was agreed to meet at 6.30pm prior to the PC Meeting on Monday 18 th November 2019,	Finance Committee
8	CORRESPONDENCE	
8.1	Email received from Dr Drane re flytipping at Village Hall – after discussion it was suggested that the surrounding hedge could be cut back to make the area more open and public – this may deter people dumping rubbish. Mr Perry will feed this suggestion back to the VHMC for consideration. The Caretaker post is currently vacant – it was felt that when this role is filled it will be the caretaker’s responsibility to look after the area. Mr Perry said the VHMC are considering a wider role to include hall bookings etc. Dr Drane will keep The Chairman updated.	
8.2	Email from Mrs Hutson re VE/VJ Day 75th Anniversary – British Legion have suggested a joint event with the PC/VHMC – Mr Perry will raise at VHMC meeting – Mrs Hutson happy to liaise.	KP
8.3	Email from Mr Harvey re co-option to PC - Mr Peter Harvey was in attendance as he is interested in joining the PC – The Clerk has his contact details and gave him a copy of the co-option policy.	

8.4	Email re Energy Advice Café & Event - covered at start of meeting.	
8.5	Email from Mr Reeves re Christmas Tree & lights – Mr Reeves has checked the lights and a new set is required – purchase proposed by The Vice Chairman, seconded by Mr Perry, all in favour. Mr Reeves will approach Mrs Carter re a tree – Mr Middleditch is happy to help install.	DR
8.6	Email from Benacre Company re Allotment lease – a further 10 year lease has been offered from April 2020 – the rent will remain at £50 per annum with a review on the 5 th anniversary. The PC will need to pay Solicitors costs to draw up the agreement – Mr Perry proposed this offer be accepted, seconded by Mr Oram – all in favour (Mrs Hutson abstained). Mrs Hutson will progress.	LH
8.7	Any further correspondence received – None	
9	ANY OTHER BUSINESS	
9.1	To set a date for The Clerk's appraisal – arranged for 24.10.19	
9.2	Mr Perry advised that the VHMC are in the process of having acoustic tiles fitted to the main hall and hope to be able to encourage the Wrentham Town Band to return to the hall.	
9.3	Mr Oram spoke re a footpath from Guildhall Lane to the Meeting Houses – this is in a very poor state due to use by diggers – The Clerk will report.	FB
9.4	Miss D'Alcorn asked if there is any update re 26 High Street – The Clerk will email Mr Harvey.	FB
10	DATE OF NEXT MEETING – Monday 18th November 2019 – 7.30pm – preceded by a Finance Committee Meeting at 6.30pm	

There being no further business the meeting closed at 9.02pm