

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 17th June 2019

Present: **The Chairman** – Mr Ian Watson
 Councillors – Mr Mark Buxton, Mr Kevin Cross, Miss Fran D’Alcorn, Mr Trevor Oram, Mr Keith Perry
 Mr David Reeves
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – Cllr Tony Goldson
 Waveney District Council – Cllr Norman Brooks – apologies received
 8 members of public

		ACTION
	OPEN FORUM	
	<p>The Chairman welcomed all and invited them to speak about any matters on the Agenda.</p> <p>Mr & Mrs Patel attended to say that they are leaving the village shop on 28th June – they expressed thanks to all their customers over the years - the business is staying in the family and will reopen on 1st July. The Chairman thanked them for serving the village for so many years and wished them well for the future.</p> <p>Mr Robert Middleditch spoke re speeding issues on the B1127 road. He has lived at Blackmore Farm for 76 years and has seen many changes, there are now some 120-300 cars passing by per hour and speeding is a real problem. There have been 2 accidents this year and action is needed. There are roundels on the road but these are totally ignored. He would like to see a 40mph limit from the crossroads to the Church junction at least. Concern is that this issue will be even worse with the building of more houses and a new supermarket at Gisleham. The Clerk will liaise with Cllr Goldson to find out the procedure to ask for a change in speed limit.</p> <p>Mrs Wynn spoke about the play area – the condition is appalling. She does not feel Community Self Help will work but that it is simply passing the buck from the District/County Council. She feels the play equipment is in the wrong place and needs to be in a safer area.</p> <p>Mrs Wynn spoke re skirting of pavements – she feels the pavement along Chapel Road is not passable with prams or wheelchairs.</p> <p>Mrs Wynn spoke re mantelpiece signs – she feels these are a waste of money and suggesting match funding with SCC just means residents are paying the total bill.</p> <p>Mrs Wynn spoke re parking – she feels that wrong areas were looked at when Mr Cross met with Highways.</p> <p>The Chairman reminded members of the public that all Councillors are volunteers who are doing their best for the community. Rudeness and personal abuse will not be tolerated at PC meetings. The key to resolving issues raised is often monetary – we have to accept that services have been cut and District/County Councils will not do all the things they used to but we continue to raise matters with them and push for action wherever possible.</p>	FB

	<p>Mrs Wilson spoke re the area in front of the Chinese takeaway – she feels the plants are still too high and the slip road is used as a rat run. She feels advertising boards on the area would only add to visibility issues. Mr Oram said these would only be small signs, to promote the business of those who had assisted in sorting out the area.</p> <p>Mrs Wilson spoke re fly tipping at the Village Hall – sees no need for input by the Enforcement Officer – a concrete base under the bottle/clothing banks would help and could be swept clean.</p> <p>Mrs Wilson asked how much emergency radios originally cost and how much they had been sold for - The Clerk confirmed they had cost approx. £110 in 2013 and were sold for £25 as they were now very outdated and one was broken.</p> <p>Mr Robinson spoke re Community Self Help – he wonders what happens when communities don't take on these jobs – will District/County Councils continue to do them? The Chairman said we've already seen that jobs are still done but less frequently, if it's something that matters to the village then perhaps we need to consider funding the work ourselves.</p> <p>Mr Robinson spoke re 26 High Street – still in poor state and no sign of development work starting. There is a large banner re fishing on the fencing – can this be removed? The Clerk will try to make contact with the developer to see when work will begin.</p> <p>Mr Robinson spoke re Meadowlands – he does not feel approved plans are being followed. Car parking spaces are still not in place. The top end of the development is fenced off from existing housing, in the plans this should have been divided by bollards not a fence. The path near Mr Parkers house is still not in order and they now have to go up the road in order to come back down. Mr Robinson has written to the Enforcement Officer but has not received a response. He will send copies of correspondence to The Clerk who will contact Planning.</p> <p>Mr Robinson spoke about flooding of The Lane/A12 – according to previous minutes this work should start in September.</p> <p>Mr Robinson spoke re speeding – does not feel any more of precept should be spent – the village had mantlepiece signs before and they did not help.</p> <p>Mr Robinson spoke about Dr Therese Coffey MP – she has still refused to meet with residents – her next surgery is 5th July – can Cllr Goldson facilitate a meeting?</p> <p>Open forum closed.</p>	
1	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Miss Alison Evans, Mr David Fletcher & Mrs Lucinda Hutson.	
2	SIGNING OF DECLARATIONS OF ACCEPTANCE OF OFFICE	
	Forms were signed Miss D'Alcorn & Mr Perry and countersigned by The Clerk.	
3	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall.	

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4	MINUTES OF THE ANNUAL GENERAL MEETING HELD 20th May 2019	
	The minutes of the Annual General Meeting held on 20 th May 2019, having previously been circulated, were proposed as a true record by The Chairman & seconded by Mr Oram - All in favour – a copy was signed by The Chairman.	
5	MATTERS ARISING	
5.1	S106/CIL Monies – Bench in Oakhill Close – The Clerk emailed the District Council saying that we are still happy to sign the agreement but will go ahead with siting the bench in 14 days if nothing is heard to the contrary – no response has been received.	
5.2	Parish Website Update – The Chairman has reviewed the website – thanks to Mr Cross for his work on this – The Clerk will review Policies and bring to future meeting for sign off.	FB
5.3	Play Area – Mr Oram has visited the play park – the grass is still very overgrown. Rubbish bins are unemptied and there is lots of litter. The Clerk reported the overgrown grass bushes to Waveney Norse but has not received a response. Mr Oram feels the secluded location makes it less of a priority to the District Council. The Clerk will raise a complaint and copy in Cllr Goldson.	FB
5.4	Fly Tipping at Village Hall/Bottle Banks – The Clerk has been in touch with VHMC – they do not wish to meet with the enforcement officer but want the PC to deal with the issues of fly tipping. The Chairman proposed that the bottle/clothing banks should remain, seconded by Mr Reeves – all in favour. The Chairman feels responsibility sits with the VHMC – they are paying for a caretaker who should be given suitable equipment to deal the small amount of rubbish that arises. Mr Perry will feedback to VHMC.	KP
5.5	Review of Asset Register – Mr Cross has reviewed assets and produced a report of work needing doing – mostly small maintenance issues. Mr Oram offered to speak with contacts to help with ‘handyman’ jobs. TO proposed a budget of up to £200 for the dog waste bins at Dyer Terrace & Bonsey Gardens to be replaced with metal ones, seconded by Mr Perry, all in favour. Mr Cross will research prices. Mr Reeves said he is no longer able to do maintenance on the Pound. Mr Cross offered to help with this. Grit Bin for Oakhill Close – The Clerk requested this via Cllr Goldson back in 2017 but it has never materialised – she will forward the email to Cllrs Goldson & Brooks. <i>Meeting suspended</i> Mr Forder who was in attendance with a view to co-option said he does odd job around the village and will help where he can. <i>Meeting reconvened.</i>	KC
5.6	Any other Matters Arising Mr Cross attended the EastSuffolk World of Planning Event and reported the following – <ul style="list-style-type: none"> • From 2020 consultation will be digital • Top 5 policies discussed – KC will share with those interested • Recreational Area Mitigation Strategy – this will mean over 21,000 new houses in the District over the next 20 years • CIL – District Council portion can be bid for if needed for larger projects – Cllr Goldson said the County Council already 	FB

	<p>bid for this.</p> <ul style="list-style-type: none"> Calling In of applications to Committee can now be done by the PC rather than the District Councillor. 	
6	HIGHWAYS MATTERS	
6.1	<p>VAS data shared – MB has reviewed traffic survey data and compared it to VAS data. Figures suggest that VAS does have an impact – usual figures are 6-7% going over 40mph when VAS in place, however this figure was 18% when speed survey was done without VAS in place. The Chairman said the joint meeting with Highways said traffic surveys were a starting point – The Clerk will ask what next steps are.</p>	FB
6.2	UPDATES RE HIGHWAYS MATTERS, INC FLOODING ISSUES	
	<p>Mr Buxton has researched 'SID' signs – after looking at several options and suppliers, solar power seems to be the best option – the double panel version will last most of the summer without charging. Costs are £1645 for sign + £525 for solar panels. Mr Buxton proposed one sign be purchased to be sited opposite the Horse & Groom PH, seconded by The Chairman, all in favour. Mr Buxton will progress. SID signage could also be considered for the B1127 if we are unable to get the speed limit lowered.</p> <p>Mantlepiece signs – The Clerk approached Cllr Goldson for match funding (£2888) – he can offer a maximum of £1000. The Clerk will ask Cllr Brooks if he is able to contribute.</p>	MB
		FB
7	PLANNING	
7.1	Any Further Planning Applications Received – None.	
8	FINANCE	
8.1	<p>Balances at Bank – £34,595.35 Business Saver Account (WRAC) (Lions donation) - £442.25 Current Account - £18,998.14 Business Saver Account (CIL) - £15,154.96</p> <p>The Chairman confirmed SAGE balances with Bank Statements & signed the statement accordingly.</p>	
8.2	Account received from Bus Shelter Cleaner - £55	
8.3	Clerks salary & Clerks expenses of £17.39	
8.4	HMRC payment – nil	
8.5	Invoice for storage cupboard for Parish Clerk - £231.47	
8.6	Invoice for plants for Jubilee Planters – Mr Buckingham - £17.49	
8.7	Any other accounts received –	
8.7.1	Invoice from Mrs Wynn for Jubilee Planters - £9.75	
8.7.2	Invoice from Information Commissioners Officer - £40.00	
	Above payments 8.2 to 8.7.2 proposed by The Chairman & seconded by Mr Buxton, All in favour. Cheques signed by The Chairman & Mr Reeves.	
8.8	The minutes of the Finance Committee Meeting held on 20 th May 2019, having previously been circulated, were proposed as a true record by Mr Reeves & seconded by Mr Cross - All in favour – a copy was signed by The Chairman.	
8.9	Year End Accounts – These were fully reviewed at the Finance Committee Meeting – The Chairman proposed they be accepted, seconded by Mr Oram, all in favour, signed by The Chairman & The Clerk.	
8.10	External Audit – The Clerk presented the Audit Return.	
8.10.1	AGAR1 – Annual Governance Statement – the review of the effectiveness of the system of internal control was completed at the Finance Committee Meeting & controls were felt to be adequate – acceptance proposed by Mr Cross, seconded by Mr Oram, all in favour, AGAR1 signed by The Chairman.	
8.10.2	AGAR2 – Accounting Statements - fully reviewed at the Finance Committee	

	Meeting & in line with the year end accounts – acceptance proposed by Mr Oram, seconded by Mr Cross, all in favour, signed by The Chairman. The Clerk will now send return to the External Auditor by 30.6.19	FB
9	CORRESPONDENCE	
9.1	Email of Complaint from Mr John Huggins – The Chairman gave an overview of complaint – confidential matter relating to parking at Village Hall. This has now been resolved to the complainants satisfaction. Not all VHMC members were aware of the PC letter to the Village Café saying the Village Hall car park could be used by customers. The Chairman proposed that the PC are happy for visitors to the village shops etc to use the Village Hall car park however there are a couple of occasions per year when the hall is booked for a large event and on these occasions the VHMC will put up signage to say event parking only, seconded by Mr Perry, all in favour. Mr Perry & Mr Reeves will feed this back to VHMC.	KP/DR
9.2	Environment Agency Flood Consultation – this has been circulated to all for comment.	
9.3	Any further correspondence received –	
9.3.1	Email received from Suffolk Cloud confirming they are ensuring the website is compliant with regulations regarding Digital Accessibility of websites.	
9.3.2	SALC Area Meeting – 18 th June 2019 – Mr Reeves is unable to attend – Mr Cross will attend.	
10	ANY OTHER BUSINESS	
10.1	Mr Oram spoke re a new gateway leading to horse paddocks that has been created on the S bends near the Church – wonders if permission has been granted for this – The Chairman has also been approached by members of public regarding this and concern that it is not in a safe position and may also add to the flooding issues at Church Corner. The Clerk will contact Highways to enquire.	FB
10.2	Mr Buxton asked if permission has been given for signage to Wine Shop – The Clerk will make enquiries.	FB
11	DATE OF NEXT MEETING – Monday 15th July 2019 – 7.30pm	

There being no further business the meeting closed at 9.40pm.