

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 8.20pm on Monday 16th April 2018

Present: **The Chairman** – Mr Ian Watson
 Councillors – Mr Mark Buxton, Mr Kevin Cross, Mr David Fletcher, Mrs Caroline Grantham, Mrs Lucinda Hutson, Mrs Nuala Wilson.
 The Clerk – Mrs Frances Bullard
 Suffolk County Council – Cllr Tony Goldson
 Waveney District Council – Cllr Craig Rivett
 2 members of public

		ACTION
	OPEN FORUM	
	<p>The Chairman welcomed all and invited members of public to speak.</p> <p>Mrs Wynn spoke re the site beside the Old School House – she has seen signage regarding the proposed development site in Chapel Road but nothing about the Old School House site. Mr Cross advised he had attended a meeting about the Waveney Local Plan - the site beside the Old School House is no longer a site for development in the Local Plan. Discussion followed about the Local Plan and how it works.</p> <p>Mrs Wynn said how nice it is to see daffodils etc in the village – she feels the litter is a problem – The Chairman reminded her of the Village Litter Pick on 21st April. Mrs Wynn feels SCC don't do enough to support the village – there is a lack of signage to the recycling centre. She feels there is a lack of pride in Suffolk in general. The Chairman said any fly tipping or litter should be reported to WDC who are quick to respond. Mrs Wynn asked if she could get a litter kit – The Chairman is happy to support this.</p> <p>The open forum closed.</p>	
1	APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Miss Alison Evans, Mr Roger Middleditch, Mr Keith Perry & Mr David Reeves.	
2	PECUNIARY AND OTHER INTERESTS	
	All as Sole Trustee of Village Hall. Mrs Hutson item 4.3	
3	MINUTES OF PC MEETING HELD 19th MARCH 2018	
	<p>The minutes of the PC Meeting held on 19th March 2018, having previously been circulated, were proposed as a true record by Mrs Hutson & seconded by Mr Buxton - All in favour – a copy was signed by The Chairman.</p> <p>Mr Cross asked if it is right to identify members of public in the minutes and will GDPR impact on this. The Clerk will seek clarification.</p>	FB
4	MATTERS ARISING	
4.1	S106/CIL Monies – Bench in Oakhill Close – WDC are to draw up an agreement regarding siting/maintenance. Bus Shelter at end of Bonsey Gardens – The Clerk has been in touch with SCC & awaits quotes.	
4.2	Village Flowerbeds & Jubilee Planters – Jubilee Planters – Mrs Wynn will tend to the one near the bus shelter on the High Street - Mrs Day will tend to the 2 at the Northern end of the A12 - The Clerk & Mrs Wynn will explore residents taking over the maintenance of the planters at the Southern end of the A12. The Parish Council will continue to support financially.	FB

4.3	26 High Street – To Auction on 3 rd May 2018.	
4.4	Parish Council Website/Suffolk Cloud – The Clerk will add to next agenda.	FB
4.5	Flooding Issues – Cllr Goldson continues to chase remedial work.	
4.6	WDC Local Plan Consultation Event – Mr Cross attended – already discussed in Open Forum.	
4.7	Factory Shop Litter – The Clerk spoke with the Factory Shop head office who promised to address the problem. The Chairman & Mrs Hutson will visit during the litter pick.	IW/LH
4.8	Litter Pick 21.4.18 – please raise awareness that this is happening – 9.30am from Village Hall – equipment will be provided.	All
4.9	Safeguarding Policy – The Clerk will add to the next agenda.	FB
4.10	GDPR – IW explained the General Data Protection Regulations which come into force on 25 th May 2018. We are in the low risk category. After discussion The Chairman proposed that we use DPO Centre for first year at a cost of £120 and then reconsider position in subsequent years. He also proposed that files be weeded to ensure no more is held than is necessary – seconded by Mr Cross – all in favour – The Clerk will progress.	FB
4.11	Any other Matters Arising – None.	
5	HIGHWAY ISSUES	
5.1	VAS Monthly Data – Data has been shared by Mr Buxton. Some very high top speed figures have been seen. Faulty VAS is boxed up and ready to go to Westcotec.	
6	PLANNING	
6.1	DC/18/0533/FUL – Notification of permission granted.	
6.2	DC/18/0591/FUL – Notification of permission granted.	
6.3	DC/18/0502/FUL – Notification of permission granted.	
6.4	Any further Planning Applications Received – None	
7	FINANCE	
7.1	Balances at Bank – £16,283.81 Business Saver Account (WRAC) (Lions donation) - £1000.18 Current Account - £11,501.86 Business Saver Account (CIL) - £3781.77 The Clerk confirmed SAGE balances with Bank Statements.	
7.2	Account received from Bus Shelter Cleaner - £55	
7.3	Clerks salary. Clerks expenses of £36.04	
7.4	HMRC payment – £55.20	
7.5	Any other accounts received – Invoice from Benacre Estate for allotment rent - £50	
	Above payments 7.2 to 7.5 proposed by The Chairman & seconded by Mr Fletcher. All in favour. Cheques signed by The Chairman & Mrs Hutson.	
7.6	Internal/External Audit – The Clerk confirmed that these are being progressed.	
7.7	End of Year Accounts – Draft Accounts shared with all.	

7.8	To agree a date for a Finance Committee Meeting – it was agreed to hold this at 6.30pm on Monday 21 st May 2018.	
8	CORRESPONDENCE	
8.1	Adnams – Report & Accounts 2016/17 – The Clerk has received these and will file.	FB
8.2	Letter from Ofcom – variation of radio licence – The Clerk will file.	FB
8.3	Invitation to Wrentham Fire Station – Tuesday 24th April 2018 – 6.30pm – all welcome to attend for the launch of the new engine.	All
8.4	Training Calendar 2018/19 – Mr Cross has asked to attend Understanding Village Halls & Playing Fields on 16 th May at a cost of £26 & Planning Workshop on 9 th July at a cost of £26 – funding proposed by The Chairman, seconded by Mrs Grantham, all in favour – The Clerk will book.	FB
8.5	Any further Correspondence received –	
8.5.1	Email from Mr Cross re Village Sign – The Clerk will add to next agenda.	FB
8.5.2	Email re Civil Parking Enforcement – previously shared with all.	
9	ANY OTHER BUSINESS	
9.1	Mrs Hutson asked Cllr Rivett about the Meadowlands event – he is in touch with Mrs Day to book the hall for a date in June – will advise further once known.	
9.2	Cllr Rivett will give update re SCDC & WDC Merger at next meeting.	
10	DATE OF NEXT MEETING – Monday 21st May 2018 – Annual General Meeting 7.30pm – preceded by a Finance Committee Meeting at 6.30pm	

There being no further business the meeting closed at 9.20pm.