

WRENTHAM PARISH COUNCIL

Minutes of the Meeting of Wrentham Parish Council held at the Village Hall at 7.30pm on Monday 19th March 2018

Present: **The Chairman** – Mr Ian Watson
Councillors – Mr David Fletcher, Mrs Lucinda Hutson, Mr Roger Middleditch, Mr Keith Perry, Mr David Reeves, Mrs Nuala Wilson,
The Clerk – Mrs Frances Bullard
Suffolk County Council – Cllr Tony Goldson
Waveney District Council – Cllr Craig Rivett
5 members of public present at start of meeting

| | | ACTION |
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| | OPEN FORUM | |
| | <p>The Chairman welcomed all and invited members of public to speak.</p> <p>Mrs Wynn spoke re 26 High Street – the February minutes said there were unexpected contamination problems – Mrs Wynn feels this should not have been unexpected as when she bought her house in 2007 her survey mentioned possible contamination from the garage at 26 High St. Mrs Hutson said that it was the level of contamination at the rear of the property which was surprising.</p> <p>Mr Robinson spoke re flooding – he has now dealt with 4 different people at SCC in the last 6 months. There is no continuity. He received a response to his emails but this only confirms what was already known. He feels the collapsed drain is what is causing the problems. A lot of soil has now gone into the river and is causing the water to divert & undermine the bank on the car park side. Collapsed drain is only 1.2m from the river. He has now seen the list of County priorities. Mr Robinson intends to cancel his council tax payments until the problem is resolved. Cllr Goldson and The PC will add their support to this being problem rectified asap.</p> <p>Mr Robinson spoke about the amount of rubbish accumulating at the rear of the Factory Shop – he has collected large bags full of polystyrene etc. The rubbish is blowing onto the fence, trees & into the river. They no longer have large trade waste bins. The Clerk will make contact with The Factory Shop and ask that they clear up the rubbish and take more care in future.</p> <p>The open forum closed.</p> | FB |
| 1 | APOLOGIES FOR ABSENCE | |
| | Apologies were received and accepted from Mr Mark Buxton, Mr Kevin Cross, Miss Alison Evans & Mrs Caroline Grantham. | |
| 2 | PECUNIARY AND OTHER INTERESTS | |
| | All as Sole Trustee of Village Hall. Mrs Hutson items 4.3 & 6.2 | |
| 3 | MINUTES OF PC MEETING HELD 19th FEBRUARY 2018 | |
| | The minutes of the PC Meeting held on 19th February 2018, having previously been circulated, were proposed as a true record by Mrs Hutson & seconded by Mrs Wilson - All in favour – a copy was signed by The Chairman. | |
| 4 | MATTERS ARISING | |
| 4.1 | S106/CIL Monies – Bench in Oakhill Close – WDC are to draw up an agreement regarding siting/maintenance. Bus Shelter at end of Bonsey | |

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| <p>4.2</p> | <p>Gardens – The Clerk has been in touch with SCC & awaits quotes. Village Flowerbeds & Jubilee Planters – A quotation has been received from Ben Rouse for £120 to cut the bed in front of the Chinese Takeaway right back. The Clerk will contact WDC to see if it would be possible to cobble the area & place a new Village Sign in the area. The Chairman proposed that the Clerk contact Mr Rous to have the area cut back in the meantime, seconded by Mrs Hutson, all in favour. The Clerk to progress.</p> <p>Jubilee Planters – Mr Reeves has maintained these since 2012 and has decided he will now hand them over to someone else. Mrs Wilson said the work Mr Reeves has put into the planters is appreciated – The Chairman extended a vote of thanks to Mr Reeves - this was echoed by all. The Clerk will explore residents taking over the maintenance of the planters.</p> | <p>FB</p> <p>FB</p> |
| <p>4.3</p> | <p>26 High Street – Abandoned car has now been removed following intervention by PCSO. No further update at present.</p> | |
| <p>4.4</p> | <p>Parish Council Website/Suffolk Cloud – The Clerk will add to next agenda.</p> | <p>FB</p> |
| <p>4.5</p> | <p>WW1 Centenary – Mrs Hutson has received a letter from the British Legion regarding a scheme which involves local schools placing flowers on war graves. The PC will lay a wreath at St Nicholas Remembrance Service. It was agreed to keep other options open for now.</p> | |
| <p>4.6</p> | <p>WDC Local Plan Consultation Event – The Clerk advised this was postponed due to snow but Mr Cross will attend on the revised date.</p> | |
| <p>4.7</p> | <p>Any other Matters Arising – None.</p> | |
| <p>5</p> | <p>HIGHWAY ISSUES</p> | |
| <p>5.1</p> | <p>VAS Monthly Data – Data has been shared by Mr Buxton. Mrs Wilson asked if Westcotec will replace the VAS unit if it proves to be faulty – The Chairman will speak with Mr Buxton.</p> | <p>IW</p> |
| <p>6</p> | <p>PLANNING</p> | |
| <p>6.1</p> | <p>DC/18/0299/LBC – Replacement timber windows and brickwork repointing - Clifton House, 11 London Road – plans were shared and discussed – Conservation Officer is dealing with this case - recommendation that permission be granted proposed by The Chairman, seconded by Mr Reeves – all in favour. The Clerk will update WDC.</p> | <p>FB</p> |
| <p>6.2</p> | <p>DC/18/0918/FUL – Restoration of dilapidated garage/store and conversion to form single residential unit with associated land/gardens, Near Old Bank Mews – plans were shared and discussed – Mr Sam Tydeman gave an overview of proposals – various options have been considered and this is the most viable. There will be no extension to footprint. The house will be 'upside down'. Repairs will be carried out to existing boundary walls. Existing black pantile roof will be kept and matched - recommendation that permission be granted as this is good use of a redundant building proposed by The Chairman, seconded by Mr Perry – all in favour (Mrs Hutson abstained). The Clerk will update WDC.</p> | <p>FB</p> |
| <p>6.3</p> | <p>DC/18/0633/TCA – Notification of permission granted.</p> | |
| <p>6.4</p> | <p>Any further Planning Applications Received – None</p> | |
| <p>7</p> | <p>FINANCE</p> | |
| <p>7.1</p> | <p>Balances at Bank – £18241.17 Business Saver Account (WRAC) (Lions donation) - £1000.18 Current Account - £13,461.12</p> | |

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| | Business Saver Account (CIL) - £3779.87 The Clerk confirmed SAGE balances with Bank Statements. | |
| 7.2 | Account received from Bus Shelter Cleaner - £55 | |
| 7.3 | Clerks salary. Clerks expenses of £25.71 | |
| 7.4 | HMRC payment – £55.20 | |
| 7.5 | Account received from Mr Pointer for noticeboard repair – £192 | |
| 7.6 | Donation to Suffolk Accident Rescue - £50 | |
| 7.7 | Donation to East Anglian Air Ambulance - £50 | |
| 7.8 | Account received for Clerks & Councils Subscription - £36 | |
| 7.9 | Invoice from Village Hall – Cleaning - £600 | |
| 7.10 | Invoice from Village Hall – Hire for PC Meetings - £115 | |
| 7.11 | Invoice from Village Hall – Hire for Youth Club - £525 | |
| 7.12 | Any other accounts received – None | |
| | Above payments 7.2 to 7.11 proposed by The Chairman & seconded by Mr Middleditch. All in favour. Cheques signed by The Chairman & Mrs Hutson. | |
| 7.13 | VAT Reclaim – The Clerk has now completed this – a total of £4075.36 will be reclaimed – approx. £1800 of this will go to the Village Hall. | |
| 8 | CORRESPONDENCE | |
| 8.1 | Email from Mrs Wilson re Defibrillator Checks – Mrs Wilson will no longer be able to undertake these – Mr Cross has agreed to take these on – The Clerk will pass details to him. | FB |
| 8.2 | Email from WDC re Safeguarding Conference & Policy – The Clerk has been made aware that the PC should have a Safeguarding Policy – she has a sample and will draft a version for Wrentham. | FB |
| 8.3 | Email re Spring Clean 2018 – It was agreed to hold another Village Litter Pick on 21 st April 2018 – The Clerk will arrange equipment from WDC and publicise. | FB |
| 8.4 | Any other correspondence received – | |
| 8.4.1 | GDPR – The Chairman proposed waiting until the April meeting to make a decision as to who to appoint to administer this. The Clerk will add to agenda. | FB |
| 9 | ANY OTHER BUSINESS | |
| 9.1 | Mrs Wilson spoke re Easter Monday – there will be an event at the Village Hall at 10.30am to mark the official opening of the new kitchen - all welcome. | |
| 10 | DATE OF NEXT MEETING – Monday 16th April 2018 – Annual Parish Meeting 7pm – followed by Parish Council Meeting. | |

There being no further business the meeting closed at 8.45pm.